

Sandy Town Council

To: Cllrs N Aldis (Chair), S Baker, B Blackley, A Effiong, R Lacey, M Pettitt, P Sharman, S Sutton, and N Thompson.

cc: Cllrs J Hewitt, S Lee, A Lock, R Lock, C Osborne, and M Scott.

You are hereby summoned to a meeting of the Development Scrutiny Committee of Sandy Town Council to be held in the Council Chamber at 10, Cambridge Road, Sandy, Bedfordshire on Monday 23rd September 2024 commencing at 6.45pm.



Nicola Sewell
10 Cambridge Road
Sandy
SG19 1JE
01767 681491
18th September 2024

1 Apologies

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Disclosable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

This item is included on the agenda to enable members to declare new DPis and to draw attention to their stated DPis and any non-disclosable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct, and which may be relevant to items on the agenda.

- i) Disclosable Pecuniary Interests*
- ii) Disclosable Non-Pecuniary Interests*
- iii) Personal Interests*

3 Planning Applications

To consider the following applications submitted for comment by Central Bedfordshire Council; all planning applications are available by visiting <http://www.centralbedfordshire.gov.uk/planning-register/> entering the planning application reference.

The applications for tree works can be inspected at <http://www.centralbedfordshire.gov.uk/tree-works-register>

CB/TRE/24/00382 5 Cedar Gardens, Sandy, SG19 1EY	Works to Tree Protected by a Tree Preservation Order: Atlas Cedar T2 TPO Ref: MB/04/00013 (Cedrus Atlantica) in the front garden is to undergo a sympathetic Crown Reduction of 30% in width (2-3 meters / 6-9 feet) as well as a subtle Crown Lift to bring more light into the garden.
CB/24/02508/FULL 27 Cottage Road, Sandy, SG19 1BY	Single storey rear extension
CB/24/02278/REG3 Sandy Secondary School, Engayne Avenue, Sandy, SG19 1BL	Retention of a temporary double classroom building.
CB/24/02572/FULL 1 Filland Court, Sandy, SG19 1HW	Demolition of existing single storey garage and lean to side extension. Erection of two storey side extension, single storey rear extension and part pitch roof to incorporate front porch.

4 Minutes of previous meeting

To consider the minutes of the meeting of the Development Scrutiny Committee held on Monday 9th September 2024 and to approve them as a correct record of proceedings.

5 Items for Information

- i. **A00463 Laburnum Road, Sandy - Disabled Person Parking Bay**
To receive notice of Traffic Management Meeting for the above scheme, on 24th September at 9am within The Council Chamber, Priory House, Monks Walk, Shefford, SG17 5TQ.

Appendix i

6 Determined Planning Applications Report

None

7 Date of next meeting

Monday 21st October 2024

Central Bedfordshire Council

24 September 2024

Traffic Management Meeting

A00463 Laburnum Road, Sandy – Disabled Person Parking Bay

Responsible Director:

Lorna Carver, Director of Place and Communities,
Lorna.Carver@centralbedfordshire.gov.uk

Purpose of this report

This report outlines the statutory process for introducing a new Disabled Person Parking Bay (DPPB) and requests approval to implement a new bay in Laburnum Road, Sandy.

RECOMMENDATION(S)

The Executive Member is asked to:

1. Note the responses to the advertised legal order.
2. Approve the introduction of the order and related signage and markings to allow enforcement of the disabled persons parking bay.
3. Note that when the bay is no longer required, a legal order will need to be made to revoke the restriction.

Background

4. In November 2021, Central Bedfordshire Council adopted the Disabled Persons Parking Bay Guidance Document which outlines the authorities' responsibilities under relevant guidance and legal documents, inclusive of, but not limited to, the Equalities Act and Traffic Signs Manual. A copy of the guidance can be found on the Central Bedfordshire Council website: <https://centralbedfordshire.box.com/mx6j60a6r>

Application Process

5. Central Bedfordshire Council, as the Highway Authority, will consider providing Disabled Person Parking Bays (DPPBs) on the street upon application by an eligible resident. The bays will be covered by a Traffic Regulation Order (TRO) and marked on the street according to the Traffic Signs Regulations and General Directions (TSRGD) 2016.

6. Applicants must meet all the necessary requirements outlined in the guidance. These requirements include being a resident of Central Bedfordshire and a Blue Badge holder.
7. As per the guidance, disabled person parking bays are applied for by individuals to enable people to park close to their homes, where all other options have been discounted and there are on-street parking pressures.
8. Although bays are only provided where an applicant can show need for the bay, these bays are not reserved/designated for the individual applicant. Although a resident must meet the eligibility criteria for the bay, once installed they can be used by any person displaying a valid blue badge wishing to park in the area.
9. Should the criteria be met, and a bay be marked on the public highway, the placement of the bay will not always be directly outside the applicant's home but within reasonable distance of it. Placement needs to consider all other highway related factors and be in accordance with the Highway Code.
10. These factors are existing road layout e.g., accesses, junctions and how the bay can be placed safely for all and signed and lined correctly in accordance with TSRGD 2016, while also being in a reasonable distance to the applicant's residence.

Application Review

11. Central Bedfordshire Council received an application for a disabled persons parking bay on Laburnum Road, Sandy. The application met the necessary conditions outlined in the guidance document. Upon a site visit, Officers determined the necessity for a disabled persons parking bay and identified the most suitable location for the application based on highway factors.
12. The location of the proposed DPPB is shown in Appendix B.

Statutory Consultation

13. In July 2024, Central Bedfordshire Council formally advertised its proposed intention to install the new bay on Laburnum Road, Sandy, with a TRO.
14. The Public Notices were advertised for 21 days per the usual Statutory Consultation process. Copies of the document are in Appendix A.
15. All Statutory Consultees were notified and invited to comment in writing only to Highways.Consultation@centralbedfordshire.gov.uk or the postal address by the deadline shown.
16. The Police and emergency services, along with Ward Members and Town Council, received a copy of the consultation. A copy of the Notice was posted to residents immediately affected by the proposals.

Consultation Responses

17. The Police responded and did not express any concerns about any of the proposals. This response is shown in Appendix C.
18. The Town Council did respond and asked for greater clarity on the reason for the bay. As per Appendix D

19. One other response was received concerning the DPPB. This response can be found in Appendix E.

20. A brief outline of the key points of the objection, and officers' responses, are listed below:

- The applicant has off-street parking – Officers reviewed the applicant's off-street options and neither the garage nor the space outside would be wide enough to accommodate the applicant when the adjacent spaces were being used.
- Bay is not located at the closest position – Officers positioned the bay to the end of the layby as it ensures maximum space for the user of the bay. The location was discussed with the applicant and agreed to be appropriate.
- Bay will devalue the nearby properties – This is not a consideration in the application for a disabled person parking bay.
- Bay in its advertised location would leave too short a distance between the edge of the bay and the dropped kerb – Officers measured the distance between the proposed location and the dropped kerb as over 5.5m and would be enough for an average sized car to park and not obstruct the access.
- Title deeds include clause that allows people to pass and repass – Laburnham Road, Sandy has been adopted as part of the public highway. As Highway Authority, we have the power to introduce these restrictions over the identified section of road.

Options for consideration

21. **RECOMMENDED** - Approve the restrictions as laid out in the advertised order – make the order as advertised and implement the restrictions on site along with the necessary signage.

22. Adjust the order – Reduce the bay length as laid or remove them completely ahead of making the legal order.

23. Uphold the objections – Uphold the objections against the proposed restrictions and not progress with making the order.

Reason/s for decision

24. The installation of the Disabled Persons Parking Bay ensures that Central Bedfordshire Council meet its duties under the Equality Act 2010 to consider the needs of disabled persons and take steps to provide auxiliary aid negate the disadvantages.

Council priorities

25. The recommendations in this report support Central Bedfordshire Council's adopted "Our Strategic Plan (2024-2027)" by enabling people to live active, healthy, and independent lives.

26. Implementing the proposed disabled persons parking bay will ensure that those with severe walking difficulties will have the confidence of being able to park near their homes when they leave their properties, allowing them to live more independent and healthy lifestyles.

Implications

Legal Implications

27. The Traffic Regulation Order will need sealing on approved locations to enable signage to be installed and the bays enforceable.
28. Highway Authorities have a legal obligation under the Traffic Management Act 2004 to ensure the expeditious movement of traffic and can decide as they see appropriate to plan and carry out the action to be taken in performing the duty. See guidance notes for legal implications.

Financial and Risk Implications

29. The cost of implementing the DPPB will be met through the 2024/25 Integrated Transport Capital Highways Works Programme.

Equalities and Fairness Implications

30. Central Bedfordshire Council has a statutory duty to promote equality of opportunity, eliminate unlawful discrimination, harassment and victimisation and foster good relations in respect of nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation
31. The proposal is not expected to disproportionately disadvantage or benefit individual members of the community.
32. Engagement involved a letter drop to residents and local stakeholders directly affected by the scheme, site notices being displayed and publication in the local press providing an opportunity to comment.

Biodiversity and Sustainability Implications

33. The DPPB's do not materially impact CBCs Sustainability Plan and objectives.

Conclusion and next steps

34. It is recommended that the DPPB is approved as advertised and for the relevant markings and signs be installed.
35. Should Officers identify that the DPPB is no longer required, the intention to remove the bay will be advertised and all necessary action undertaken after that consultation.

Appendices

Appendix A: Public Notice

Appendix B: Drawing

Appendix C: Police Response

Appendix D: Parish Council Response

Appendix E: Public Responses

Background Papers

The following background papers, not previously available to the public, were considered and are available on the Council's website:

- None

Report author:

Peter Orchard, Principal Highways Officer - Schools,
peter.orchard@centralbedfordshire.gov.uk



PUBLIC NOTICE

CENTRAL BEDFORDSHIRE COUNCIL PROPOSES TO INTRODUCE DISABLED PARKING BAY ON LABURNUM ROAD, SANDY

Reason for proposal: The disabled parking space would provide a dedicated place for blue badge holders to park.

Effect of the Order:

To introduce Parking for Disabled badge holders only on the following length of road in Sandy-

1. Laburnum Road, north side, from a point approximately in line with the shared property boundary between No. 68 & 70 Laburnum Road and extending in a south-westerly direction for approximately 6 metres in length and 2 metres in width.

Please see plan for clarification.

Details may also be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices.

Comments should be sent by e-mail to highways.consultation@centralbedfordshire.gov.uk by 9th August 2024. Any objections must state the grounds on which they are made **and must quote unique reference number A00463**. If you want to send in your comments in writing please send them to the address shown below FAO Emily Hirst.

Please note that any comments received will be redacted of personal information and uploaded onto the Central Bedfordshire Council website as part of a report on the scheme a few days before the proposal is discussed at the relevant Traffic Management Meeting, where it will remain in the public domain. If you do not wish for your comments to be part of the report please state this explicitly within your response.

Order Title: If made will be "Central Bedfordshire Council (Bedfordshire County Council (District of Mid Bedfordshire) (Civil Enforcement Area and Special Enforcement Area) (Waiting Restrictions and Street Parking Places) (Consolidation) Order 2008) (Variation No.*) Order 202**"

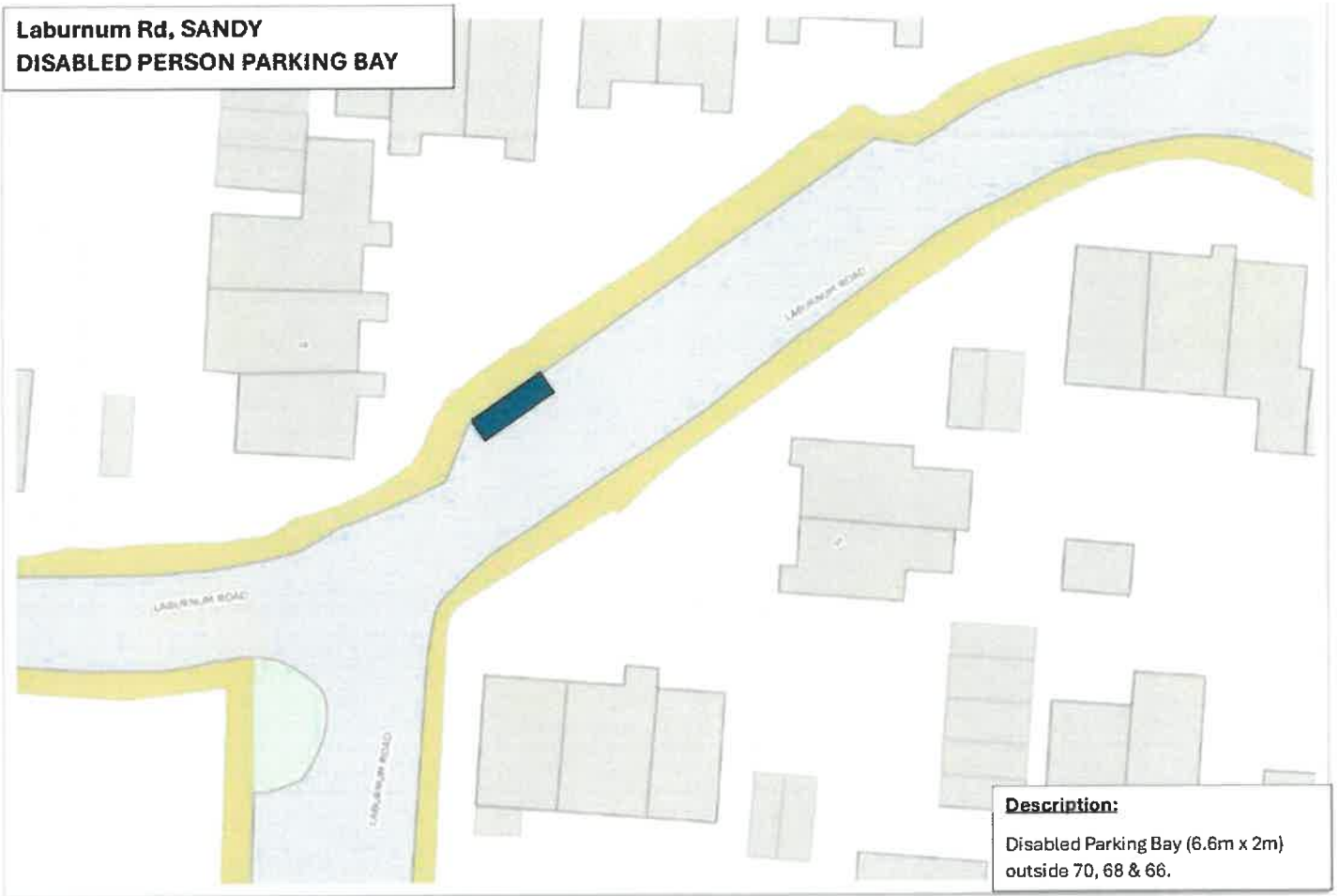
Central Bedfordshire Council
Priory House
Chicksands
Shefford SG17 5TQ

Gary Powell
Assistant Director
Highways

19th July 2024

Appendix B: Drawing

Laburnum Rd, SANDY
DISABLED PERSON PARKING BAY



Description:

Disabled Parking Bay (6.6m x 2m)
outside 70, 68 & 66.

Appendix C: Police Response



Proposed Scheme: LABURNUM RD SANDY – DISABLED PARKING BAY

Scheme number: A00463

<p>This Authority has considered the proposals as outlined in your e-mail and offer the following comments for further <u>consideration</u>:</p> <p>None</p>	
<p>This Authority has considered and accepted the proposed <u>scheme</u>:</p> <p>LABURNUM ROAD SANDY – DISABLED PARKING BAY</p> <p>A00463</p>	<p>✓</p>

Peter WOOD.

Traffic Management Unit,
 Bedfordshire, Cambridgeshire & Hertfordshire Road Policing Unit,
 Joint Protective Services,
 Halsey Road,
 Kempston, Beds.
 MK42 8AX.

07950 453596

Signed:-P. Wood

Date: 16/07/2024

BCH 417025.

Appendix D: Parish Council Response

A00463 Laburnum Road, Sandy – Disabled Parking Bay



[Redacted] Highways Consultation

Reply Reply All Forward [Share] [More]

Wed 24/07/2024 09:58

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Dear Emily,

Members of Sandy Town Council considered proposal A00463 to place a Disabled Parking Bay in Laburnum Road, Sandy, last night.

They agreed to support the proposal. However they did also ask me to make the following comments. That further information regarding why this particular site had been chosen for the proposal would have been helpful.

Kind regards

[Redacted Signature]

Town Clerk
Sandy Town Council

Appendix E: Public Response


Fwd: URN A00463



To Highways Consultation




Fri 02/08/2024 13:12

 If there are problems with how this message is displayed, click here to view it in a web browser.

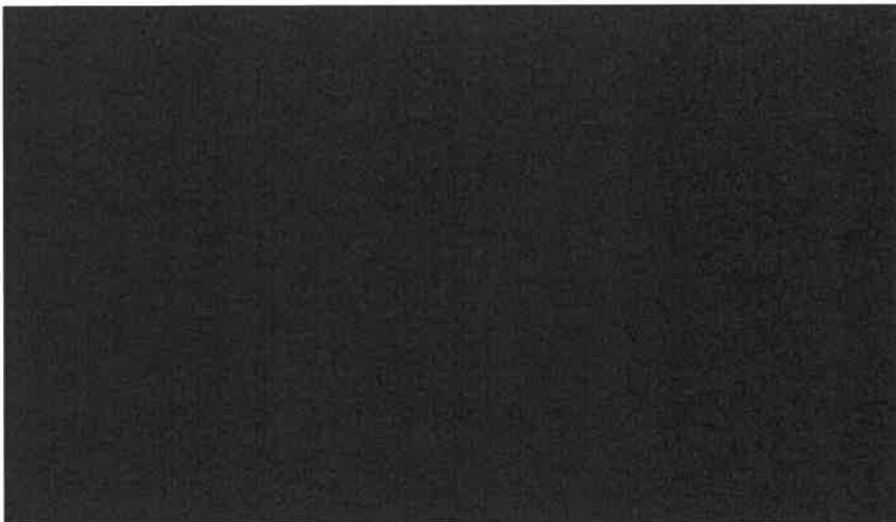
Dear Sir

I wish to object to the application of a disable parking bay outside 68-70 Laburnum Road Sandy on the following grounds.

1. the resident of  has sufficient off road parking directly outside the rear of the property with ramp access to their property. They also have a garage less than 1 metre from their back entrance. The rear entrance could be adapted to make provision for a vehicle and this would be no different than altering the front garden to allow off street parking. See map below.

Search by map

Put a marker on the map or enter postcode or street name



see extract below from the central Bedfordshire website on guidance and requirements.

Bedfordshire policy

Existing parking

Please ensure you notify us of any existing parking arrangements for your property. This must include parking which is either attached to your home or indeed near to your property in a block or any form of parking provision. This will be taken in to account as part of your application and failure to disclose this at application stage may result in loss of any monies paid or the potential to have the facility removed at your cost if at a later date it is found that you have existing parking

There must be a parking problem near your home and applicants with adequate off-street parking will not be considered, unless off-street parking facilities are unsuitable. Where road safety is likely to be affected it may not be possible to provide a bay.

Please can you confirm that there is a parking problem?

2. The position of the park bay as detailed is not the closest position for the disable drive to access their property as the drive would park with the drive offside closest to the kerb. As demonstrated in the two maps below.