

# Sandy Town Council

To: Cllrs P N Aldis, P Blaine, J Hewitt, J Ivanciu-Wilkinson, L Ivanciu-Wilkinson, A Lock, R Lock, C Osborne, M Pettitt (Chair), M Scott, P Sharman, S Sutton and N Thompson.

You are hereby summoned to attend a meeting of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 10<sup>th</sup> October 2022 commencing at 7.30pm for the purpose of transacting the items of business below.



Nicola Sewell  
Town Clerk  
10 Cambridge Road  
Sandy  
SG19 1JE  
01767 681491  
Date 5<sup>th</sup> October 2022

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THIS MEETING**

**The Chair will lead a minute's silence in remembrance of the passing of HM Queen Elizabeth II**

## **A G E N D A**

### **1 Apologies for Absence**

To receive any apologies for absence.

To consider a request from Cllr N Thompson sent on 8<sup>th</sup> September for an extended leave of absence due to not being able to attend meetings while in recovery from an accident that took place in August, along with other health issues. His last attendance was on 21.03.2022.

### **2 Declarations of interest and requests for dispensations**

*Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)*

# Sandy Town Council

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non Pecuniary Interests*
- iii) Dispensations*

## **3 Public Participation Session**

To receive questions and representations from members of the public.

## **4 Co-option for Vacancies of Pinnacle and Ivel Ward**

Members are asked to consider applications for co-option to Town Council to fill the two vacant seats one for Pinnacle Ward and one for Ivel Ward. Each candidate will give a brief presentation on why they have applied for co-option. Members will be given the opportunity to ask questions of the candidates following their presentations. One application has been received:

- 1) Robert J Lacey

## **5 Minutes of previous Town Council meetings**

To consider the Minutes of the meeting of Sandy Town Council held at 7.30pm on Monday 22<sup>nd</sup> August 2022 and to approve them as a correct record of proceedings.

## **6 Minutes of committees and recommendations therein**

To receive and note the minutes of the meetings of the following committees and sub-committees and (if applicable) to approve recommendations therein which do not arise elsewhere

- i) Development Scrutiny Committees held on 5<sup>th</sup> September and 26<sup>th</sup> September 2022
- ii) Policy, Finance and Resource Committee held on 26<sup>th</sup> September 2022
- iii) Community Services & Environment Committee held on 26<sup>th</sup> September 2022
- iv) Human Resources held on 3<sup>rd</sup> October 2022.
  - i) **RESOLVED to recommend** that Clerk's salary be moved up to Scale Point 38 following the successful completion of a 6-month review.

Appendix I  
Confidential

# Sandy Town Council

## **7 Robert Peel School Governors**

To receive a request in person from Liesl Ganny, Headteacher at Robert Peel Primary School for members to consider signing up to be School Governors.

## **8 Reports from Central Bedfordshire Councillors**

To receive reports or points of information from Sandy's Central Bedfordshire Ward Councillors

## **9 Action List**

To receive and note an action list on Full Council items.

Appendix II

## **10 Events**

To receive a report from the Clerk about upcoming Events and agree volunteer attendance.

Appendix III

## **11 Beeston Allotment Lease**

To review a lease from CBC for land at Beeston to be used as allotments and a community orchard.

Appendix IV  
Confidential

## **12 Police Priority Setting**

To receive a verbal report from Cllr Hewitt on the next Priority Setting meeting and agree the priority to be taken forward on behalf of Sandy Town Council. And to note that Cllr Hewitt attended the Police Crime Commissioners Annual Parish Council Conference on Tuesday 4<sup>th</sup> October.

## **13 Recruitment Costs**

To note the following expenditure agreed under delegated authority:

- Advertising through SLCC website Deputy Clerk £240 (inc VAT)
- Advertising through Biggleswade Chronicle (online portals) – Deputy Clerk £450.00 (inc VAT)
- Advertising through Biggleswade Chronicle (online portals) – Community Engagement Officer £450.00 (inc VAT)
- Mayors Secretary (TBC)

Other free advertising has also been undertaken through the following channels:

- Gov.uk find a job website
- STC website and facebook pages
- Clerk's personal LinkedIn account
- Bedfordshire Branch of SLCC
- BATPC members

## **14 Cemetery Working Group**

To receive a report from the Cemetery Working Group

To come

# Sandy Town Council

## 15 Street Naming

To receive a request from CBC Planning for STC to propose a street name for a new development of 5 dwellings at the rear of 76 St Neots Road.

Appendix V

## 16 Car park opening times

To receive a request from the Business Operations Manager at St Swithun's Primary School to extend the opening times of the Town Car Park to alleviate issues around school drop off time in the morning.

Appendix VI

## 17 Reports from Councillors on Outside Bodies

To receive the following reports from Council representatives on outside bodies and appoint a Member into the current vacancy on the SSLA Committee.

i) Report from Cllr M Pettitt on the Sandy Sports and Leisure Association (SSLA) committee.

Appendix VII

ii) Reports from Cllr M Pettitt and Cllr Lock on the Sandy Twinning Association.

Appendix VIII

## 18 Councillor Surgery

To receive a report from Cllrs Pettitt and R Lock following a Councillor Surgery held on Saturday 24<sup>th</sup> September at the Community Stand.

Appendix IX

## 19 Cemetery Extension ongoing items - update

To receive an update regarding ongoing works related to the Cemetery Extension.

Appendix X

## 20 Neighbourhood Plan

To receive a verbal report and update from Cllr Hewitt on behalf of the Neighbourhood Plan Steering Group.

## 21 Mayoral Engagements

To note a list of recent engagements undertaken by the Mayor and/or Deputy Mayor;

- Wednesday 31st August. The Mayoress and I attended a Service of Welcome to The Reverend Leslie Noon, the new Methodist Minister responsible for the Methodist Churches in Sandy, Beeston, Biggleswade, Bedford and Cardington which was held at Trinity Methodist Church, Shortmead Street in Biggleswade.

# Sandy Town Council

- Saturday 3rd September we visited first the Sandy Show being staged at Sandy Conservative Club by Sandy Horticultural Association, after which we visited the Exhibition of Historic Photographs at Sandy Baptist Church organised by The Historical Research Group. We thoroughly enjoyed both and thanked the respective organisers for all the hard work and effort which had obviously gone into staging the events.
- Sunday 4th September in the afternoon we attended the Service of Thanksgiving held at The Church of St Paul, Bedford to give thanks to Helen Nellis on her upcoming retirement and to welcome the new Lord-Lieutenant, Susan Lousada, as she prepared to take on the role. Cllr & Mrs Osborne and Cllr Blaine in his role as Chair of BATPC were also present.
- Friday 9th September I signed the Book of Condolence placed in the Council Chamber following the sad death of the Late Queen Elizabeth II the previous day.
- Sunday 11<sup>th</sup> September at 2pm in the Churchyard of St Swithun's Church I was proud to read the Proclamation declaring accession to the throne of King Charles III in succession to his sadly departed mother. I was accompanied by the Mayoress, the Deputy Mayor, other members, the Clerk and members of the public, The Reverend Huw Davies and representatives of St Swithun's Choir who led those assembled in singing The National Anthem.
- Sunday 11<sup>th</sup> September at 4pm we attended the reading of the Proclamation by Cllr Caroline Maudlin on behalf of Central Bedfordshire Council in front of Priory House, Chicksands.
- Friday 16<sup>th</sup> September, the Deputy Mayor attended the Priory Church of St Peter, Dunstable for a service of Thanksgiving for the life of HM Queen Elizabeth II.
- Sunday 18<sup>th</sup> September we attended The Church of St Paul, Bedford for a Service of Thanksgiving for the life of HM Queen Elizabeth II. Among the many others present were Cllr & Mrs Osborne.
- Saturday 24<sup>th</sup> September Cllr Mrs Ruth Lock and I held a 2-hour STC Surgery at the Community Stand in The High Street.
- Saturday 24<sup>th</sup> September from noon onwards I was delighted to attend the Skate Park Jam organised to mark the official opening of the new Sandy Skatepark. My thanks to the Deputy Mayor for making the main speech and to the Clerk, to Anne and other members for being present at what was an extremely well attended event.
- Sunday 25<sup>th</sup> September. The Mayoress and I attended The Justice Service for Bedfordshire at the invitation of the High Sheriff of Bedfordshire, Lady Clifford, held at The Church of St Paul, Bedford. Cllr & Mrs Osborne and the Deputy Mayor were

# Sandy Town Council

also among the congregation.

- Thursday evening, 29th September the Mayoress and I attended the Roundabout Club, Sandy for the formal opening of The Victory Suite. Cllrs Lorraine and Jennifer Ivanciu-Wilkinson and CBC Cllr Simon Ford also attended.
- Sunday 2<sup>nd</sup> October The Mayoress and I attended Rushden Civic Service held at St Mary's Church, High Street, Rushden.
- Friday 7<sup>th</sup> October. We attended the Houghton Regis Civic Reception held at La Bella Calabria Restaurant, Houghton Regis.

## **22 Scheduling of meetings in 2023**

To receive and agree the following recommendations:

- Include a Full Council meeting to be held on 17<sup>th</sup> April 2023
- To cancel the following Committee meetings as they fall on dates before newly elected Members will take office after the elections on 4<sup>th</sup> May:
  - CS&E – 8<sup>th</sup> May 2023
  - DS – 8<sup>th</sup> May 2023
  - PF&R – 15<sup>th</sup> May 2023

Recommend that Committee meetings do not take place until after the Annual Council meeting where Committee Membership is agreed.

## **23 News/Press Release**

## **24 Chairmans Items**

## **25 Date of next meeting: 14<sup>th</sup> November 2022**

**AGENDA ITEM 9**

**APPENDIX II**

**Town Council - Action list**

| Subject                | Action to be taken |                                                                                                                   | Response/<br>Agenda no.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | Minute             | Action                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Meeting 9/11/15</b> |                    |                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| East West Rail Link    | (89-15/16)         | Town Council strongly support the East West rail link coming through Sandy and to lobby the relevant authorities. | The Council submitted a response to the most recent EWR consultation on 9th June 2021. Letter issued to MP's office reaffirming Council's view. Cllr Blaine attended a stakeholder meeting and is due to report back to the Council. Cllr Blaine attended a meeting on 10 <sup>th</sup> Feb 2022 and circulated links to Consultation Summary and Consultation Documents on 21 <sup>st</sup> April 2022. On 17.08.2022 Cllrs Pettitt, Hewitt and Blaine met with Cllrs Ben Pitt St Neots Town Mayor and Stephen Ferguson Chairman of Cambridgeshire CC to discuss matters of mutual interest, notably East West Rail. <a href="#">Next meeting to be held on 8<sup>th</sup> November at 18.30 Cllrs Blaine, Hewitt and Pettitt have all been sent an invitation.</a> |
| <b>Meeting 21/5/18</b> |                    |                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| A1 – Local Issues      | (19-18/19)         | To push for decisions on the future of the A1 and action on safety and environmental issues.                      | <p>Representatives of STC previously joined a meeting with a representative from Highways England, facilitated by local MP Richard Fuller. Working Group response to Highways England consultation on agenda for consideration.</p> <p>Mayor chaired meeting in January with representatives of neighbouring authorities to discuss shared concerns and priorities in relation to the A1 and further work undertaken with Biggleswade TC reps on developing a proposed joined up approach to take forward.</p> <p>R.Fuller's office has contacted the Mayor to arrange a follow up meeting.</p>                                                                                                                                                                      |

**AGENDA ITEM 9**

**APPENDIX II**

|  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  |  | <p>Cllrs Pettitt and Hewitt met with Mr Fuller MP on 6.04.2022.</p> <p>Cllr Pettitt wrote to the Mayor of Biggleswade on 01.07.2022 to facilitate further dialogue with Richard Fuller MP and move this issue along.</p> <p>At the TC meeting of 22.08.2022 Members asked the Clerk to write to National Highways to urge them to carry out and publish a comprehensive study of traffic coming into Sandy via these routes, to provide a real understanding of the impact these projects would have on the town, asserting that no work should proceed until this study had been undertaken. A copy of the letter was to be sent to Grant Shapps, Secretary of State for Transport, Richard Fuller MP and Lorna Carver Director of Place and Communities at Central Bedfordshire Council. A letter was drafted on 23<sup>rd</sup> August and sent out. STC has received a response from National Highways which was forwarded to Members on 14.09.2022 and a response from Richard Fuller was circulated to Members on 09.09.2022 which can be viewed here:<br/><a href="https://www.richardfuller.co.uk/news/proposed-closure-gap-central-reservation-a1-biggleswade-road-upper-caldecote-tingeys-corner">https://www.richardfuller.co.uk/news/proposed-closure-gap-central-reservation-a1-biggleswade-road-upper-caldecote-tingeys-corner</a></p> |
|--|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**AGENDA ITEM 9****APPENDIX II**

| <b>Meeting 17/12/18</b> |             |                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sandye Place Academy    | (142-18/19) | That the Town Council place on record its opposition to any future residential development on the site and all other aspects the site could be used for as highlighted in the Council's Community Plan and that CBC Ward Councillors support the Council's position. | Extraordinary meeting of Council considered the CBC public consultation on SPA. Response sent restating Council's previous position and emphasising value of site as a community asset. CBC stated that they should know the outcome of their application to have the site released from its DfE status in June 2022. On 11.07.2022 Cllr Maudlin reported that the DfE were still asking questions of CBC about the site and that there would be no further updates about the future of the site before September and that in the meantime, she was investigating the possibility of having sheep graze the area to keep the grass down.<br><br><a href="#">No further updates</a> |
|                         |             |                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

**Sandy Town Council**

---

|                         |                                     |
|-------------------------|-------------------------------------|
| <b>Date:</b>            | <b>10<sup>th</sup> October 2022</b> |
| <b>Title:</b>           | <b>Events</b>                       |
| <b>Contact Officer:</b> | <b>Town Clerk</b>                   |

**Purpose of the Report**

1. To receive and note a report regarding upcoming events being organised or supported by Sandy Town Council.

**Recommendation**

2. To agree who will be available to support which event.

**Background**

3.0 The Town Council has two large events coming up that require many hours of Officers time to both support through administration and to be present on the day. In the past the STC has had a full complement of staff to cover these duties, however as November approaches until vacancies are filled there will only be two STC officers working, one of whom is currently on long term absence recovering from an operation.

3.1 The events are as follows:

- Remembrance Sunday Parade
- Christmas Lights Switch on
- Christmas Carol Service

3.2 The Remembrance Parade will require (but is not limited to):

- volunteers to undertake a letter drop to ensure all nearby residents are made aware of road closures that may affect them
- the printing and creation of church service programmes
- publicity about the event and invites to the relevant participants
- liaison with the Police regarding road closures
- Support to set up the PA system.

3.3 Christmas Lights Switch On will require (but is not limited to):

- Creation and posting of publicity for the event (posters/social media posts)
- Creation of an event safety plan
- People to manage the road closure/barriers on the day of the event
- People to help set up the gazebos
- People to manage the STC Mulled Wine Stall
- Volunteers to help set up and clear the market square on the day
- Creation of and distribution of letters to residents affected by the event
- Creation and placement of leaflets on cars to ensure no vehicles are parked in the market square over the required period.
- Someone to open the Chamber and manage the entertainers changing and refreshment area.
- Staff to facilitate actual light switch on.
- Litter pickers post event.

## **AGENDA ITEM: 10**

## **APPENDIX III**

3.4 Christmas Carol Service will require (but is not limited to):

- Creation of Order of Service
- Publicity materials and placing of posters etc. in notice boards
- Social Media posts

### **Financial Implications**

4.0 It is usual to offer staff attending events to be paid overtime or take TOIL. Given two events are held on Sundays this would be on a double time basis.

### **Policy Implications**

5.0 There are no policy implications

### **Legal Powers**

6.0 The action undertaken is covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.

### **Other implications**

7.0 The Council needs to be mindful that limited resources mean it cannot operate at the same capacity as previous years.



**Roy Romans**  
**Head of Client & Development Services**

Ms N Sewell  
Clerk to Sandy Town Council  
Council Offices  
10 Cambridge Road  
Sandy  
Beds  
SG19 1JE

**please ask for** Sian Cobb  
**direct line** 0300 300 4378  
**e-mail** [building.control@centralbedfordshire.gov.uk](mailto:building.control@centralbedfordshire.gov.uk)  
**web-site** [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)  
**your ref** 41  
**our ref** CB/SN/22/0001  
**date** 23 September 2022

Dear Ms Sewell,

**Local Government Act 1985**  
**Street Naming and Numbering**  
**Location: Rear of 76 St Neots Road, Sandy, SG19 1LG**  
**Proposal: 5 New dwellings**

I write to inform you that the Council has received the above application for Street Naming. The Developer has advised they are happy for the Town Council to propose a street name in this instance.

Whilst only one name is required we would recommend two or three are put forward to avoid suitability issues.

Please could you discuss proposals at your next meeting of the Town Council and confirm your recommendations by **14th October 2022**.

Yours sincerely

**Roy Romans**  
**Head of Client & Development Services**

**Central Bedfordshire Council**

Priory House, Monks Walk  
Chicksands, Shefford  
Bedfordshire SG17 5TQ

**Telephone** 0300 300 8635  
**Email** [building.control@centralbedfordshire.gov.uk](mailto:building.control@centralbedfordshire.gov.uk)  
[www.centralbedfordshire.gov.uk/buildingcontrol](http://www.centralbedfordshire.gov.uk/buildingcontrol)



**Sandy Town Council**

---

|                         |                                     |
|-------------------------|-------------------------------------|
| <b>Date:</b>            | <b>10<sup>th</sup> October 2022</b> |
| <b>Title:</b>           | <b>Car Park Opening Times</b>       |
| <b>Contact Officer:</b> | <b>Town Clerk</b>                   |

**Purpose of the Report**

1. To receive a request from the Business Operations Manager of St Swithun's Primary School to open the barriers at the town centre car park earlier to alleviate parking issues at the school entrance during morning drop off time.

**Recommendation**

2. A decision was made by CS&E on 25<sup>th</sup> July to take no further action regarding changing the opening times of the car park barriers following a similar request from business owners in the summer. This decision was based on several factors. Members need to consider if those original factors still dictate that decision should be upheld or whether further information suggests the opening times be re-considered at this point.

**Background**

3.0 The Clerk received an email from the Business Operations Manager of St Swithun's Primary School outlining safety concerns for children arriving at the school during the morning drop off period of 8.45am due to the limited availability of parking at the school for parents wishing to drop their children off at school. Priority is being given to those with disabilities as well as taxis that currently drop children off who have special needs. Issues have arisen because parents, despite being asked not to, are continuing to take up spaces in the school car park causing near misses and incidents of vehicles being knocked.

3.1 Residents of Ivel View have made complaints to the school about inconsiderate parking and congestion at the site during the morning drop off, with residents having their driveways blocked.

3.2 Potential issues with access and egress of the Fire Engine to the station next door to the school's entrance have also been raised.

3.3 The request is for the Town Council to open the barriers to the car park earlier to allow parents to use the car park and ease the congestion on Ivel Road. Or alternatively issues passes to parents to use before 08:45 when the barriers open.

**Previous discussion**

4.0 CS&E considered a similar request from businesses in the summer who did not want to pay the charge for the car park passes. At the time CS&E agreed to keep the same times as these had previously been agreed to prevent commuters parking in the car park all day and taking up all the spaces. The decision was to monitor the effects of no changes on the congestion queuing back onto the High Street that re-instating the barriers opening times had caused in May and June.

4.1 Following the decision in July a number of new passes have been issued by the Town Council to business users and a number of disputes around passes have been resolved.

4.2 The Clerk has been monitoring the car park use and has noticed that the initial problems with people queuing at the barrier has reduced with most days seeing no one waiting at the barriers at all before 08.45, demonstrating that the work around signage and communication related to the opening times has registered with visitors.

5.0 If the opening times are changed at this stage, current pass holders may be able to access the car park without the need for a pass and as such request a refund.

**Policy Implications**

6.0 Standing Order 7 previous resolutions states:

*a A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 9 or by a motion moved in pursuance of the recommendation of a committee or sub committee.*

Members need to agree if the decision to take 'no further action at that point' can now be revisited given the information received in this request.

**Legal Powers**

7.0 The action undertaken is covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.

## **Sandy Town Council**

**Date:** 10 October 2022

**Title:** Sandy Sports & Leisure Association

**Contact:** Cllr Martin Pettitt

### **Purpose of the Report**

1. To provide an update on Sandy Sports & Leisure Association

### **Summary and Key Bullet Points**

- The contractor appointed to carry out the maintenance on the timber rebound boards advised in early September, the week before he was due to undertake the work that it would have to be delayed until late October. This was due to shortage of qualified operatives and a need to catch up on long backlog of contract works. The price for our work will not change.
- Highlights Floodlighting show no signs of wanting to undertake the integrity test on the pylons. I will make one last attempt by visiting their premises in Lower Sundon to speak to Mark Peckham face to face.
- Terry Seymour of TCE Electricals did eventually make contact on 11 September to apologise, to say he was behind with his accounts and to ask for a postal address to which to send the invoice. I reminded Terry that he had sent me invoices previously by email and it would be in order to do so again on this occasion. Since then, I have not heard from him.
- There has still been no progress with regard to long term planning or engagement with the Charity Commission which will be addressed now the long dark evenings are with us.
- A meeting of SSLA will need to be scheduled before the end of the year. In the meantime, I believe STC needs to appoint a member to replace former Cllr Hill as the Council's second voting member on the committee alongside Cllr Scott.

## **Sandy Town Council**

Date: 10 October 2022

Title: Outside Bodies Report – Sandy Twinning Association

Author: Cllr Martin Pettitt

### **Purpose of the Report**

1. To provide and update on Sandy Twinning Association

### **Summary & Key Bullet Points**

- When compared to the last report dated 22 August 2022 there is currently very little to report.
- On the 15 September, the Malaunay Committee did send a substantive response to our communication proposing they visit Sandy with a party of around 20 from 28 April to 1 May 2023 inclusive. They indicated the proposed dates were not entirely suitable and suggested instead the following weekend adding they had a somewhat higher number wishing to make the trip.
- We are presently checking with several families who had historically hosted French visitors but have not done so for many years and who the Malaunay Committee appear to have implied might be interested in doing so again in 2023.
- No news from Stratton School that they have identified a co-ordinator / organiser who would be prepared to organise a Summer School in Skarszewy in 2023.
- Also there has been no formal or informal approach made to STC or via members of the angling club that any civic or community group intends visiting Sandy over the Remembrance weekend in November.
- There will be a further meeting of the small Twinning Association committee in mid-October.

## **Sandy Town Council**

Date: 10 October 2022

Title: Councillor Surgery

Co-Authors Cllrs M Pettitt (MJP) & Mrs R Lock

### **Purpose of the Report**

1. To note issues raised by members of the public during the Councillor Surgery on Saturday 24 September 2022.

### **Summary**

2. Compared with most previous surgeries we were kept particularly busy with the majority of 20 plus residents we saw wishing to express their dismay at the news Stagecoach East had decided to axe routes 72 & 73 from the end of October. The news had broken earlier in the week immediately following the end of the period of National Mourning and for many of those who spoke to us the impact of the decision was clearly going to be quite profound not only for them but for friends, relatives and neighbours. However, because of the more optimistic news which has emerged since regarding replacement services we have not listed here the individual names of those who spoke to us and consider no further direct contact with them is necessary at this time.

### **Other Issues Raised and Actions Necessary**

- A resident living in The Rookery was concerned with an increasing number of HGV's parked on the west / south side of Sunderland Road between the 2 roundabouts, at night and in the early hours often with their engines running waiting for local commercial premises to open for delivery or collection of goods etc. Also, in the closer vicinity of the Tyne Close junction again for long periods with engines running and drivers often on their mobile phones.
- **POSSIBLE ACTION.** Monitoring
- The same resident as above was also concerned with the lack of cutting, pruning and maintenance of the grass verges, overhanging trees, hedges and shrubs at the rear of The Rookery, Dove Close and Fieldfare which he presumed to be the responsibility of CBC.
- **POSSIBLE ACTION.** Request to CBC Highways for intervention.
- A resident living in St Neots Road pointed out and complained about the urgent need for the remarking in the High Street notably of Give Way and Keep Clear warnings especially at the exit from Pleasant Place in front of The Post Office and at the approaches either side of the traffic lights and crossing in front of the Co-op supermarket.
- **POSSIBLE ACTION.** By CBC Members or direct communication to CBC Highways.

- A resident living in Woolfield was particularly anxious with regard to what he termed, “holiday parking” especially in Woolfield, Willow Rise, Brandreth Place and Spencer Road. He described how cars are being parked in these streets often for a week or more while their driver and other occupants catch a train on holiday to avoid paying in one of the station car parks. The resident has since (on 29 September) sent a lengthy email to CBC ward member Cllr Tracey Stock setting out his complaint and has copied it to MJP. In his email the resident suggests the problem is more widespread and extends to Ivel View, Ivel Road, St Swithun's Way Cherry Croft and beyond.
- **POSSIBLE ACTION.** A residents parking scheme and / or further double yellow lines would be unpopular. Resident suggests a By Law?
- A resident raised concerns regarding difficulty of access to the railway station for the disabled. The resident was no more specific and after raising the issue below hastened to the library to speak to Cllr Tracey Stock about the axing of bus services.
- **POSSIBLE ACTION.** MJP will speak further to the resident
- The same resident as above asked whether there is any further update on provision of new allotments in Sandy. He said he has asked previously but not had any feedback
- **POSSIBLE ACTION.** MJP will speak further to the resident to provide an update.
- A resident who was very concerned regarding the bus situation was equally worried with regard to one or more loose kerb edgings adjacent to drainage gullies which run across the end of the parking bays in the Market Square, opposite Pecoro and adjacent to Alders. The resident tripped and fell during the Summer Market on Sunday 21 August and reported it there and then to the STC Administrator, Katie Barker who in turn used her mobile phone to report the defect to FixMyStreet. Reference 374876 was allocated. The following day a photograph of the kerb edging was forwarded and uploaded to the FixMyStreet page. 5 days later the file was closed by CBC Highways noting they had inspected the area but had been unable to find the reported issue. At the date of this surgery the kerb edging remained loose and as much of a trip hazard. Others in the same row and in the adjacent bays are equally loose and require attention. The defect has been reported again and action awaited.
- **POSSIBLE ACTION.** None required at this time.
- The same lady wished to report that the pavement from Sandon Close to Dapifer Drive is very uneven caused mainly by tree roots pushing up the paving slabs and tarmac. The tree concerned is at the back of 7 Sandon Close and is also causing the light to be restricted and as a result residents struggle to see the uneven footpath. The resident stated she had reported this previously (she did not say when or by what means) to CBC and STC but she had heard nothing and no action had been taken to date.
- **POSSIBLE ACTION.** Raise with CBC Ward Members or report direct to CBC Highways.

- A resident who lives in Glebe Road was extremely concerned with regard to the condition of the public footpaths at the north end of Glebe Road especially but not exclusively around the bungalows numbers 54 and 56 but also extending in both directions away from those 2 properties. She reported that the black tarmac surface is “broken and has lots of holes” making it dangerous.
- **POSSIBLE ACTION.** Raise with CBC Ward Members or report direct to CBC Highways.

**Sandy Town Council**

---

|                         |                                                |
|-------------------------|------------------------------------------------|
| <b>Date:</b>            | <b>10<sup>th</sup> October 2022</b>            |
| <b>Title:</b>           | <b>Cemetery Extension ongoing items update</b> |
| <b>Contact Officer:</b> | <b>Town Clerk</b>                              |

**Purpose of the Report**

1. To receive an update on actions following a review of unresolved issues brought to council by residents of a property adjoining council owned land.

**Recommendation**

- 2.0. To note report and agree costs for heras fencing from 3 quotes received see item 4.5 – Chain link fence.

**Background**

3.0 Following a report from the Town Clerk and Mayor, Cllr Pettitt to members at a meeting of Council in August 2022 a number of actions were agreed. This report provides an update on the progress of those actions.

**Information/Proposal**

4.1 Boundary Fence, following discussions between the residents and planning enforcement officer, the residents contacted the Clerk to request a quote for the exact specification of fence they had requested with an offer to pay for the extra should it be a reasonable cost. The following quote has come from the currently instructed contractor.

Standard Close-board Fencing:

*To supply and erect 19.5 Lin Meters of 2.0mtr high close board fencing on treated 125 x 100 x 3100, V notched timber posts c/w back weather, secure 4no 75 x 75 x 2.4mtr Arris Rails into the face of the posts with 100mm long galvanised nails, secure 150 x 20 x 2.4mtr timber gravel board and clad with 2.0mt feather edge boards, all posts are to be let into the ground and concreted at 2.4mtr centres max.*

*Treated Timbers Brown*

*All for the Sum off: £2,875.00 + VAT*

4.2 The new quote comes to £400 + VAT above the original requested quote. The residents have made an initial indication they are happy to pay this extra cost and the Clerk is waiting to confirm as the amount with VAT would be £480.00

4.3 Transfer of land, there is still an outstanding query regarding ownership of boundary between the property and highway. The Clerk is making enquiries through CBC to establish ownership so that this matter can be taken forward.

4.4 Conifer Boundary Hedge, the Clerk has asked CDS for suggested solutions to this area, given the limitations placed on it by the planting of the trees right on the border and the likelihood that planting will be able to survive in the conditions available.

4.5 Chain link fence; A misunderstanding saw the chain link fence removed by members of the outdoor team and some heras fencing erected in its place. The Clerk received a complaint from the residents regarding not being forewarned of the work to take place and the erection of the heras fencing that did not seem

**AGENDA ITEM: 19****APPENDIX X**

stable and was not adequate to cover the full length required. The Clerk has made apologies for this. The following quotes have been received for the supply and erection of heras fencing:

**Company A**

| Description                                                            | Cost             |
|------------------------------------------------------------------------|------------------|
| The supply, delivery and installation of approx. 40m of heras fencing. |                  |
| 12 x Heras RT Panel                                                    | £33.00 each      |
| 12 x Plastic Feet                                                      | £6.00 each       |
| 24 x Coupler                                                           | £0.85 each       |
| Delivery                                                               | £75.00           |
| Install                                                                | £650.00          |
| <b>Total</b>                                                           | <b>£1,213.40</b> |
| For 80 metres                                                          |                  |
| Delivery                                                               | £95.00           |
| Install                                                                | £650.00          |
| <b>Total</b>                                                           | <b>£1,762.50</b> |

**Company B**

| Description                                                            | Cost             |
|------------------------------------------------------------------------|------------------|
| The supply, delivery and installation of approx. 40m of heras fencing. |                  |
| 12 x RT Panels                                                         | £32.50 each      |
| 12 x Feet                                                              | £6.25 each       |
| 24 x Clips                                                             | £0.75 each       |
| Delivery                                                               | £95              |
| Install                                                                | £700.00          |
| <b>Total</b>                                                           | <b>£1,278</b>    |
| For 80 metres                                                          |                  |
| 23 x RT Panels                                                         | £32.50 each      |
| 23 x Feet                                                              | £6.25 each       |
| 46 x Clips                                                             | £0.75 each       |
| Delivery                                                               | £95              |
| Install                                                                | £700.00          |
| <b>Total</b>                                                           | <b>£1,720.75</b> |

Company C

| Description                                                                     | Cost                      |
|---------------------------------------------------------------------------------|---------------------------|
| The supply, delivery and installation of approx. 40m of heras fencing.          |                           |
| HD Round Top Anti-Climb Mesh Panel TFS100090<br>12 36.00                        | £432.00                   |
| HD Rubber Fence Foot TFS100600 19 7.85<br>750mm(l) x 200mm(w) x 115mm(h) - 15kg | £149.15                   |
| Safesite Std Fence Coupler TFS100500 24 0.80 130mm(l) x 50mm(h) - 0.3kg         | £19.20                    |
| Safesite Std Stabiliser TFS100740 6 9.50<br>1487mm(l) x 45mm(w) - 3.2kg         | £57.00                    |
| Delivery                                                                        | £65                       |
| Install INS920000                                                               | £330.00                   |
| Total                                                                           | <b>£1100.82 (inc VAT)</b> |
| For 80 metres                                                                   |                           |
| HD Round Top Anti-Climb Mesh Panel TFS100090<br>24 35.00                        | £840.00                   |
| HD Rubber Fence Foot TFS100600 38 7.85<br>750mm(l) x 200mm(w) x 115mm(h) - 15kg | £298.30                   |
| Safesite Std Fence Coupler TFS100500 48 0.80 130mm(l) x 50mm(h) - 0.3kg         | £38.40                    |
| Safesite Std Stabiliser TFS100740 12 9.50<br>1487mm(l) x 45mm(w) - 3.2kg        | £114.00                   |
| Delivery                                                                        | £65                       |
| Install INS920000                                                               | £330.00                   |
| Total                                                                           | <b>£2,0228 (inc VAT)</b>  |

|  |  |
|--|--|
|  |  |
|--|--|

4.6) Septic Tank and Soakaway damage, awaiting further response from residents.

4.7 Allotments, residents feel that the issues were not covered by the report and have said they will respond further.

**Financial Implications**

5.0 The costs outlined above have not been budgeted for and so will need to be taken from Rolling Capital.

**Policy Implications**

6.0 The Council's Complaints Procedure will be activated if necessary.

**Legal Powers**

7.0 The actions undertaken are covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.