**Minutes of a meeting of the Community Services and Environment Committee of Sandy Town Council held in the Council Chamber at 10, Cambridge Road, Sandy, Bedfordshire on Monday 10 December 2012 commencing at 8.30 pm.**

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| **Present:** | Cllrs N Aldis, W Jackson (Chairman), Mrs M Runchman, M Scott, Mrs S Sutton and Mrs S Walsh. |
| **Absent:** | Cllrs J Ali, K Lynch, A Maycock and R Smith. |
| **Members in attendance:** | Cllr Osborne, Pettitt and White.The Deputy Town Clerk was in attendance. |

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| **1** | **Apologies for absence**Apologies for absence had been received from Cllrs Ali, Lynch and Maycock.  |
| **2** | **Declaration of interests**Cllr Osborne declared a personal interest in Item 8 as Chairman of Sandy Football Club.Cllr Runchman declared a personal interest in Item 8 as a local resident.Cllr Walsh declared a personal interest in Item 7 as a member of Sandy Town Team. |
| **3** | **Minutes of previous meeting****It was resolved:** to approve the minutes of meeting of the Community Services and Environment Committee held on Monday 29 October 2012 as a correct record of proceedings. |
| **4** | **Fallowfield Public Open Space and Play area**A report from the Deputy Town Clerk was received and noted. Members discussed replacing the four gates at the entrances to the two play areas and the three gates at the entrances to the large open space. The Committee then discussed the dog bins on the large open space.**It was resolved**: (i) that the Town Council does not replace the four gates at the entrances to the play areas on the large open space.(ii) to recommend that chestnut pale fencing is installed adjacent to two exterior gates on the large open space to protect the planting until it is established.(iii) that Central Bedfordshire Council is contacted to ask if they will provide additional dog bins on the large open space.(iv) that the Town Council provide signage for the dog bins on the large open space.  |
| **5** | **Jenkins Pavilion**The officer’s report was received and noted. Members discussed the solar panels.**It was resolved** that all reasonable steps are investigated in ways to prevent damage to the solar panels.Members then discussed the management agreement for the Jenkins Pavilion and the Clerk’s recommendation.**It was resolved** to recommend that the Town Council extends its management contract with Stevenage Leisure Ltd from the 1st April 2013 to 30th September 2013. |
| **6** | **Sandy Market**A report from the Town Clerk was received and noted. A letter from the Chairman of Sandy Town Team was given to members.**It was resolved:** (i) to recommend that the budget for the market remains the same for 2013/14 as it is 2012/13.(ii) to recommend that the regular Farmers Market Stallholders are given one month’s free rent in February 2013 as an apology for confusion caused at the December 2012 Farmers Market.(iii) that Cllr Jackson as a previous market stall holder and the Deputy Town Clerk meet with representatives from the Town Team to discuss the Town Team proposals for the market. |
| **7** | **Sandy Christmas Cracker**Cllr Aldis, Chairman of the Christmas Lights Working Group gave an oral report to the Committee on all aspects of the Sandy Christmas Cracker event, which took place on Sunday 2nd December 2012.The Committee thanked the group for delivering Sandy Christmas Cracker. |
| **8** | **Parking at Bedford Road Recreation Ground** A report from the Town Clerk was received and noted.Members discussed parking in Bedford Road Recreation Ground.A letter from the Secretary of Sandy Football Club to the Clerk, dated the 2nd December was read out to the Committee and then the response from the Clerk to the Secretary of Sandy Football Club was also read out. Members then discussed parking in Bedford Road Recreation Ground further. **It was resolved** to recommend that no parking was to be allowed on the grounds as stated in the lease and individual requirements for access and parking in Bedford Road Recreation Ground is dealt with on a case by case basis by the Town Council. |
| **9** | **Bus Shelter and Phone Box in Market Square** The Bus Shelter and Phone Boxes in the Market Square were discussed.**It was resolved:** (i) to contact British Telecom to establish usage of the two phone boxes and to ask them to consider the removal of one of the phone boxes.(ii) that a quotation to steam clean the bus shelter in the Market Square is obtained.Several members wanted to suspend standing orders before the next item was discussed as the discussion would take place after 10pm, the Deputy Town Clerk informed members that this was not necessary as the meeting was not going past 2½ hours, because the meeting started at 8.30pm and not 7.30pm. |
| **10** | **Councillor Surgeries** Members discussed the Councillor Surgeries and the members present volunteered as follows.

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| 2013 Councillors Saturday Surgeries | Councillor |
| February 2nd | Runchman |
| March 2nd | Pettitt |
| April 6th | Walsh |
| May 4th | Aldis |
| June 1st | Sutton |
| July 6th |  |
| August 4th |  |
| September 7th |  |
| October 5th |  |
| November 2nd |  |
| December 7th |  |

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|  | Cllr White volunteered to be a stand in for the Councillor Surgeries. |
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