

Sandy Town Council

To: Cllrs N Aldis, J Ivanciu-Wilkinson, L Ivanciu-Wilkinson, A lock, R Lock, C Osborne, M Scott, S Sutton (Chair), N Thompson
c.c. P Blaine, J Hewitt, R lacey, M Pettitt, P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy SG19 1JE on Monday 13th February 2023 commencing at 7.30pm.



Nicola Sewell
Town Clerk
10 Cambridge Road
Sandy, SG19 1JE
01767 681491
8th February 2023

A G E N D A

1 Apologies for absence

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct, and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

3 Minutes of Previous Meeting

To consider the minutes of the Community Services and Environment Committee held on Monday 9th January 2023 and to approve them as a correct record of proceedings.

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4 **Public Participation Session**

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

5 **Action List**

To receive the Action List and any updates.

Appendix I

6 **Winter Maintenance**

To consider a report on the implications of undertaking a winter maintenance service

Appendix II

7 **Proposed Land Adoption - Goldfinch Road**

To receive a verbal report from the Deputy Clerk confirming the piece of land in question is in the ownership of the Town Council.

8 **Sunderland Road Recreation Ground**

To determine requests made for the use of the part of the Recreation Ground that is used for fairs;

- 27th March to 3rd April Spring Fair
- 2 April The Sandy 10 - organisers would like to use the site for carparking – this is the week the fair uses the site.
- 20/21 May Sandy Tigers FC would like to hold their annual youth football tournament and requests to use the area on both days for car parking. It would be required on both days from 0730 - 1700hrs;
- 2/3 September Sandy FA would like to use the area again for car parking for a football tournament;
- The Sandy Carnival had sought permission to use the recreation ground but the Carnival is now returning to Sandye Park.

Recommendation

For Council to create a policy on the use of the area including any fees or agreements setting out users' responsibilities around ground quality. There should also be an understanding that any granting of use is subject to the Council withdrawing its permission at short notice if the weather conditions are such it is likely that vehicles may get stuck and/or the field area is going to get too boggy and the area churned up.

9 **War Memorial - Wreath Management**

To consider a request from the British Legion to install suitable hooks on the surrounding wall to enable more wreaths to be laid at the site every year to fulfill a growing need.

The War Memorials Trust has commented as follows;

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From historic photographs it is clear that the wall formed part of the original design for the memorial and therefore would fall under the listing for the memorial as it forms part of the setting. This is supported by the list entry which specifically notes the surrounding wall, <https://historicengland.org.uk/listing/the-list/list-entry/1439250?section=official-list-entry>. As such any alteration to this will need to be discussed with the Conservation Officer at the local planning authority as Listed Building Consent may be required.

In general, if fixings are to be introduced these should be into the mortar joints and not into the stone work as these are reversible. Another consideration is the impact the wreaths will have on the historic stone of the wall. An alternative to consider is a freestanding structure that can hold the wreaths. However, this would again represent a change affecting the setting of the memorial so would be dependent on Listed Building Consent being awarded.

The Committee may wish to commence discussions with the Central Bedfordshire Council Conservation Officer.

10 Beeston Allotments

Appendix III

To consider an update from the Deputy Clerk regarding the allotment sites at Beeston. Cliff Andrews, Deputy Chief Executive of BRCC will present to discuss ideas for the site.

11 Events Working Group and Proposed Coronation Event - Sunday 7 May 2023

Appendix IV

To receive an update from the Events Working Group about Events in 2023, and in particular the proposed event relating to the Coronation of King Charles III.

To agree to a recommendation from the working group to allow the Pantoos to perform on Beeston Green on 24th June 2023.

12 Scout Hut - Boundary Fence Issues

To come

To receive a report from the Deputy Clerk regarding the request from the Army Cadets to address boundary fence issues at the Berwick Way site.

13 Great British Spring Clean - 7 March to 2 April 2023

The Great British Spring Clean is supported nationally by Keep Britain Tidy and locally by Central Bedfordshire Council. The scheme is in its eighth year. In 2019 over half a million people took part. In 2021 volunteers pledged to clean up over a million

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miles of outdoors and 2022 there was a pledge to pick up a bag of litter. This year it is suggested the Town Council supports a litter pick on Friday 24 March 2023 between 11 am and 12.30 pm. The Council would supply volunteers with litter pickers, gloves and rubbish bags and the Council would ensure the disposal of the rubbish/recycling items that are collected. The suggested areas to litter pick are The Riddy and the Pinnacle however the Committee may be able to identify other areas in need of a litter pick. It is hoped that as many town councillors as possible can take part. The Committee is asked to support the project. The scheme would be supported by the Grounds Team, the Town Clerk, Deputy Town Clerk, the Community Engagement Officer and BRCC who are willing to put together a team from its Ivel Winter Wellbeing project.

14 Chairman's Items

15 Date of Next Meeting – Monday 27 March 2023

Agenda Item 5 - Community Services and Environment Committee - Action list

Subject	Action to be taken Action	Response /Status
Full Council Meeting 20/04/16		
Allotments and Community Orchard At Beeston (CBC owned land) Min (22-16/17)	Progress and update reports to go to the Community Services and Environment Committee.	<p>October 2021 – Update received from CBC officer to inform Clerk that this land is to be included with notices regarding other parcels of land and should be in the paper by the time of the Council meeting.</p> <p>Update received on 7th December 2021 – Notice still to go in paper, other notices to go with the Community land notice. Those involved were asked to have notices ready by COB 7th December to go into the paper for that week.</p> <p>Councillors resolved that they did not wish for the Council’s solicitor to undertake any work on the lease or incur charges until CBC had progressed the disposal notice and started work on a lease.</p> <p>Clerk has chased CBC to ask if any objections were made to the application advertised in March and as none were made progress is now going ahead with the lease.</p> <p>Clerk received an email from Lee Newton to say that a draft lease was being created and should be ready for review on Wednesday 13th July. However, of 14th no lease has been forthcoming. Clerk to chase.</p> <p>Clerk sent draft lease to Woodfines for comment on 14.10.2022. Not response yet received despite Clerk sending reminder emails on 21.10.2022. Last follow up sent from Clerk on 15.11.2022</p> <p>Still awaiting updated lease from CBC. Woodfines chasing on STC’s behalf. Hope to have the lease for review at Full Council meeting on 6th March.</p>
CSE Meeting 24/08/2020		

<p>Use of former Days Inn conference site</p> <p>Min (24-20/21)</p>	<p>RESOLVED to write to CBC with ideas about potential use of the former Days Inn conference site.</p>	<p>Mayor, Deputy Mayor, and Clerk had call with Tony Keaveney in January 2022 and asked for an update on the site. At this stage there are no further agreed plans for the conference site and Mr Keaveney again offered assurance that he would come and speak with the Council about any plans. Mr Keaveney offered to meet with the Council again if Members wished.</p> <p>Clerk to invite Mr Keaveney to Sept/Oct meeting of CSE to give an update on the site.</p> <p>Invite extended to Mr Keaveney on 14.09.2022 to attend CSE meetings on either 26th Sept or 17th Oct.</p> <p>The Meadows</p> <p>Mr. Keaveney attended CS&E meeting on 21st November and gave Members an update on the site.</p> <p>Mr. Keaveney told members that his team were currently working through a discharge of planning conditions, and that a fencing contractor had been appointed to commence work to improve the area and replace the current Heras fence on site.</p> <p>He added that they were also looking to remove the flagpole. A member questioned this decision and suggested that the prominent siting of the flagpole would make it a town asset and Mr. Keaveney said he would be happy to take that decision back to the team for discussion.</p> <p>Windows on the building along the A1 side were to be replaced to improve noise reduction and it was planned for works to start early in the New Year.</p> <p>The team was also looking to improve the footpaths both internally on site and those externally and were working with CBC Highways on the issue.</p> <p>Finally, the team was waiting on an estimate to undertake landscaping work on site, and they had been consulting with the Greensands Country Landscape Partnership on this. The farmer that grazes his cattle on the wetlands there was also due to return next year.</p> <p>Former Days Inn Conference Centre</p> <p>Mr. Keaveney assured members that CBC would not be undertaking any work on the site without making STC aware. He also stated that they did not intend to do anything that would have a detrimental impact on the community of Sandy.</p> <p>He told members that CBC had received a number of high money offers on the building but when weighed up</p>
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		<p>against any benefit the proposals would bring to the community the numbers did not stack up. There were some discussions with an organisation looking at a potential building swap with the intention of re-opening the site as a meeting venue that could be hired out.</p> <p>Mr. Keaveney said that they were looking for organisations that could not only afford to buy the property but also had the means to make the facility work over the long term. He added that they remained open to ideas.</p> <p>No further updates</p>
<p>CSE Meeting 05/10/2020</p>		
<p>SID Sign locations and Installation</p> <p>Min (37-20/21)</p>	<p>RESOLVED to approve sign locations and the Clerk work with CBC to arrange installation.</p>	<p>Local policing team to express their support for SID signage in Sandy to CBC. CBC Highways informed the Clerk that due to the number of requests for SID signs they wanted to review their approach. No new signs to be agreed by Highways until a new guidance document is produced.</p> <p>CBC Highways contacted the Clerk and stated that they have considered request and do not consider that a SID would be appropriate along Sunderland Road, however they have added the issue of 'vehicle speeds along Sunderland Road' to their four-year plan.</p> <p>Other individuals, including Cllr Maudlin and the PCC offered to raise matter with CBC. No progress was made.</p> <p>Council agreed to undertake a traffic flow and volume study at a cost of £300 which may be able to provide the evidence needed to have an SID sign agreed by CBC. Report on agenda.</p> <p>Meeting between Clerk and Cllr Sutton cancelled at the last minute a new date is being fixed for this meeting. Clerk reached out to other CBC Clerks to understand how they had dealt with the same issues. Confirmed that CBC has the final say on whether SID can be installed.</p> <p>Cllr Sutton and Clerk met with Philip Eaton and Wayne Humberstone from the Office of the Police Crime Commissioner to discuss the issue on 04.07.2022. They agreed to pursue the matter with CBC. The response from CBC was: <i>"CBC Engineers are aware of the speed concerns, anticipating that a SID installed in isolation was unlikely to be effective or unlikely to have the desired impact on driver behaviour - leading to disappointment.</i></p> <p><i>They believe it is better to investigate the problem, so have included the location in the 2022 annual road plan, ensuring a thorough review of the speeds and</i></p>

		<p><i>appropriate measures when they will be able to update the Town Council.</i></p> <p><i>Subject to CBC / TC accepting verge parking, The Camera, Ticket, and collision unit aims to provide the periodic presence of a high visibility marked safety camera van in the area that will influence driver behaviour and encourage compliance of the speed restriction.</i></p> <p><i>As well as the above I will be speaking to the OPCC comms lead to promote the idea of a speed watch in the Sandy area and would also ask that you promote this scheme through whatever communication channels you have will residents and businesses.</i></p> <p><i>I do not have any timeline for the work CBC are going to do but feel that this is matter has been highlighted to them and included in their 2022 plan.”</i></p> <p>No current Speedwatch in Sandy. Clerk to help OPCC promote Speedwatch and make a call out to volunteers via social media and newspapers.</p> <p>Publicity on facebook and Council website published in July. Unfortunately, response from residents was negative. Clerk contacted Cllr Maudlin to suggest a possibility of merging streetwatch and speedwatch as the former had proved successful. Cllr Maudlin asked if STC Members would also volunteer to join the groups to help boost numbers.</p> <p>Clerk sent a follow up email to Philip Eaton and Wayne Humberstone on 14.09.2022 to progress matters.</p> <p>Clerk received a template letter and leaflets from OPCC Operation. No further action has been taken. After Christmas Lights Switch on a full push again on social media and leaflets displayed will again ask for volunteers. At a meeting of Full Council on 14.11.2022 Ward Cllr Maudlin asked Members to join the Speed Watch Group.</p> <p>Community Engagement Officer will be asked to set out a programme of communication to engage the community around this issue in early 2023.</p> <p>No further updates</p>
<p>CSE Meeting 23/08/2021</p>		
<p>Min (33-21/22) EV Charging Points</p>	<p>RESOLVED that the Clerk submit a list of STC owned sites for consideration as part of CBC’s EV Charge Point Scheme.</p>	<p>EOI for sites submitted on 24th August 2021. Acknowledgment of receipt received.</p> <p>CBC previously went out to tender to find a company to lead on the EV scheme. BP Pulse has been appointed to</p>

		<p>install and run the network. The first round of sites is to be agreed and the plan is to get a good geographical spread, but CBC’s Head of Sustainability has pushed for charge points in Sandy to be included.</p> <p>It may be that sites with good connection points/grid and capacity are focused on during the initial stage. More information should be known soon. Lead Councillor and staff member to be appointed as contacts for CBC as part of Clerk’s exit and handover.</p> <p>Clerk contacted Stephen Mooring at CBC on 25.07.2022 Reply received on 20.9.2022. Clerk has invited Mr Mooring to come to the September or October meeting of the Committee.</p> <p>Confirmation from Tom Price Senior Sustainable Transport Officer and Steven Mooring Head of Sustainability that they will attend the CS&E meeting on 21.11.2022</p> <p>Tom Price Senior Sustainable Transport Officer at CBC was present to talk about why Sandy’s recent bid to have Electric Charging Points had failed and to answer questions on what to do next.</p> <p>Mr. Price explained that Sandy’s original bid for electric vehicle charging points had failed because of the cost of connecting to the grid.</p> <p>He reported, however, that Sandy would get charging points and plans were being looked at to see how higher cost sites could be bundled together to overcome this funding issue, both in Sandy and elsewhere. They had identified the High Street car park as a prime location for starters where they would be looking to install 3 charging points. This would require an area the size of 6 parking bays, and it was a balance the Town Council would need to consider. These would be the Rapid Charging Points.</p> <p>In addition, they would look to put further domestic charging points at the same location, but again this would require some sacrifice of parking bays.</p> <p>Other sites had been ruled out for the following reasons:</p> <ul style="list-style-type: none"> • Market Square, because of the loss of parking bays • Railway Station Car Park, as it is on private land • Jenkins Pavilion (SSLA Car Park), as the perception was that the area was not accessible 24 hours a day • Sandy Cemetery as the parking facilities on site were not suitable and the site was too out of the way.
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		<p>Mr. Price also talked about other options that were being explored such as a gully to enable those who must park on the street to charge from their homes without causing a trip hazard on the pavement and utilizing street lighting columns, although these did not offer a rapid charge option. These options will be explored further next year.</p> <p>In terms of Sandy, Mr. Price said the town would see installation of Rapid Charging Points taking place over the next 12 to 18 months with domestic chargers taking a further 12 months to install.</p> <p>Tom Price, Senior Sustainable Transport Officer at CBC, to attend Full Council on 6th March to discuss proposals for EV charging provision in the High Street car park.</p>
<p>TC Meeting 07.03.2022</p>		
<p>Min (207-2021/22)</p> <p>Jubilee Beacon/Community Art Funding</p>	<p>RESOLVED that a gas beacon be used on the day and that a permanent memorial request be referred to the CS&E Committee. One vote against was recorded.</p>	<p>S106 funding agreed for what was originally planned to be a Jubilee Beacon for the town. Following decision on 7th March it was agreed that a new Beacon would not be needed and Clerk to investigate how/if S106 funding could be used in an alternate way.</p> <p>It was confirmed by CBC that the S106 funding could be used for a community Arts Project and if it fitted with the following criteria:</p> <ol style="list-style-type: none"> 1) A commissioned bespoke piece of art to commemorate the Queen’s Platinum Jubilee to be displayed in the town or 2) Suggest an arts-based community engagement event <p>Members of the public have been encouraged to send suggestions in through the Annual Parish Meeting, social media, and TC website.</p> <p>Suggestions were:</p> <ul style="list-style-type: none"> • Mosaic from artists that supplied Story in Stone • Engage with local children to produce a design to be judged by the Mayor/Deputy Mayor <p>A competition was set up asking school age children to produce a design that would then be turned into a mosaic to contribute to the current mosaic trail in Sandy.</p> <p>Press release and competition details have been published and circulated to all local schools, the library and sent to the Chronicle. Local Artist to be engaged as part of the judging panel. Let’s Get Going have been asked to include activity on the competition during the Wellbeing Day at Sunderland Road on 18th September.</p>

		<p>Original mosaic story in stone team Carolyn Blake and Oliver Budd have been engaged and working with the Clerk to organise a children’s community event with art workshop held in the October half term at the Chamber with Carolyn enabling children to take part in creating the new mosaic for Sandy. The new Lord Lieutenant had accepted an initial invitation to an official unveiling in November.</p> <p>The deadline for entries was to be 21st September.</p> <p>Following the death of HM Queen Elizabeth II, the Clerk placed any further publicity for the competition on hold for Members to agree a way forward and whether the mosaic should be used to celebrate the life, not just the reign of the HM Queen Elizabeth II. Carolyn Blake is to send through alternative dates that would see the event take place later in the year. An update to the community workshop and the competition to also be submitted.</p> <p>Cllrs Hewitt and Sutton met with Carolyn Blake with the Clerk on zoom on 17.11.2022 to discuss next steps. A potential event will be planned for February half term.</p> <p>All artwork has been received and submitted to the artists. We had a great response with more than 60 entries. Unfortunately on 2nd February we had some news from one of the artists that has meant that we have had to potentially postpone some of the work including the workshop.</p> <p>Cllrs Sutton and Hewitt and the Community Engagement Officer are working to get the project back on track once more is known about the current situation and how we might proceed.</p>
<p>CSE Meeting 09.05.2022</p>		
<p>Min (134-2021/2022) Beeston Green Drainage</p>	<p>Meeting between Philip Lovesey, Operations Manager at Bedford Group of the Drainage Board took place with Cllr Scott, Ward Cllr Stock the Clerk and Members of the Public.</p>	<p>An inspection of the site was made and problems with strimming identified that prevented access to the culvert and therefore any action to remove blockages at site.</p> <p>STC Outdoor Team undertook strimming of the area to enable better access to culvert and CBC Contractors have been briefed by Clerk to maintain the area as now set.</p> <p>Drainage Board looking to come out to undertake work to clear the area by the Autumn. There would be a need to undertake public engagement around the clearance work as the silt would need to be placed on the banks and would have an unpleasant odour, so residents must be made aware.</p> <p>Letter received from Bedfordshire and River Ivel Internal Drainage Board outlining works to be conducted during</p>

		<p>2022/23 programme along the River Ivel to advise us that the following work would be taking place:</p> <ul style="list-style-type: none"> De silting De silting/clearing Weed-cutting Spraying Flailing Flailing/Clearing Hand-work <p>Work has started on the Ivel w/c 5.09.2022 Clerk saw works being undertaken in the area alongside the Green Wheel Walk by Girtford Bridge.</p> <p>Clerk has requested an update on works from Philip Lovesey as the works promised for Beeston have yet to be undertaken. He responded that they had missed the window for this year and that the weather was now too wet to undertake the work and so hoped it would be conducted in March/April 2023</p> <p>After a chase up email from the Deputy Clerk the IDB have confirmed due to ground quality issues the work is now not likely to take place until April 2023. We will be given a week's notice on the works.</p>
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Date:	13th February 2023
Title:	Winter Maintenance
Contact:	Ian Reed, Deputy Town Clerk

Purpose of the Report

1.The Committee is asked to consider whether it wishes to develop a policy to commit the Council to undertake a winter maintenance service in the Town Centre.

Recommendation

That the Committee considers the implications of the offer from Central Bedfordshire Council.

Background

2.0 The Committee is advised that further to its last meeting the Town Clerk and Deputy Town Clerk held a meeting in January 2023 with various officers of Central Bedfordshire Council (CBC) to discuss winter maintenance issues. The officers explained that CBC's winter maintenance policies concentrated on ensuring the movement of traffic and it no longer had policies to salt footways or town centres.

3.0 Operational Issues

3.1 The Officers would support the Town Council if it wished to cover an area of the town centre. They would ensure the Town Council received one or two tonnes of salt in October each year (capacity issues may mean the Town Council can only store a ton at a time but CBC will allow the Council to collect/ or they will deliver more as required). CBC will send alerts to the Town Clerk to advise when temperatures are due to drop, and gritting is required.

3.2 It was suggested that the Town Council purchased a push along gritter (approximately £450 with additional bands) to control the spread and distribution of the grit. It was advised that training was not necessary, and the service was all about timing to grit before freezing temperatures.

3.3 The issues the Council is required to address include Human Resources matters such as the working hours of the Grounds Team and securing appropriate PPE work wear and footwear.

4.0 Financial Implications

4.1 There are considerable financial implications for carrying out works to provide a winter maintenance service such as clothing, potentially additional hours, purchase of a push along gritter.

5.0 Policy Implications

5.1 Under its Health and Safety Policy, the Council has a legal duty of care towards protecting the Health and Safety of its employees and others who may be affected by the Council's activities. As such a full risk assessment must be undertaken before any works may commence.

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6.0 Legal Powers

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6.1 The Council holds the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort (Localism Act 2011, s.1)

Date:	13th February 2023
Title:	Beeston Allotments
Contact:	Ian Reed, Deputy Town Clerk

Purpose of the Report

1. To receive an update report on the latest developments on the Beeston Allotment projects and for Members to consider joining the National Allotment Association in order to benefit from its expertise in creating and managing allotments.

Recommendation

That the Committee notes the report and the Committee recommends to the Council that it joins the National Allotments Association at a cost of £55 a year excluding VAT.

3.0 Beeston Woodland Allotment Site

3.1 The Forestry Commission has confirmed that the woodland planting can go ahead in the two fields as per the plan the Council before Christmas. It is understood planting could start in the next couple of weeks. However, after further clarification regarding the archaeological survey and heritage features, the area initially indicated suitable for allotments in field 2 has had to be ruled out. This is because there are features showing on the heritage survey limiting what the land could be used for. It is indicated this has to be as non-intrusive as possible.

3.2 The allotments themselves would cause issues as well as the supporting infrastructure such as parking and digging down to lay a suitably robust surface would not be appropriate at that site.

3.3 It has been recommended that these areas be kept as a combination of open space and shrub planting. There is also the third field that could be considered once the various issues are resolved.

4.0 Beeston Green Allotment Site

4.1 Woodfines Solicitors have reported to STC that they are still waiting on a draft lease agreement from CBC's legal team. It is hoped that this will be available for the next Full Council meeting on 6th March.

4.2 The site at Beeston Green is believed to still contain the foundations/hardcore from historical farm buildings. It would be recommended that the Council undertakes a full survey to assess the required work here and that advice from the National Allotment Association is sought (see item 5.0).

4.3 Once the full extent of what work is needed to be undertaken to create the allotment site costs will be brought back to council.

4.4 It is recommended that the old allotment policy is reviewed and brought up to date in line with any new requirements.

5.0 Benefits of National Allotment Association membership

5.1 To assist the Town Council it is suggested that it once again joins the National Allotment Association. As a Local Authority Member the Council will receive help and advice, including legal advice, on setting up

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the first allotment site which we will need in preparing the site, including excavating any former buildings, ploughing the site, improving the quality of the site, putting in a roadway, installation of mains water, installation of standpipes or troughs, paths, security of the site including gates and fences, and if we install an allotment association appropriate sheds/temporary buildings for meetings, tool storage etc. If there is an association on site they can seek funding for a composting toilet etc.

5.2 Another issue to be addressed is the need to include a community orchard on the allotment site. The challenge to be faced is maintaining the allotment in a secure way while allowing public access to the orchard trees. Potentially, there is a need to access the community orchard regularly for mowing as well as general maintenance of the site. Mr Cliff Andrews from BRCC will attend the meeting to discuss issues with the Committee members.

Financial Implications

6.0 There are considerable financial implications for carrying out works to create a new allotment site as well as supporting a tenant association.

Policy Implications

7.0 The provision of allotments is a policy of the Town Council

Legal Powers

8.0 Council holds the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort (Localism Act 2011, s.1)

Community, Services and Environment Committee

Date:	13th February 2022
Title:	Events in 2023
Contact:	Ian Reed, Deputy Town Clerk

Purpose of the Report

1. To receive and consider a report on the meeting of the Events Working Group held on 26 January 2023.

Recommendation

2.0 To consider the report of the Events Working Group and the proposals to host a Coronation event on 7 May 2023.

2.1 To make appropriate recommendations on the events proposed to the Policy, Finance and Resources Committee.

Background

3.0 The Working Group looked at the following issues;

- Christmas Lights Switch On – it was noted more volunteers were required and health and safety issues needed to be addressed.
- Remembrance Sunday 2022 – appropriate road closures would be required in 2023 rather than rolling closures following a report of a near miss involving a vehicle and those taking part in the parade. The saluting base to be reviewed as pedestrians merged with the parade with some walking by at same time as the Deputy Lieutenant causing an obscured view.

3.1 The proposed calendar of events is being developed by the Events Working Group.

Coronation of King Charles III - Weekend of 6, 7 and 8 May

4.0 On 7 May there will be a Coronation Big Lunch and in the late afternoon there will be a concert celebrating the Coronation featuring some of the world's best performers.

4.1 The Events Working Group would like to recommend that the Town Council hosts a picnic based Big Lunch with children's and family activities, community stalls including the Town Council - community engagement, a food offer based on last years' Jubilee event, with a large screen streaming the Concert. It is also suggested that during the picnic the screen could stream the recording of the Coronation ceremony held the day before. The venue would be Sandye Place (this would also be good news for Sandy Carnival which has also been given permission to use Sandye Place).

Costs for the Big Lunch based on last year's spend:

- Large Screen £4,500 includes the screen streaming services, staff, sound, generator and fuel. (a deposit is no longer required)
- First Aid £550
- Events Loos £1000
- Event Security £1800
- Lighting £750
- Estimated income from event £1,000.
- STC staff costs to be supplied
- Premise licence for venue (TBC).

Budget provision for Community Events in 2023/24 is £7,000.00. The Committee is asked to note that grant funding opportunities are being sought to support the running of the Big Lunch event.

Policy Implications

5.0 None

Legal Powers

6.0 The Council holds the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort (Localism Act 2011, s.1)

Risk Management

7.0 An application has been submitted to the Safety Advisory Group (SAG) for the proposed Big Lunch event (this does not bind the Town Council in any way but helps the SAG assess the issues associated with the event). When possible, the Council needs access Sandye Place to plan and assess the needs of the event and regularly mow the grassed area to be used for the event.