

Sandy Town Council

There will be a meeting of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 13 April 2015 commencing at 7.30pm for the purpose of transacting the items of business below

Delia Shephard
Town Clerk
10 Cambridge Road
Sandy SG19 1JE
01767 681491
7 April 2015

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THIS MEETING

A G E N D A

1 Apologies for Absence

To receive any apologies for absence

2 Declarations of interest and requests for dispensations

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non Disclosable Interests*
- iii) Dispensations*

3 Public Participation Session

To receive questions and representations from members of the public.

4 Minutes of previous Town Council meetings

To consider the minutes of meetings Sandy Town Council held at 7.30 pm on Monday 2 March 2015, Monday 23 March 2015 and Monday 30 March 2015 and to approve them as a correct record of proceedings

5 Presentation from Bedfordshire Cricket Ltd and Team Beds and Luton

To receive a presentation regarding sport development at Sunderland Road Recreation ground.

Sandy Town Council

6 Police Matters

To receive a report from PCSO Ann Jeeves on policing in Sandy

7 Minutes of committees and recommendations therein

To receive and note the minutes of the meetings of the following committees and sub-committees and (if applicable) to approve recommendations therein which do not arise elsewhere

- i) Development Scrutiny Committee held on 9 March 2015 and 30 March 2015
- ii) Community Services & Environment Committee held on 9 March 2015
- iii) Policy, Finance and Resources Committee on 30 March 2015
- iv) Human Resources Committee held on 16 March 2015

8 Financial Matters

- i) To note a summary statement of income and expenditure against budget for the year to date
- ii) To note a list of payments made since the last Town Council meeting

9 Christmas Lighting Display 2015

To receive and consider a quotation for this year's lights.

10 Sandy Markets

To consider the future of the markets in Sandy on Fridays and Saturdays.

11 Reports from Representatives

To receive written reports from :

- a) CBC Ward members
- b) STC Representatives on external bodies

12 News Release

Sandy Town Council

Town Council Meeting on Monday 13 April 2015

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THIS MEETING

R E P O R T S

- 9 Christmas Lighting Display 2015**
To receive and consider a quotation for this year's lights.
Members are asked to make a decision tonight otherwise we will be too late to book the illuminations.
- 10 Sandy Markets**
A request for information for non-domestic rating on the market and premises has been received and requires completion within a time limit.
Members are asked to consider whether to continue with the markets.

QUOTATION

Hire of Product			
Market Square			
Qty.	Description	Unit Cost	Total Cost
10	Column decoration Tombe D'etoile LED with blue LED lamps	£130.00	£1300.00
10	Sets LED lighting garland (multi-coloured) main Christmas tree	£34.60	£346.00
1	Star on pole white	£85.00	£85.00
High Street			
Qty.	Description	Unit Cost	Total Cost
14	Column decoration snowflake LED white rope and blue mini lights	£130.00	£1820.00
2	Festoon with LED lamps white (Lloyds and China Express block)	£305.94	£611.88
Roundabout Block			
Qty.	Description	Unit Cost	Total Cost
5	850mm Mistletoe stars (white)	£100.00	£500.00
Installation/Maintenance/Removal			
Market Square			
Qty.	Description	Unit Cost	Total Cost
9	Single decorations	£120.00	£1080.00
1	Double decoration	£140.00	£140.00

QUOTATION

Installation/Maintenance/Removal			
Hire Street			
Qty.	Description	Unit Cost	Total Cost
14	Single decorations	£120.00	£1680.00
1	Main Christmas tree	£450.00	£450.00
1	Mistletoe Stars	£475.00	£475.00
1	Festoon (both sections)	£437.50	£437.50
Total Project Value			£8925.38

All prices plus VAT

Payment Terms:

Decorations and Supply Only Goods

Invoiced on receipt of order

New Customers payment by Pro-forma

Hire decorations

Annual hire costs will be invoiced on acceptance of order and annually invoiced thereafter on the anniversary of the original order date.

Infrastructure and Testing

Invoiced on completion of works

Installation, Maintenance and Removal

First invoice: 75% of installation costs for all erected decorations, payable on completion of installation.

Balance payable when installation removed to storage.

Final invoices for additional items and/or labour used will be billed separately; full payment within 14 days.

E & OE

This quotation is valid for 28 days.

All prices are subject to VAT at 20%

Retention of Title

All goods and service/repair parts will remain the property of the company until the price has been paid in full and the Customer shall remain a bailee only until payment is made

A full copy of our Terms and Conditions is available on request.