

# Sandy Town Council

To: Cllrs P N Aldis, P Blaine, S Doyle, A Gibson, J Hewitt, A M Hill, W Jackson, T Knagg, R Lock, C Osborne, M Pettitt, M Scott, P Sharman, S Sutton and N Thompson

You are hereby summoned to attend a meeting of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 20 January 2020 commencing at 7.30pm for the purpose of transacting the items of business below



Chris Robson  
Town Clerk  
10 Cambridge Road  
Sandy  
SG19 1JE  
01767 681491  
14<sup>th</sup> January 2020

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THIS MEETING**

## **A G E N D A**

### **1 Apologies for Absence**

To receive any apologies for absence.

### **2 Declarations of interest and requests for dispensations**

*Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)*

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non Pecuniary Interests*
- iii) Dispensations*

### **3 Public Participation Session**

To receive questions and representations from members of the public.

# Sandy Town Council

## **4 Minutes of previous Town Council meetings**

To receive the Minutes of the meeting of Sandy Town Council held at 7.30pm on Monday 9 December 2019 and to approve them as a correct record of proceedings.

## **5 Minutes of committees and recommendations therein**

To receive and note the minutes of the meetings of the following committees and sub-committees and (if applicable) to approve recommendations therein which do not arise elsewhere.

- i) Community, Services and Environment Committee held on 16 December 2019
- ii) Development Scrutiny Committee held on 16 December 2019 and 6 January 2020
- iii) Human Resources Committee held on 17 December 2019
- iv) Policy, Finance and Resources Committee held on 6 January 2020

**RESOLVED to RECOMMEND** that the Council accept the internal audit 2019/20 interim report.

**RESOLVED to RECOMMEND** that a grant of £1,000 for the Ivel Sprinter (East Beds Community Bus Ltd) be included in the 2020/21 budget proposition.

**RESOLVED to RECOMMEND** that £1,757 be included in the 2020/21 budget to cover the costs of planting five trees with commemorative plaques.

**RESOLVED to RECOMMEND** that £3,000 be included in the 2020/21 Community Events budget to support the Events Working Group in discussions over future support for a firework display to be held in 2020.

**RESOLVED to RECOMMEND** that the proposed budget be put forward for approval to Town Council with a precept request of £597,768 which would equate to a 2.88% increase of £4.17 per Band D equivalent.

**RESOLVED to RECOMMEND** that repair works are carried out on the public clock at 10 Cambridge Road at a cost of £2,200.

# Sandy Town Council

## 6 Financial Matters

- i) To note a balance sheet and detailed financial report showing income and expenditure against the revenue budget for the year to November 2019 (previously circulated and scrutinised at a meeting of the Policy, Finance and Resources Committee on 6 January 2020).
- ii) To note a budget overview report (previously circulated and scrutinised at a meeting of the Policy, Finance and Resources Committee on 6 January 2020).
- iii) To note a list of payments made since the last Town Council meeting (previously circulated and scrutinised at a meeting of the Policy, Finance and Resources Committee on 6 January 2020).

## 7 Reports from Central Bedfordshire Councillors

To receive reports from Sandy's Central Bedfordshire Councillors.

## 8 Central Bedfordshire Council Budget Consultation 2020

Central Bedfordshire are inviting residents to take part in a consultation to let them know of their views on the council's proposed budget for 2020/21 (See attached letter). Copies of these leaflets and posters are attached. The information will also be available online at [www.centralbedfordshire.gov.uk/budget2020](http://www.centralbedfordshire.gov.uk/budget2020)

Appendix I

## 9 Planning Application – CB/19/04298/OUT

To receive and consider an outline planning application for the erection of 9 dwellings on land at 91 London Road, Sandy, SG19 1DH.

## 10 Action List

To receive any updates and note the action list.

Appendix II

## 11 Central Bedfordshire Council Asset Grant Scheme

To receive information on the launch of Central Bedfordshire Council's Asset grant scheme and note the deadlines for submission.

Appendix III

## 12 Installation Advertisement Signage on Council Land

To consider a request for the installation of a property development advertisement on Council owned land.

Appendix IV

## 13 2020/21 Budget and Precept

To consider a recommended 2020/21 budget from the Policy, Finance and Resources Committee and agree the 2020/21 Precept request.

Appendix V

# Sandy Town Council

## **14 Calendar of Meetings**

To consider a draft calendar of Council Meetings for the next Council year.

To Follow

## **15 Consultations**

To consider the following consultations;

### **i) Removal of BT Payphones across Central Bedfordshire – Stage Two**

To review the first decision on BT proposals to remove payphones across Central Bedfordshire.

Appendix VII

## **16 Reports from Representatives on Outside Bodies**

To receive and note a report from Councillor M Hill on the Sandy Sports and Leisure Association (SSLA)

Appendix VIII

## **17 Town and Parish Council Conference**

To note that the Mayor and Deputy Mayor will be attending the next Central Bedfordshire Council Town and Parish Conference on Wednesday 22<sup>nd</sup> January 2020 in the Chamber at Priory House, Chicksands.

## **18 Mayor's Engagements**

To note a list of recent Mayor's civic engagements carried out since the last meeting of Council:

Wednesday 11 December 2019 – Deputy Mayor presenting Beavers' Achievement Badges – Scout Headquarters

Wednesday 11 December 2019 – Raunds Carol Service

Saturday 14 December 2019 – St Neots Carol Concert

Sunday 15 December 2019 – Higham Ferrars Carol Service

Tuesday 17 December 2019 – Bedfordshire Police Christmas Service

Thursday 19 December 2019 – Sandy Rotary Club Lunch

Friday 20 December 2019 – Huntingdon District Council Carol Service

Saturday 21 December 2019 – Sandy Carols By Candlelight at St Swithun's Church

Saturday 11 January 2020 – Ampthill Mayor's Lunch

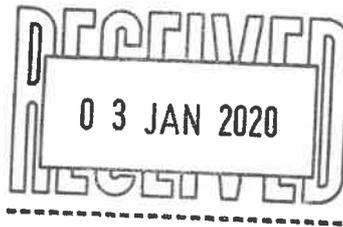
# Sandy Town Council

Thursday 16 January 2020 – Honours Team Talk

**19 News Release**

**20 Chairman's Items**

**21 Date of Next Full Council Meeting: 2 March 2020**



**Central  
Bedfordshire**

Clerk to Sandy Town Council  
Sandy Town Council  
Council Offices  
10 Cambridge Road  
Sandy  
Bedfordshire, SG19 1JE

24 December 2020

**Dear Clerk to Sandy Town Council**

**Budget Consultation 2020**

Between 3<sup>rd</sup> January 2020 and 30<sup>th</sup> January 2020, we will be inviting residents to take part in a consultation to let us know their views on the council's proposed budget for 2020/21.

Residents can find out more about the budget and give their views online at [www.centralbedfordshire.gov.uk/budget2020](http://www.centralbedfordshire.gov.uk/budget2020). For those who are unable to access the internet they can pick up a paper copy from their local library, council office or Citizens Advice.

To help us with this process can you please display the enclosed poster and make the questionnaires available to the public during the consultation period?

If you have any questions or need more copies of the poster or paper questionnaire, please contact Chris Faulkner by email [chris.faulkner@centralbedfordshire.gov.uk](mailto:chris.faulkner@centralbedfordshire.gov.uk).

Thank you for your help.

Yours sincerely

**Clare Harding**  
Community Intelligence Manager

Email: [clare.harding@centralbedfordshire.gov.uk](mailto:clare.harding@centralbedfordshire.gov.uk)

**Central Bedfordshire Council**  
Priory House, Monks Walk  
Chicksands, Shefford  
Bedfordshire, SG17 5TQ

**Telephone** 0300 300 8000  
**Email** [customers@centralbedfordshire.gov.uk](mailto:customers@centralbedfordshire.gov.uk)  
[www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)

have  
**your**  
say...

Central  
Bedfordshire

Central Bedfordshire Council



# BUDGET 2020

**It's now ten years since Central Bedfordshire Council was created as a new authority. Over the past decade two of our driving ambitions have been providing value for money to local residents and investing in good quality services.**

And since we came into existence in 2009, we've delivered £150million of efficiency savings through prudent financial management and thinking differently about how we work. Unlike many other councils across the country, we've not only maintained our frontline services like libraries, leisure centres and roads, we've also been investing in many of them too.

But while we will continue to be focused on our drive to

deliver efficiencies, there is increasing demand on some of our most vital services. In addition, the way council services are funded has changed, with less and less grant funding being made available to the council from central government. This means we have to make some tough decisions about what we will fund and how we will use council tax to do so.

We're proud of our track record in not increasing council tax at all for many years, but the loss of grant funding means we can't continue to protect services without asking residents to help to pay for them through council tax increases. The challenge we face is balancing our desire to protect services and to meet the increasing demands we face, without putting unrealistic burdens on local people.

## The budget challenge

**In the next financial year (from April 2020 to March 2021) we are planning to spend around £212million on public services across our area, which is an increase on our spending this year by some £16million pounds.**

We'll be spending that money on some of our high-profile services that are available for everyone, such as recycling and waste collection, libraries and leisure. We'll also be funding vital services which protect vulnerable adults and children, care for those with special needs and offer help for people to live independently for as long as possible.

Currently, around two-thirds of our budget is spent on services for children and vulnerable adults. And demand for these services is rising, putting real pressure on our budget.

As people are living longer, more and more people need social care services and for longer periods of time.

Added to this they often have more complex needs too.

We're also seeing an increasing need to provide care and support for younger adults with learning disabilities when their family carers are no longer able to provide this.

In recognition of the increasing pressure on Adult Social Care services, the Government has provided some extra money to all councils to help meet the cost of these services for the forthcoming year. It has also introduced an Adult Social Care Precept. This is an additional increase on council tax that will only be used to fund social care services for adults.

While these measures will generate funding specifically for social care, overall the money available to us isn't enough to meet all the demands we face, so we need to do more to bridge this funding gap.

## Meeting the budget gap

**Just like a household or business, we have to look at our income and outgoings when we set our budget. To help balance the budget we are proposing to:**

- Find £13.6million of additional efficiencies next year.
- Apply the Adult Social Care Precept of an increase of

2% on council tax to contribute towards funding care services. This would work out as a further 58 pence per week increase for an average (Band D) household.

- Increase council tax by 1.95% to fund general services. This would work out as a 56 pence per week increase for an average (Band D) household.

## Proposals for efficiencies

**We plan to find £13.6million of efficiencies through a range of measures.**

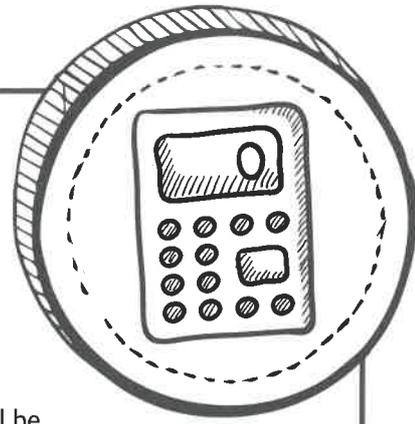
Examples of **providing services more efficiently** include making our services available online where appropriate, reviewing how we work and getting better deals from the new contracts we are signing up to with private companies who provide services on our behalf.

Getting involved as soon as possible with either children, families or adults who are vulnerable (because of ill health, disability or risk of abuse or neglect) can help these residents avoid needing more support in the long term, which is better for them and better for council tax payers. Examples of **early intervention** include our work with the Health Service and modernising our services for older people and people with mental health issues or learning disabilities, to promote independence and reduce reliance on social care services.

We will also be generating income wherever we can. Examples of **income generation** proposals include new administration charges for some planning processes, MOT

testing facilities at our highway depots, better income and debt collection and increasing charges for car parking. We are also aiming to maximise income through grants wherever possible.

In a few services residents will be able to choose to make their own contributions to “top up” the service they receive. Examples of **topping up the council’s offer** include the option for parents who want their children to use our school transport services but they aren’t eligible for support. Where there are spaces on our buses, parents can choose to pay for these places. We are taking a similar approach in Adult Social Care. The care we provide will ensure the customers’ care needs are met, but if the customer or their family want an alternative way of having their care needs met they would be able to pay for this.



## Proposals for investment

**The council also has a separate plan for investing £142million in building and infrastructure initiatives next year. These include:**

- **£46million** to be spent on road maintenance and improvements to existing roads as well as the dualling of the A421.
- **£33million** to provide new school places and school maintenance.

- **£7million** for building new care homes and integrated health and care hubs, where social care and health services are provided in one building, providing more convenience for residents.
- **£33million** to be invested in a range of other community infrastructure improvements such as leisure improvements, broadband and new homes.



**You can find out more about the council’s budget and give your views online at [www.centralbedfordshire.gov.uk/budget2020](http://www.centralbedfordshire.gov.uk/budget2020)**

You can also answer the questions on the next two pages of this leaflet (use another sheet of paper if you need more space for comments) and return it (you do not need a stamp) to us at FREEPOST RSJS GBBZ SRZT, Budget 2020, Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford, SG17 5TQ

We need your views by **5pm on 30 January 2020** so that we can report back on the consultation to the council’s Executive, which will be recommending the final budget to the Council meeting on 20 February.

## What happens next?

The results of the consultation will be made public in February at [www.centralbedfordshire.gov.uk/consultation-results](http://www.centralbedfordshire.gov.uk/consultation-results)

Depending on the council’s decision on its budget plan, there may be further consultation on specific proposals that will directly affect customers. Once the budget is set, we’ll write to each household in March, explaining what has been decided and what it means for you.

**Stay in touch with all the latest Budget 2020 news**

-  [www.centralbedfordshire.gov.uk/budget2020](http://www.centralbedfordshire.gov.uk/budget2020)
-  [www.facebook.com/letstalkcentral](https://www.facebook.com/letstalkcentral)
-  [@letstalkcentral](https://twitter.com/letstalkcentral)  
#YourMoneyCounts

# Efficiency proposals



**1a.** The council proposes to increase efficiency by making our services available online where possible, reviewing how we work and getting better deals from new contracts etc. To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

**1b.** The council proposes to increase efficiency by getting involved with families and vulnerable adults as soon as possible to help them avoid needing long term support (examples include working with the Health Service and modernising our services for older people and people with mental health issues or learning disabilities). To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

**1c.** The council proposes to generate income, examples of this include new administration charges for some planning processes, MOT testing facilities at our highway depots, better income and debt collection and increasing charges for car parking. To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

**1d.** The council proposes to increase efficiency by providing options to top-up the council's offer (examples include enabling parents whose children aren't eligible for free transport to pay for a place on a school bus, if there is space, and in Adult Social Care, customers can choose to pay for alternative care options to meet their needs, if they choose to). To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

**2.** Do you have any comment about the efficiency proposals?

.....  
.....

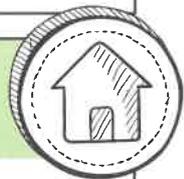
# Council tax

**3.** The council proposes to apply the Adult Social Care Precept and increase council tax by 2% specifically to contribute towards the cost of services for older and vulnerable residents. This would increase the amount that an average household would pay by 58 pence per week. To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

**4.** The council proposes to increase council tax by 1.95% to support the funding of all its other services. This would increase the amount that an average household would pay by a further 56 pence per week. To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree



**5.** Do you have any comment about the council tax proposals?

.....  
.....

# Investment proposals continues on next page

**6a.** The council is proposing to invest in road maintenance and improvements to existing roads as well as completing the dualling of the A421. To what extent do you agree or disagree with this?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

## Investment proposals continued

**6b.** The council is proposing to invest in providing new school places and school maintenance.  
To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

**6c.** The council is proposing to invest in building new care homes and integrated health and care hubs, where social care and health services are provided in one building, providing more convenience for residents.  
To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

**6d.** The council is proposing to invest in community infrastructure improvements, such as leisure facilities, broadband and new homes. To what extent do you agree or disagree with this proposal?

- Strongly agree    Tend to agree    Neither    Tend to disagree    Strongly disagree

**7.** Do you have any comment about the investment proposals?

.....  
.....

**8.** We have a duty to promote equality, eliminate discrimination, and foster good relations in respect of the following protected characteristics; age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. Please can you let us know if you feel our proposals will have a positive or adverse impact in relation to these characteristics?

.....  
.....

## About you

The following information will help us when considering your opinions and make sure that we're getting the views of all members of the community. The answers will not be used to identify any individual. You do not have to complete all of the following questions, you can leave these blank if you wish.

**9.** Are you a:

- Central Bedfordshire resident    Voluntary organisation or charity\*    Local business\*  
 Town or Parish Council\*    Other\*   \*Please specify: .....

**10.** Are you male or female?

- Male    Female

**11.** What was your age on your last birthday?

.....

**12.** Do you consider yourself to be disabled?

Under the Equality Act 2010 a person is considered to have a disability if he/she has a physical or mental impairment which has a sustained and long-term adverse effect on his/her ability to carry out normal day-to-day activities.

- Yes    No

**13.** To which of the following ethnic groups do you belong?

- White British    Mixed Ethnicity    Asian or Asian British  
 Black or Black British    Other   If other, please specify: .....

**14.** What is your home or business postcode?

.....

### Data Protection Act 2018

Please note that your personal details supplied on this form will be held and/or computerised by Central Bedfordshire Council for the purpose of the Budget 2020 consultation. The information collected may be disclosed to officers and members of the council and its partners involved in this consultation. Summarised information from the forms may be published, but no individual details will be disclosed under these circumstances. Your personal details will be safeguarded and will not be divulged to any other individuals or organisations for any other purposes. If you do not wish to have your personal details retained for the purposes given, please contact [consultations@centralbedfordshire.gov.uk](mailto:consultations@centralbedfordshire.gov.uk) who will arrange for their removal and deletion. We will only be able to locate your data for removal if you have provided us with a personal identifier, such as your email address.

Town Council - Action list

Subject	Action to be taken		Response/ Agenda no.
	Minute	Action	
<b>Meeting 9/11/15</b>			
East West Rail Link	(89-15/16)	Town Council strongly support the East West rail link coming through Sandy and to lobby the relevant authorities.	<p>Town Council has responded to the first stage of the consultation which closed in March 2019.</p> <p>13/01/20 – Clerk spoke with EWR head of external affairs who confirmed that there was no date set for an announcement by the government on a preferred corridor.</p> <p>Once the preferred corridor is announced EWR would contact T&amp;PC and begin work on defining and developing a route within that broad corridor.</p>
<b>Meeting 21/5/18</b>			
A1 – Local Issues	(19-18/19)	To push for decisions on the future of the A1 and action on safety and environmental issues.	<p>Clerk attended meeting with SG19, Cllr Stock and Cllr I Dalgarno to put forward concerns previously expressed and communicated to A. Burt.</p> <p>A1 issues submitted to A Burt again for handover to newly elected MP. Letter issued to newly elected MP inviting him to a meeting with STC representatives. Response awaited.</p>

**AGENDA ITEM 10****APPENDIX II**

<b>Meeting 17/12/18</b>			
Sandye Place Academy	(142-18/19)	That the Town Council place on record its opposition to any future residential development on the site and all other aspects the site could be used for as highlighted in the Council's Community Plan and that CBC Ward Councillors support the Council's position.	The Council has met Mr Keaveney and continued to engage with CBC to put forward residents' concerns and Sandy's needs as part of CBC's Option Appraisal for its Sandy Sites.  Update anticipated in early 2020.

**SANDY TOWN COUNCIL**

**DATE:** 20 January 2020

**AUTHOR:** Town Clerk

**SUBJECT:** Asset Grant Scheme – Central Bedfordshire Council

**1. Summary**

1.1 Members were previously advised of a new grant scheme that would be coming forward from Central Bedfordshire Council (CBC). The grant scheme has now been launched and details are included below for Members' information. Details of the scheme have been circulated to those community groups for which the Council holds contact details. Members are asked to consider the grant scheme and whether they wish to make any applications.

**2. Information Received from CBC**

2.1 The Community Asset Grant scheme has now been launched and further details including guidance for applicants and an e-form for applications is available on Central Bedfordshire Council's website.

CBC have allocated £182,000 to help town and parish councils, and local voluntary and community organisations make their projects a reality. Groups can bid for matched-funding (50/50) grants of up to £25,000 to invest in capital projects, such as a new roof for a village hall or to improve access for people with disabilities.

The grant scheme is open to a range of Central Bedfordshire organisations, including voluntary and community groups, not-for-profit organisations, parish or town councils, and social enterprises.

The first bidding round is open from 17 December until 12pm on 28 February 2020.

The funding cannot be used in conjunction with any other CBC provided funding but could be used alongside Sc106 funding. (*E.g. 50% Asset Grant funding and 50% Sc106 funding*)

2.2 Official guidance on the grant scheme can be found attached to this report.



# Community Grant Schemes

Community Asset Grant Scheme  
Guidance for Applicants

Central  
Bedfordshire

**great**  
communities

 [www.centralbedfordshire.gov.uk/grants](http://www.centralbedfordshire.gov.uk/grants)

**A great place to live and work.**

# Community Assets Grant Scheme

## Applicant Guidance notes and Application Form

### Community Assets Grant Scheme – What it is ...

The Community Assets grant scheme is designed to:

- help local voluntary and community organisations to deliver their ambitions with access grant funding to support community infrastructure improvements in their communities.
- enable investment in community assets (such as community buildings / community facilities/community infrastructure) which support the social wellbeing of the local community.
  - improve community facilities; or
  - create new community facilities that will benefit local residents and encourage community cohesion.
- encourage and lever contributions from other sources to raise 50% of the total costs of schemes.

### Speak to your Ward Councillor

Before completing an application form, it is vital that you discuss your idea and secure initial support from your local Central Bedfordshire Ward Councillor.

#### Find Your Ward Councillor

You will need to be able to explain how your idea or project will make a difference and deliver positive benefits to their communities.

### Community benefit

Applicants must explain the community benefit they aim to achieve with a Community Assets grant

### How much is available?

**£182,000 capital funding** is available to allocate as grants during the financial year 2019/20. Any unallocated monies will be rolled forward into 2020/21.

A further allocation for 2020/21 is subject to the annual budget decision making process.

The maximum individual grant amount is £25,000 and a group cannot receive more than one grant from this scheme in a period of two years.

### What are the grant criteria and what the grant scheme can support

- External improvements such as a new roof
- Extensions such as additional toilet facilities or storage;
- Internal refurbishment and improvements,
- Improvements to water/heating systems, lighting, access or security.
- Improvements to accessibility - installation of a hearing loop or other similar improvements.
- Improvements to play areas/outdoor and indoor sports facilities/open space areas with public access.
- Feasibility studies associated with a planned improvement (provided that improvement is funded and takes place).
- **Additional criteria**
  - Geographic allocation – in order to ensure that the Community Asset grant scheme benefits the whole area, no more than one project will be funded in any ward area.
  - Demonstrable financial support- in addition to the 50% match funding requirement, evidence of additional investment from other sources (leverage) will be taken into account.

### What the grant will NOT fund

Funding is not available to individuals for personal benefit or for the delivery of any statutory functions, or organisations with no local connection. Support will not be given to the same organisation on more than two occasions in the rolling period of four years without strong and justifiable reasons for doing so.

The funding is capital funding and cannot fund revenue costs such as venue hire, professional training, political activities, registered formal personal care. Funding cannot be used to settle debts or contributions to the operation of organisational offices or hinder the activities of the Ward Councillor or Central Bedfordshire Council.

### Match Funding

For all applicants at least 50% of the total costs of the project must come from other sources. Other sources of eligible match funding might include Lottery, private donations, Charitable Trusts. A link to [sources of external funding is here](#)  
Volunteer time in kind cannot be used as match funding.

### Who can apply

A wide range of local groups voluntary and community organisations can apply, they must have a Central Bedfordshire focus and connection:

- Voluntary and community groups with a constitution
- 'Not for profit' organisations

- Parish or Town Councils
- Schools/Parent Associations (in relation to their wider community role)
- Formally Constituted Groups
- Community Groups/Associations
- Social Enterprises
- Community Interest Companies
- Community Benefit Societies.

Applicants must have a UK bank account. This can be an account for an organisation, community group, charity or specifically set up for the scheme being applied for. It cannot be a personal bank account used for personal finances. If you are requesting less than £500 you will need to provide details of the bank account at Question 8.

#### When can I apply?

Funds will be released through a series of bidding rounds to ensure wide access to the scheme. The Spring bidding round is any remaining 19/20 funds rolled forward and 20/21 budget decision making.

Bidding Round	Opens	Closes
• 1. Winter	• 16 December 2019	• 12pm on 28 February 2020
• 2. Spring	• 1 April 2020	• 12pm on 26 June 2020

#### How can I apply?

Once you have read these Guidance Notes use the link to the application eform at [Community Grants](#) on our website. Make sure you read through the form first before completing it to ensure you have all the information you need to complete the form.

#### Where can I get help?

You can contact the [Community Engagement Team](#) for help about the application process. For advice and information about aspects of your project and completing the application form, contact

Community and Voluntary Service  
43 Bromham Road  
Bedford  
MK40 2 AA  
info@cvsbeds.org.uk

Community Action Bedfordshire  
Bossard House  
Leighton Buzzard  
LU7 1DA  
mail@cabeds.org.uk

## How will my application be assessed?

Each eligible application will be scored against the following criteria:

Item	Scoring
<b>Deliverability</b> <ul style="list-style-type: none"> <li>Applicants must have all project delivery elements in place, or it should be evident that, it can be delivered within the time frame outlined. There should be well-planned timetables for achieving short-term and medium-term deliverables. There should be sufficient delivery capability in place.</li> </ul>	<ul style="list-style-type: none"> <li>10</li> </ul>
<b>Evidence of meeting a local need</b> <ul style="list-style-type: none"> <li>Applicants should demonstrate how they are meeting a local need such as a deficit in community infrastructure.</li> </ul>	<ul style="list-style-type: none"> <li>10</li> </ul>
<b>Evidence of community benefit outcomes</b> <ul style="list-style-type: none"> <li>Applicants should demonstrate how the asset to be improved or enhanced provides a clear community benefit.</li> </ul>	<ul style="list-style-type: none"> <li>10</li> </ul>
<b>Governance arrangements</b> <ul style="list-style-type: none"> <li>Applicants must demonstrate a robust governance framework with all personal liabilities covered.</li> </ul>	<ul style="list-style-type: none"> <li>8</li> </ul>
<b>Leverage</b> <ul style="list-style-type: none"> <li>Evidence that <u>more</u> than the 50% match funding has been secured</li> </ul>	<ul style="list-style-type: none"> <li>8</li> </ul>
<b>Value for Money</b> <ul style="list-style-type: none"> <li>Projects should demonstrate they have achieved best price and value for money with no ongoing funding requirements for Central Bedfordshire Council</li> </ul>	<ul style="list-style-type: none"> <li>8</li> </ul>
<b>Risk Management</b> <ul style="list-style-type: none"> <li>Applicants must demonstrate a good understanding of risks to delivery and how these can be managed.</li> </ul>	<ul style="list-style-type: none"> <li>8</li> </ul>
<b>Collaboration</b> <ul style="list-style-type: none"> <li>Evidence of local partnership and community involvement</li> </ul>	<ul style="list-style-type: none"> <li>8</li> </ul>
<b>Contribution to CBC priorities</b> <ul style="list-style-type: none"> <li>Demonstrating that the project is supporting at least one of our strategic priorities                             <ul style="list-style-type: none"> <li>enhancing Central Bedfordshire</li> <li>great resident services</li> <li>improving education and skills</li> <li>protecting the vulnerable and improving wellbeing</li> <li>creating stronger communities</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>8</li> </ul>
<b>Ward Councillor endorsement</b>	<ul style="list-style-type: none"> <li>Yes / No</li> </ul>
<b>Total</b>	<ul style="list-style-type: none"> <li>78</li> </ul>
<b>Minimum threshold</b>	<ul style="list-style-type: none"> <li>50</li> </ul>

### Decision Making

Once the application has been assessed and scored by officers against the criteria, the application will be passed to the Director of Resources for a decision on behalf of the Council who will also consider

- Geographic allocation– in order to ensure that the Community Asset Grant Scheme benefits the whole area.

Feedback will be given to unsuccessful applicants. The Council's decision will be final and not subject to appeal, but the applicant may re-apply if the reasons for rejection can be resolved.

### Grant Agreement

Approved projects will receive an Offer Letter confirming the grant award subject to signing a legally enforceable Grant Agreement.

### Monitoring and accountability

The applicant must provide monitoring reports

- Progress against delivery milestones identified in the application.
- Evidence that the funding is devoted to the specific areas proposed in the application.
- Information on local community benefit.
- An end of project report demonstrating how the grant has been spent and the community benefit achieved.

Frequency of reporting progress will be agreed with the grant recipient.

### Additional information

Successful applicants will be required to sign up to terms and conditions to receive the grant funding. These will be set out in the legally enforceable Grant Agreement. The terms and conditions will be proportionate to the value of the grant and cover the following:

- Full bank account details will be required and must be submitted on the organisation's headed paper and signed by the Chair or Treasurer.
- The Community Engagement Team must be notified if the organisation in receipt of the grant ceases to trade or the project funded by the grant ceases.
- Central Bedfordshire Council reserve the right to recover grant funding where it is not being used for the purpose stated in the application.
- Any unspent grant funding must be returned at the end of the grant period.
- Grant recipients will be responsible for arranging appropriate insurance cover for their project. This might include public liability insurance, employee liability insurance and public indemnity insurance.
- Grant recipients will allow their project to be used for Central Bedfordshire Council promotional and publicity purposes where appropriate

- Grant recipients will agree to submit financial details for their scheme where this is requested.
- All projects in receipt of a Community Asset grant will be expected to acknowledge grant funding from Central Bedfordshire Council in all publicity associated with the project.

If you have any questions or require support regarding your application form and the process, contact the Community Engagement Team.

**SANDY TOWN COUNCIL**

**DATE:** 20 January 2020

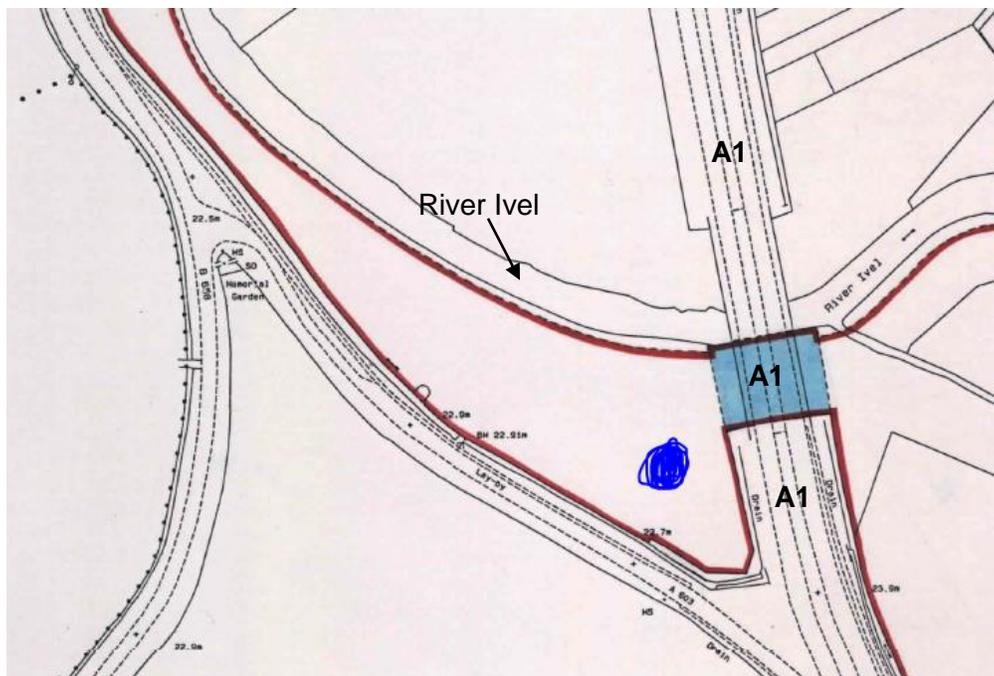
**AUTHOR:** Town Clerk

**SUBJECT:** Request to Place an Advertising Board on Land Owned by Sandy Town Council

**1. Summary**

- 1.1 The Clerk has received a request from Linden Homes asking to extend their marketing areas by using land which is owned by the Town Council for displaying a Linden Homes marketing stack sign for a residential site under construction in Blunham (Barford Road). The developer is proposing that should they be permitted to install the temporary signage at a rental of £1,000 a month, this would be paid to Sandy Town Council as the landowner for a period of up to 12 months.
- 1.2 The parcel of land is located west of the A1, off Vinegar Hill and south of the River Ivel (see attached title plan). The requested location of the sign has been marked by the applicant with a blue dot. The sign would face the A1.
- 1.3 Attached to this report is an example of the sign that would be placed on the site.
- 1.4 Members are asked to consider the request.

**2. Requested Location for Displaying of Stack Sign**



**3. Additional Information and Points for Consideration**

3.1 The Clerk has spoken with BRCC who manage the Riddy on behalf of the Council. BRCC did not feel a nature reserve was necessarily the most appropriate location for such signage and raised the following concerns/matters for Members consideration;

- The proposed location encompasses a pond/ wet scrape area on the site and BRCC would not wish to see any damage to the feature.
- The proposed area is in the flood plain (Flood Risk Zone 3) and therefore may need defence consent.
- Could the placement of the sign cause confusion and lead residents to believe the land itself, or adjacent land such as the former hotel site, is to be developed?
- If any income is to be generated will it be ringfenced for managing or improving The Riddy?
- Are the houses for which the advertisement is linked being built on a site that isn't sensitive, and that local residents are happy with?

3.2 The Clerk is awaiting feedback from the Wildlife Trust on the matter and will verbally update Members at the meeting as to their input.

**4. Recommendation**

4.1 If the Council were minded to give approval in principle, it is advised that it should be on the basis of a series of conditions, including;

- The applicant is responsible for securing any required planning permissions or other approvals that may be needed and that evidence of such approval is provided to the Council.
- Any installation and its positioning would take place on advice from BRCC and there should be no detrimental impact on any features on the land.
- That any income generated is earmarked for specific enhancements or improvements for The Riddy or other areas or community benefit projects within Sandy.
- That it be clearly communicated to the public that the land itself is a nature reserve, will have no development and explain the benefits the community will see as a result of approving the request (e.g. enhancement of certain areas or tree planting etc)



# Main Stack Sign – Logo Panel

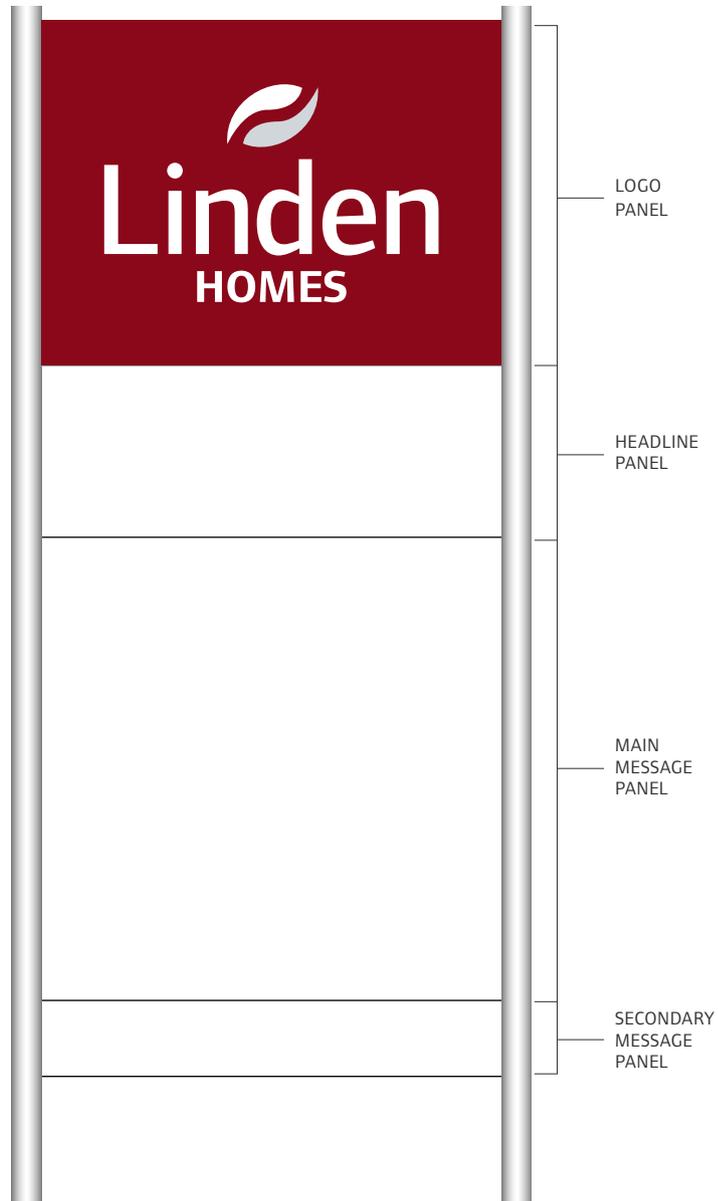
## 10.1

### ACM PANEL

SIZE: Height: 915mm Width: 1220mm



This section is fixed and should always feature the burgundy Linden Homes logo.



**AGENDA ITEM 13**
**APPENDIX V**
**Budget Summary**
**Year Ended 31st March 2021**

	<u>2019-20</u>		<u>2020-21</u>	<i>Budget</i>
	<b>Projected</b>	<i>Budgeted</i> (Revised)	<b>Proposed</b>	<i>Incr/Decr</i>
<b>REVENUE EXPENDITURE</b>				
Staffing & Admin	391803	419275	<b>446050</b>	26775
Services	119974	126777	<b>122277</b>	-4500
	<u>511777</u>	<u>546052</u>	<u><b>568327</b></u>	<u>22275</u>
<b>INCOME</b>				
Staffing & Admin	5958	2300	<b>3550</b>	1250
Services	33952	26070	<b>30917</b>	4847
	<u>39910</u>	<u>28370</u>	<u><b>34467</b></u>	<u>6097</u>
<b>NET REVENUE EXPENDITURE</b>	<u><b>471867</b></u>	<u><b>517682</b></u>	<u><b>533860</b></u>	<u><b>16178</b></u>

**Capital Expenditure (Net)**

Rolling Capital Fund Allocation	51300	51300	<b>51300</b>	0
Capital & Projects (net)	1600	0	<b>0</b>	0
Loans	608	608	<b>608</b>	
Loan - Internal Repayment	10000	10000	<b>12000</b>	2000
	<u>63508</u>	<u>61908</u>	<u><b>63908</b></u>	<u>2000</u>
<b>TOTAL NET EXPENDITURE</b>	<u><b>535375</b></u>	<u><b>579590</b></u>	<u><b>597768</b></u>	<u><b>18178</b></u>

Financed as follows

Reserves at 1st April	284043	246129	<b>328866</b>	
Reserves at 31st March	<u>328866</u>	<u>246737</u>	<u><b>328866</b></u> **	
Used to Fund Expenditure	-44823	-608	<b>0</b> ***	

**PRECEPT FUNDING REQUIRED**

	<u>580198</u>	<u>580198</u>	<u><b>597768</b></u>	<u>17570</u>	3.03%
	<u><b>535375</b></u>	<u><b>579590</b></u>	<u><b>597768</b></u>		

**Precept information**
**ADJUSTED BASIS**

Band D Equivalents		<u>4001</u>	<u>4007</u>	(NYA)	0.15%
Precept per Band D Equivalent (£/annum)		<u>£ 145.01</u>	<u>£149.18</u>	£4.17	2.88%
Precept per Band D Equivalent (p/week)		<u>278.10</u>	<u>286.10</u>	8.00 p	

**\*\*Note:** Recommended **minimum** reserve equal to

3 months net revenue expenditure

	<u>117967</u>	<u>129421</u>	<u>133465</u>
General Reserve <b>Shortfall/Surplus</b>	210899	117316	<b>195401</b> ***

**Earmarked Reserve**

	<u>3/31/2019</u> (Actual)	<u>3/31/2020</u> (Projected)	<u>3/31/2021</u> (Available)
Rolling Capital Fund	91974	58224	<b>109524</b>
Earmarked Reserves	45027	48027	<b>48277</b>
Fallowfield	173919	168919	<b>173419</b>
Fallowfield Internal Loan	126713	240000	<b>228000</b>
Revenue Earmarked Funds	437633	515170	<b>559220</b>
Capital Receipts Reserve	55324	0	<b>0</b>
TOTAL Earmarked Funds	492957	515170	<b>559220</b>
General Reserve (see above)	284043	328866	<b>328866</b> B
<b>Total Reserves</b>	<u>777000</u>	<u>844036</u>	<u><b>888086</b></u>

**B Recommend transfer to RCP at 31/3/20 of £50,000 plus 2019/20 Final Surplus**

**Sandy Town Council**

APPENDIX V

**Budget Summary****Year Ended 31st March 2021**

		<b>2019-20</b>		<b>2020-21</b>	<i>Budget</i>
		<b>Projected</b>	<i>Budgeted</i>	<b>Proposed</b>	<i>Incr/Decr</i>
			(Revised)		
<b>Expenditure Budgets</b>					
<b>Staffing &amp; Admin</b>					
Staff	401	269350	282075	<b>304625</b>	22550
Admin - Office	402	73771	80900	<b>79130</b>	-1770
Admin - Works	403	37079	41100	<b>41805</b>	705
Precept and Interest	601	0	0	<b>0</b>	0
Democratic & Civic	602	11603	15200	<b>20490</b>	5290
		<u>391803</u>	<u>419275</u>	<u><b>446050</b></u>	<u>26775</u>
<b>Services</b>					
Footway Lighting	405	15690	15750	<b>15750</b>	0
Cemetery & Churchyard	406	9506	10100	<b>11000</b>	900
Town Centre (incl Market) (excl Loans)	408	33315	32827	<b>17810</b>	-15017
Public Toilets - Car Park	409	3530	4150	<b>4380</b>	230
Play Areas & Open Spaces	500	-8809	-5700 A	<b>1800</b>	7500
Sunderland Rd Rec Ground	501	30044	29000	<b>29987</b>	987
Nature Reserves	502	12500	13500	<b>13900</b>	400
Grass Cutting	505	7580	10000	<b>10000</b>	0
Litter Bins Seats and Shelters	506	700	650	<b>1000</b>	350
Christmas Lights	509	15918	16500	<b>16650</b>	150
		<u>119974</u>	<u>126777</u>	<u><b>122277</b></u>	<u>-4500</u>
<b>TOTAL EXPENDITURE</b>		<u><u>511777</u></u>	<u><u>546052</u></u>	<u><u><b>568327</b></u></u>	<u><u>22275</u></u>

**NOTES**

A Funding from Fallowfield EMR £15K p.a. to 2019/20. Thereafter £7.5K p.a.

# Sandy Town Council

APPENDIX V

## Budget Summary

Year Ended 31st March 2021

	<u>2019-20</u>		<u>2020-21</u>	<i>Budget</i>
	<b>Projected</b>	<i>Budgeted</i>	<b>Proposed</b>	<i>Incr/Decr</i>
		(Revised)		
<b><u>Income Budgets</u></b>				
<b><u>Staffing &amp; Admin</u></b>				
Staff	401	0	0	0
Admin - Office	402	3123	1300	1550
Admin - Works	403	0	0	0
Precept and Interest	601	2500	1000	2000
Democratic & Civic	602	335	0	0
		<u>5958</u>	<u>2300</u>	<u>1250</u>
<b><u>Services</u></b>				
Footway Lighting	405	0	0	0
Cemetery & Churchyard	406	27000	20450	25000
Town Centre (incl Market)	408	1229	300	428
Public Toilets - Car Park	409	0	0	0
Play Areas & Open Spaces	500	1185	1550	1100
Sunderland Rd Rec Ground	501	1236	720	1239
Nature Reserves	502	2652	2550	2650
Grass Cutting	505	0	0	0
Litter Bins Seats and Shelters	506	0	0	0
S.E.G (not is use 14/15)	508	0	0	0
Christmas Lights	509	650	500	500
		<u>33952</u>	<u>26070</u>	<u>30917</u>
<b><u>TOTAL INCOME</u></b>		<u>39910</u>	<u>28370</u>	<u>34467</u>
				<u>6097</u>

**SANDY TOWN COUNCIL  
CALENDAR OF MEETINGS**

**2020/2021**

<b>2020</b>		
18.05.20	Town Council Annual Meeting	
25.05.20	Spring Holiday	
01.06.20	Development Scrutiny	Community Services & Environment (1)
08.06.20		
15.06.20	Policy Finance & Resources (1)	
22.06.20	Development Scrutiny	Human Resources (1)
29.06.20	Town Council (2)	
06.07.20		
13.07.20	Development Scrutiny	Community Services & Environment (2)
20.07.20		
27.07.20		
03.08.20	Development Scrutiny	Policy Finance & Resources (2)
10.08.20		
17.08.20	Town Council (3)	
24.08.20	Development Scrutiny	Community Services & Environment (3)
31.08.20	Bank Holiday	
07.09.20		
14.09.20	Development Scrutiny	Policy Finance & Resources (3)
21.09.20		
28.09.20	Town Council (4)	
05.10.20	Development Scrutiny	Community Services & Environment (4)
12.10.20	Human Resources (2)	
19.10.20		
26.10.20	Development Scrutiny	Policy Finance & Resources (4)
02.11.20		
09.11.20	Town Council (5)	
16.11.20	Development Scrutiny	Community Services & Environment (5)
23.11.20		
30.11.20		
07.12.20	Development Scrutiny	Policy Finance & Resources (5)
14.12.20	Town Council (6)	
21.12.20	Community Services & Environment (6)	
28.12.20		
<b>2021</b>		
04.01.21	Development Scrutiny	Policy Finance & Resources (6)
11.01.21	Human Resources (3)	
18.01.21	Town Council (7)	

**AGENDA ITEM 14****APPENDIX VI**

25.01.21	Development Scrutiny	Community Services & Environment (7)
01.02.21		
08.02.21		
15.02.21	Development Scrutiny	Policy Finance & Resources (7)
22.02.21		
01.03.21	Town Council (8)	
08.03.21	Development Scrutiny	Community Services & Environment (8)
15.03.21		
22.03.21	Human Resources (4)	
29.03.21	Development Scrutiny	Policy Finance & Resources (8)
05.04.21	Easter Monday	
12.04.21	Town Council (9)	
19.04.21	Development Scrutiny	Community Services & Environment (9)
26.04.21	Annual Town Meeting	
03.05.21	May Day Holiday	
10.05.21	Development Scrutiny	Policy Finance & Resources (9)
17.05.21		
24.05.21	Town Council Annual Meeting	
31.05.21	Spring Bank Holiday	

## AGENDA ITEM 15

## APPENDIX VII

**From:** Partnerships Community & Engagement Team

**To:** All Town & Parish Council Clerks

<[AllTown&ParishCouncilClerks@CentralBedfordshireCouncil.onmicrosoft.com](mailto:AllTown&ParishCouncilClerks@CentralBedfordshireCouncil.onmicrosoft.com)>

**Subject:** BT Payphone consultation on First decision

[

Dear Clerks

Following the first phase of community consultation, we have received 209 representations regarding BT's proposals to remove 30 public payphones across Central Bedfordshire.

As part of the process, we are required to undertake public consultation and to inform BT of the results. The second phase of the consultation which runs from 17 December 2019 until Tuesday 21 January 2020 will enable town and parish councils and residents to comment on whether they agree or object to first decision.

Based on community feedback and evidence provided, the first decision proposes objecting to 27 payphones being removed

Could you please review the first decision which is outlined in the consultation questionnaire and provide your view on the removal and objections suggested? If you are already in discussion with BT about adopting a phone box or kiosk or are interested in adopting it, please can you indicate this in the consultation document in the 'any comments' section.

During the first phase of consultation, which was published on our website, the number of responses for each phone box was relatively small, however there was general support for retaining the boxes in villages – either as payphones or adopting the phone boxes for community use. There were a handful of suggestions that the phone boxes could be used by the community as small lending libraries.

Some of objections were about the lack of mobile signal in the villages, and the need for payphones in the case of network outages. Some communities lodged objections arguing there are concerns that removing the payphones will have more of an impact on the elderly and disabled.

A further month will be given for local people to have their say on the First decision ahead of a final view being submitted in February to our Executive, who will be asked to consider and agree a Final decision on the proposed removals to BT and which will be published on our website.

If BT disagrees with any of the objections, they will ask to formally review those objections with us and Ofcom will consider the decision on the proposed closure.

You'll find more information – including a list of the public payphones proposed to be removed at

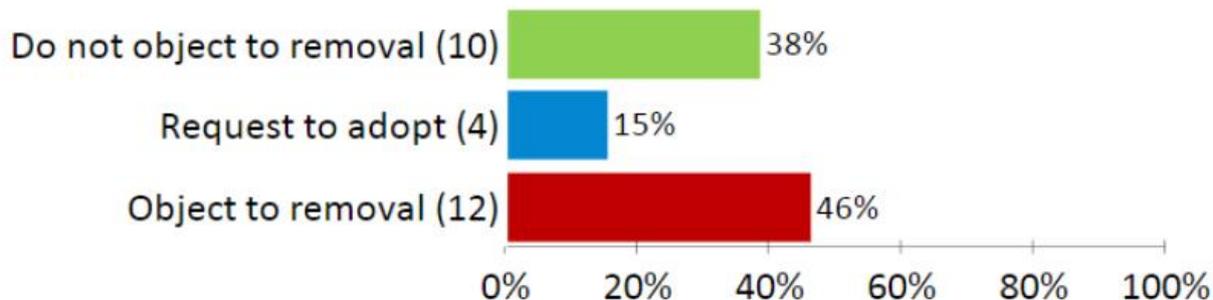
[https://www.centralbedfordshire.gov.uk/info/27/about\\_your\\_council/188/consultations](https://www.centralbedfordshire.gov.uk/info/27/about_your_council/188/consultations)

**Central Bedfordshire Council's recommendation for the sandy pay phone boxes can be found overleaf.**

Stage One Results – CBC Recommended 1 <sup>st</sup> Decision						
Address	No of Calls in 12 months	Agree	Object	Adopt	Recommend 1 <sup>st</sup> Decision	Justification
Tel:01767 680210 Near Exchange Pco1 Market Square Sandy SG19 1JA	2	10	12	4		The Town Council is in discussion with BT to adopt this kiosk.
Tel:01767 680611 JCT Church Path PCO1 London Road Sandy SG19 1EX	15	6	17	3	Object to removal	Public consultation indicates an objection to pay phone removal and number of calls made

**BT Consultation – Stage One Consultation Results**

Near exchange PCO1 Market Square, Sandy, SG19 1JA. This payphone was used 2 times in the last 12 months.



The comments received relating to this payphone are:

**Do not object to removal –**

“Use is so infrequent that it is clearly not required.”

“It simply is not needed any more. Just about everyone has a phone themselves or is with a friend or family member who has one. In the very unlikely event of an emergency, its very easy to ask someone else to phone the emergency service, or as a last resort call on someones home or shop to use their phone.”

“if the phone box has only been used twice in a year I see no reason to keep it. Its is in an area where a lot of teenagers hang around in the evening and I would not feel safe using it”

“Cheap PAYG phones are very cheap, if the usage shows they are not used then I don't see why BT should pay for these things. If Council wants to have them, then Council should subsidise so that they are not a cost drain on BT. I don't think that will be justifiable -better to spend on 4G infrastructure and have public access computers in libraries etc with Skype and all the other video call systems, that people can use in emergency.. More important -why are Stratford Road houses attached to a cabinet near Budgens when there is a much nearer one, that would enable us to have sensible broadband?”

“No longer justifiably required”“All the glass has been smashed, looks a mess and probably has little other use”

“Lack of use”

“Used twice in the last year. Is just a target for vandals”

“Infrequent use and it is prone to vandalism.”

**Object to removal –**

“Ideal place for an emergency phone. For elderly, youngsters etc”

“not everyone uses a mobile phone”

“There are times when one does not have a mobile with you etc”

“There are still people around who do not have mobile phones (technophobes, poverty, etc) who may need to use a payphone in an emergency.”

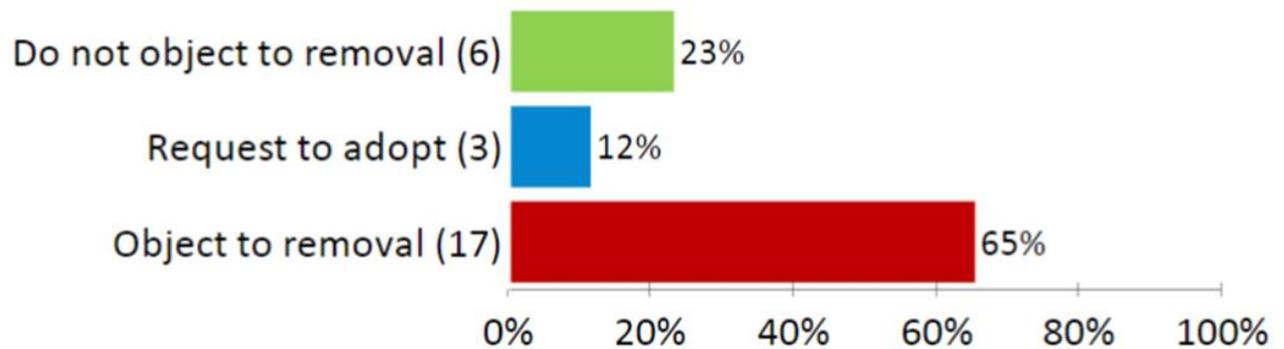
“Payphones remain an essential service for those without mobile phones. BT should never have been privatised. The decision to privatise was based on the available technology of the time. 'Phones should be available but could be restricted to emergency services only and free to use under such circumstances.”

“There should always be a public telephone in a town centre”

“A town centre should have a telephone box in case of emergency -not everyone has a mobile phone.”

“A town as large as Sandy should have at least one public payphone for emergencies. This one is the more central of the two in Sandy”

JCT Church Path PCO1 London Road, Sandy, SG19 1EX. This payphone was used 15 times in the last 12 months.



The comments received relating to this payphone are:

**Do not object to removal –**

“low usage and wasn't actually aware that the phone box was still sited here.”

“although this box has been used more than the other one it still does not seem worth keeping it. It would be interesting to know what sort of calls were made as if it was used to access things like doctors or services that people need then maybe it should be kept”

“Not a place with a high thoroughfare of sandy residents.”

“Once a month? Seriously?”

**Object to removal –**

“It's used over once a month.”

“not everyone uses a mobile phone”

“Some people may not have a mobile with them”

“Seems like it is still being used”

“more old people in that area than the town centre”

“Obviously useful 15 times”

“Phones need to be available for emergency use. Not all citizens have a mobile 'phone.”

“A road parallel to a major road should have a telephone box in case of emergency - not everyone has a mobile phone.” “Is clearly providing a public service”

“If its a red box its a design classic and should be treated as such. It has been used.need to be able to use it”

**SANDY TOWN COUNCIL****DATE: 20 January 2020****AUTHOR: Cllr M. Hill****SUBJECT: Sandy Sports and Leisure Association (SSLA)****1. Summary**

The main purpose of the January meeting was to discuss and review a report drawn up by Dr Iain James of PSD Agronomy (Amphill) and emanating from a stage 1 site visit. The report amounts to a feasibility study into the resurfacing of the artificial grass pitch next to the Jenkins' pavilion.

**2. The Report**

Dr James reported that the present carpet is worn, and the shock pad has given out. Hence the need for replacement. Current usage of the pitch is around 70:30 football-hockey 'though the latter has a full weekend league programme for men's and women's teams. The current pitch is sand-filled but sand-dressed pitches are the best option now. Much better for hockey and more durable. Contain more plastic but are more durable and less abrasive, hence fewer accidents. More and more sand-dressed carpets are being installed. No change of footwear required i.e. no full studs. The right perimeter fencing is already in place.

Some reshaping of the facility being considered. The suggestions will not reduce boundaries. Floodlight columns can still fold as at present 'though two will come inside the new boundary and two remain outside. Maintenance will be exactly the same as at present.

The Council will need to check with planning officers over new boundary lines 'though unlikely to warrant a further planning application as no vision changes. The cricket club will need to be consulted over implications for their boundaries, but the changes do fully conform with ECB guidelines of a minimum 50 meters from wicket to boundary edge for senior league fixtures. Safety considerations paramount.

Need to get tenders out by the end of January to enable work to be done in July and August (six weeks). The new pitch will come with a 12 months defects liability insurance and there will also be a warranty based on use for both football and hockey. The Town Council lease has also to be progressed. Agreed in principle already. About 5 tenders to be sought.

**3. Other Issues Raised**

- Clerk to be added to the signatories for SSLA. Makes sense as he is already on STC cheques.
- Scale of charges for pitch use raised. No significant increases recommended for 2020 (average 50p-£1 per hour).
- Tractor struggling along but will give out in due course.
- Some concerns with school students not using appropriate footwear to use the pitch. STILL no programme of school use forthcoming. This will have to be tightened up once the new pitch is put down.
- All kinds of issues with Secondary School on-going. Now within the remit of what Tony Keaveney is doing regarding the site and SPA as a whole.
- Safeguarding policy agreed with all present and will now be sent on to Sport England.