

# Sandy Town Council

To: Cllrs P N Aldis, P Blaine, T Cole, A Gibson, A M Hill, W Jackson, T Knagg, G Leach, C Osborne, M Pettitt, M Scott, P Sharman, J Sparrow, S Sutton and N Thompson

You are hereby summoned to attend a meeting of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 21 January 2019 commencing at 7.30pm for the purpose of transacting the items of business below



Chris Robson  
Town Clerk  
10 Cambridge Road  
Sandy  
SG19 1JE  
01767 681491  
15<sup>th</sup> January 2019

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THIS MEETING**

## **A G E N D A**

### **1 Apologies for Absence**

To receive any apologies for absence.

### **2 Declarations of interest and requests for dispensations**

*Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)*

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non Pecuniary Interests*
- iii) Dispensations*

### **3 Public Participation Session**

To receive questions and representations from members of the public.

# Sandy Town Council

## **4 Minutes of previous Town Council meetings**

- i) To consider the Minutes of the meeting of Sandy Town Council held at 7.30pm on Monday 10 December 2018
- ii) To consider the Minutes of the extraordinary meeting of Sandy Town Council held at 7.30 pm on Monday 17 December 2018 and to approve them as a correct record of proceedings.

## **5 Minutes of committees and recommendations therein**

To receive and note the minutes of the meetings of the following committees and sub-committees and (if applicable) to approve recommendations therein which do not arise elsewhere.

- i) Development Scrutiny Committee held on 17 December 2018 and 7 January 2019
- ii) Human Resources Committee held on 17 December 2018
- iii) Policy, Finance and Resources Committee held on 7 January 2019
- iv) Community Services and Environment Committee held on 14 January 2019

**RESOLVED to RECOMMEND** that the £2,000 allowed for the Sandy Green Wheel in the draft 2019/20 budget remain in place following receipt of further information on work to be carried out on the route of the Green Wheel in 2019/20.

**RESOLVED to RECOMMEND** that Sandy Town Council support the introduction of the Best Bar None scheme in Sandy.

## **6 Reports from Central Bedfordshire Councillors**

To receive reports from Sandy's Central Bedfordshire Councillors. Members have already received Central Bedfordshire Council's briefing notes.

## **7 Action List**

To receive any updates and note the action report.

APPENDIX I

## **8 2019/20 Budget and Precept**

To receive a recommendation from the Policy, Finance and Resources Committee on the 2019/20 budget and precept.

APPENDIX II

# Sandy Town Council

## **9 Request for use of Sunderland Road**

To consider granting approval for the use of Sunderland Road recreation ground for Savanna Circus from 10<sup>th</sup> to 16<sup>th</sup> June 2019 and that a rate of £55 per trading day is charged.

## **10 Planning Application – CB/18/01674/OUT**

To note that the application for the erection of 228 dwellings to the land north of Sunderland Road, that had been refused by Central Bedfordshire Council, has been appealed by the applicant. The Town Council will be notified when the Planning Inspectorate start the appeal process and will be invited to make further comments. The matter will be brought back to Council for consideration and to decide whether representatives should attend once a date for the appeal is known.

## **11 Public access between Sandy Market Square and the Health Centre**

To receive a verbal update from the Deputy Mayor and Town Clerk following a meeting with landowners

## **12 Council Representatives on External Bodies**

To appoint a second councillor to the Sandy Green Wheel Working Group for the remainder of the Council year.

## **13 Crime and Policing**

i) To receive and note recent CCTV incidents.

APPENDIX III

ii) To receive and note the most recent crime statistics for Sandy and consider how these statistics will be reported in the future.

APPENDIX IV

## **14 Reports from Representatives**

To receive reports from representatives on outside bodies, training courses or seminars attended.

i) To receive a report from Cllr Hill on the Sandy Twinning Association.

APPENDIX V

## **15 News Release**

## **16 Chairman's Items**

## **17 Date of Next Meeting: 4 March 2019**

**AGENDA ITEM 7**

**APPENDIX I**

**Town Council - Action list**

Subject	Action to be taken		Response/ Agenda no.
	Minute	Action	
<b>Meeting 9/11/15</b>			
East West Rail Link	(89-15/16)	Town Council strongly support the East West rail link coming through Sandy and to lobby the relevant authorities.	No further updates received on the route of the East West Rail Link
<b>Meeting 21/5/18</b>			
A1 – Local Issues	(19-18/19)	To push for decisions on the future of the A1 and action on safety and environmental issues.	The Clerk wrote to A Burt MP following the Council's receipt of a letter from Chris Grayling MP.  Mr Burt's office has confirmed a further response from Mr Grayling is being sought.
<b>Meeting 10/12/18</b>			
Sandy Sports Centre Leisure Facilities	(127-18/19)	The Town Council write to Cllr Dalgarno of Central Bedfordshire Council again with the Town Council's comments and request that a meeting of all parties involved be convened in January 2019.	Council received response from Cllr I Dalgarno stating that no changes would be made to the Sandy leisure offering. Council wrote to Cllr Dalgarno thanking him and requested that a meeting still go ahead in January. No response to Cllrs' letter at date of issuing agenda.
<b>Meeting 17/12/18</b>			
Sandye Place Academy	(142-18/19)	That the Town Council place on record its opposition to any future residential development on the site and all other aspects the site could be used for as highlighted in the Council's Community Plan and that CBC Ward Councillors support the Council's position.	Letters issued to CBC, MP, School Commission and DfE. Response received from A Burt MP and Cllr Dixon, CBC Education.

**Sandy Town Council**

(Prepared 11.01.19)

**Budget Summary**

**Year Ended 31st March 2020**

	<b>2018-19</b>		<b>2019-20</b>	<i>Budget</i>
	<b>Projected</b>	<i>Budgeted</i> (Revised)	<b>Proposed</b>	<i>Incr/Decr</i>
<b>REVENUE EXPENDITURE</b>				
Staffing & Admin	395963	409268	<b>419275</b>	10007
Services	120257	125049	<b>127385</b>	2336
	<u>516220</u>	<u>534317</u>	<u><b>546660</b></u>	<u>12343</u>
<b>INCOME</b>				
Staffing & Admin	5213	2550	<b>2300</b>	-250
Services	25417	27370	<b>26070</b>	-1300
	<u>30630</u>	<u>29920</u>	<u><b>28370</b></u>	<u>-1550</u>
<b>NET REVENUE EXPENDITURE</b>	<u><b>485590</b></u>	<u><b>504397</b></u>	<u><b>518290</b></u>	<u><b>13893</b></u>
<b>Capital Expenditure (Net)</b>				
Rolling Capital Fund Allocation	48500	48500	<b>51300</b>	2800
Capital & Projects (net)	320	0	<b>0</b>	0
Loans	608	608	<b>608</b>	0
Loan - Internal Repayment	9102	9102	<b>10000</b>	898
	<u>58530</u>	<u>58210</u>	<u><b>61908</b></u>	<u>3698</u>
<b>TOTAL NET EXPENDITURE</b>	<u><b>544120</b></u>	<u><b>562607</b></u>	<u><b>580198</b></u>	<u><b>17591</b></u>
Financed as follows				
Reserves at 1st April	227395	223208	<b>245882</b>	
Reserves at 31st March	<u>245882</u>	<u>223208</u>	<u><b>245882</b></u> **	
Used to Fund Expenditure	-18487	0	<b>0</b> ***	
<b>PRECEPT FUNDING REQUIRED</b>	<u><b>562607</b></u>	<u><b>562607</b></u>	<u><b>580198</b></u>	<u>17591</u> 3.13%
	<u><b>544120</b></u>	<u><b>562607</b></u>	<u><b>580198</b></u>	

**Precept information**

**ADJUSTED BASIS**

Band D Equivalents	<u>4000</u>	<u>4001</u>	(NYA)	<u>0.03%</u>
Precept per Band D Equivalent (£/annum)	<u>£ 140.65</u>	<u>£145.01</u>	<u>£4.36</u>	<u>3.10%</u>
Precept per Band D Equivalent (p/week)	<u>269.74</u>	<u>278.10</u>	<u>8.36 p</u>	

\*\*Note: Recommended **minimum** reserve equal to

3 months net revenue expenditure	121398	126099	129573
General Reserve <b>Shortfall</b> /Surplus	124484	97109	116309

<b>Earmarked Reserve</b>	<u>31/03/2018</u> (Actual)	<u>31/03/2019</u> (Projected)	<u>30/03/2020</u> (Available)
Rolling Capital Fund	47549	93568	<b>144868</b>
Earmarked Reserves	45207	19000	<b>22000</b>
Fallowfield	62530	56632	<b>51632</b>
Fallowfield Internal Loan	250000	240898	<b>230898</b>
Revenue Earmarked Funds	405286	410098	<b>449398</b>
Capital Receipts Reserve	53004	12654	<b>12654</b>
TOTAL Earmarked Funds	458290	422752	<b>462052</b>
General Reserve (see above)	227395	245882	<b>245882</b>
<b>Total Reserves</b>	<u>685685</u>	<u>668634</u>	<u><b>707934</b></u>

# Sandy Town Council

(Prepared 2.01.19)

## Budget Summary

Year Ended 31st March 2020

		<u>2018-19</u>		<u>2019-20</u>	<i>Budget</i>
		<u>Projected</u>	<u>Budgeted</u>	<u>Proposed</u>	<i>Incr/Decr</i>
			(Revised)		
<b><u>Expenditure Budgets</u></b>					
<b><u>Staffing &amp; Admin</u></b>					
Staff	401	263620	274250	<b>282075</b>	7825
Admin - Office	402	80349	81000	<b>79900</b>	-1100
Admin - Works	403	37944	39968	<b>41100</b>	1132
Precept and Interest	601	0	0	<b>0</b>	0
Democratic & Civic	602	14050	14050	<b>16200</b>	2150
		<u>395963</u>	<u>409268</u>	<u><b>419275</b></u>	<u>10007</u>
<b><u>Services</u></b>					
Footway Lighting	405	15500	13300	<b>15750</b>	2450
Cemetery & Churchyard	406	9990	9810	<b>10100</b>	290
Town Centre (incl Market) (excl Loans)	408	29074	32310	<b>33435</b>	1125
Public Toilets - Car Park	409	4100	4200	<b>4150</b>	-50
Play Areas & Open Spaces	500	-5700	-5700 A	<b>-5700</b>	0
Sunderland Rd Rec Ground	501	28563	28129	<b>29000</b>	871
Nature Reserves	502	13500	13350	<b>13500</b>	150
Grass Cutting	505	7580	10000	<b>10000</b>	0
Litter Bins Seats and Shelters	506	650	650	<b>650</b>	0
Christmas Lights	509	17000	19000	<b>16500</b>	-2500
		<u>120257</u>	<u>125049</u>	<u><b>127385</b></u>	<u>2336</u>
<b><u>TOTAL EXPENDITURE</u></b>		<u><u>516220</u></u>	<u><u>534317</u></u>	<u><u><b>546660</b></u></u>	<u><u>12343</u></u>

## NOTES

A Funding from Fallowfield EMR £15K p.a.

# Sandy Town Council

(Prepared 11.01.19)

## Budget Summary

Year Ended 31st March 2020

	<u>2018-19</u>		<u>2019-20</u>	<i>Budget</i>
	<b>Projected</b>	<i>Budgeted</i>	<b>Proposed</b>	<i>Incr/Decr</i>
		(Revised)		
<b><u>Income Budgets</u></b>				
<b><u>Staffing &amp; Admin</u></b>				
Staff	401	190	0	0
Admin - Office	402	2609	1750	-450
Admin - Works	403	60	0	0
Precept and Interest	601	1500	800	200
Democratic & Civic	602	854	0	0
		<u>5213</u>	<u>2550</u>	<u>-250</u>
<b><u>Services</u></b>				
Footway Lighting	405	0	0	0
Cemetery & Churchyard	406	20000	20000	450
Town Centre (incl Market	408	400	135	165
Public Toilets - Car Park	409	0	0	0
Play Areas & Open Spaces	500	1089	1550	0
Sunderland Rd Rec Ground	501	698	685	35
Nature Reserves	502	2530	2500	50
Grass Cutting	505	0	0	0
Litter Bins Seats and Shelters	506	0	0	0
S.E.G (not is use 14/15)	508	0	0	0
Christmas Lights	509	700	2500	-2000
		<u>25417</u>	<u>27370</u>	<u>-1300</u>
<b><u>TOTAL INCOME</u></b>		<u>30630</u>	<u>28370</u>	<u>-1550</u>

**SANDY TOWN COUNCIL****DATE:** 21 January 2019**AUTHOR:** Town Clerk**SUBJECT:** CCTV Statistics**1. CCTV Incident Figures**

- 1.1 The figures below come from client reports available on the Hertfordshire CCTV Partnership website and from an incident report provided to the Council. The figures are only for monitored incidents on CCTV equipment and do not include non-monitored events and therefore do not show an overall picture of crime or police activity. The table provides figures available for the last 12 months.

<b>Month</b>	<b>Monitored Incidents</b>	<b>Police Attended</b>	<b>Arrests Monitored</b>
December 2017	3	2	-
January 2018	5	3	-
February 2018	2	1	-
March 2018	1	1	-
April 2018	5	3	-
May 2018	0	-	-
June 2018	1	-	-
July 2018	2	2	-
August 2018	2	2	-
September 2018	1	-	-
October 2018	2	2	1
November 2018	0	-	-
December 2018	2	1	-

**2. December 2018 Breakdown**

<b>Camera</b>	<b>Incident</b>	<b>Action</b>
Queens Head/Car Park	Alarm Activation	Police attended and dealt with at scene. No suspicious activity.
Co-op / Post office	Assault, Robbery, Offensive weapon	Police attended scene. CCTV monitored and kept attention.

SANDY TOWN COUNCIL

DATE: 21 January 2019

AUTHOR: Administrator

SUBJECT: Sandy Crime Statistics for October and November 2018

1. Summary:

1.1 The following statistics are for Members' information. The information is the latest received from Central Bedfordshire Council taken from the Police.UK website. The tables below give a summary of crime types reported in October and November and their current status.

2. October 2018 Crime Statistics

Offence Category	Offences	Status as at 15 January 2019	
Anti-Social Behaviour	10		Details, case timelines and current statuses are not provided for anti-social behaviour.
Burglary	11	2	Under investigation
		9	Investigation complete, no suspect identified
Criminal Damage and Arson	4	4	Investigation complete, no suspect identified
Offences Other Theft	1	1	Investigation complete, no suspect identified
Public Order Offence	7	4	Under Investigation
		3	Unable to prosecute
Public Order Offence at Sandy Station	2	2	Details not help by police. Awaiting response from transport police.
Shop Lifting	4	1	Awaiting Court Outcome
		3	Investigation complete, no suspect
Vehicle Crime	16	1	Under Investigation
		15	Investigation complete, no suspect identified
Violence and Sexual Offence	22	9	Under Investigation
		1	Awaiting Court Outcome
		1	To be dealt with by another agency
		7	Unable to prosecute
		4	Investigation complete, no suspect identified

3. November 2018 Crime Statistics

Offence Category	Offences	Status as at 15 January 2019	
Anti-Social Behaviour	8		Details, case timelines and current statuses are not provided for anti-social behaviour.
Burglary	6	2	Under investigation
		4	Investigation complete, no suspect identified
Criminal Damage and Arson	8	2	Under investigation
		6	Investigation complete, no suspect identified
Other Crime	3	3	Under investigation
Offences Other Theft	3	1	Under investigation
		1	Unable to prosecute
		1	Investigation complete, no suspect identified
Public Order Offence	3	1	Under investigation
		2	Investigation complete, no suspect identified
Robbery	1	1	Under investigation
Shop Lifting	1	1	Investigation complete, no suspect
Vehicle Crime	8	1	Under investigation
		7	Investigation complete, no suspect identified
Violence and Sexual Offence	15	12	Under investigation
		1	Awaiting court outcome
		2	Unable to prosecute

- 3.1 At a meeting of Council on 10<sup>th</sup> December 2018, when the last set of statistics were received Members it was noted that the Police and Crime Commissioner would be coming back to meet with Members at some point during 2019 and that matters related to statistics could be raised with her. Members are asked to consider if they wish to continuing receiving the above statistics at each meeting of Council. Statistics will always be a couple of months behind dur to their availability from the Police.

**SANDY TOWN COUNCIL****DATE: 21 January 2019****AUTHOR: Cllr M Hill****SUBJECT: Sandy Twinning Association 2019 Activities****1. Summary**

2018 ended on a positive note with communications with Skarszewy seemingly back to normal and an unreserved apology for the mix-up over the Remembrance weekend visit. This had occurred simply because personnel at the Town Hall had changed in the wake of their local elections and because they had been pre-occupied with their own centenary celebrations to mark 100 years of Polish independence on November 11<sup>th</sup>. We have been promised a normal service of events for 2019 and I would like to propose to council members that the grant - which was given for the November 2018 visit - be simply rolled forward 12 months. This will hopefully save time and effort all round.

**2. Activities**

As things stand, the activities of the Association for 2019 will be as follows:

- May 3-6: A community visit to Malaunay. Currently 41 signed up to take part including a party from the Sandy Ukulele group.
- June 28-30: An anticipated invitation to attend the annual Sobotki carnival event in Skarszewy.
- July 1-15: The annual English summer school in Skarszewy in which 11 year 13 students from Stratton Upper have volunteered to take part.
- September: A 5-day visit to Sandy by a team of anglers from the PZW Club in Skarszewy. The team will stay with local families as they have done in the past. This is the 8<sup>th</sup> such exchange visit, taking place every two years.
- November 8-11: A civic party from Skarszewy visiting Sandy for the annual Remembrance weekend of activities.
- We will also be organising a late summer barbecue and November quiz night for anyone interested - dates for which will follow in due course.

**3. Looking Ahead**

Looking ahead to 2020, we will start to think about how to mark 25 years of the Sandy-Skarszewy link.

To keep costs to a minimum, we might simply look to include a special activity (for example, a meal) within the existing activities' programme.

I will also be looking at the possibility of starting another English summer school in the small town of Pelplin, which is about 25 miles SE of Skarszewy and noted for its magnificent brick-built cathedral. Hopefully, we can get Sandy Secondary students to take part in this venture.

To that end, I will be paying a short, private visit to Poland at the beginning of March and will hopefully hold talks with representatives of the Town Hall in Skarszewy, the cultural and leisure centres in both Skarszewy and Pelplin and the local fishing club.

Any Councillors are more than welcome to contact me further about any of the events outlined above.