

# Sandy Town Council

**Minutes of a meeting of the Policy, Finance and Resources Committee of Sandy Town Council which was held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 12 October 2015 commencing at 7.30pm.**

**Present:** Cllrs P N Aldis, P Blaine, G Leach, C Osborne, M Pettitt, M Scott (Chairman) P Sharman.

**Absent:** Cllrs A M Hill, W Jackson, D Sharman and Cllr T Stock (CBC).

**In attendance:** Mr T Richardson and Mr M Street of Sandy Community First Responders, Mr C Robson (Town Clerk) and Ms M Bracey (Minutes Clerk).

	<i>Actions</i>
<p><b>1 Apologies for absence (36-2015/16)</b> Apologies for absence had been received from Cllrs A M Hill, W Jackson, D Sharman, J Sparrow and T Stock (CBC).</p>	Admin
<p><b>2 Declarations of interest (37-2015/16)</b> i) Declarable pecuniary interests –None ii) Non pecuniary interests –None</p>	
<p><b>3 Minutes of previous meeting (38-2015/16)</b> <b>RESOLVED</b> to receive the minutes of the Policy, Finance and Resources Committee held on 14 September 2015 and to approve them as a correct record of proceedings.</p>	Admin
<p><b>4 Public Participation Session (39-2015/16)</b> No members of the public present.</p>	Admin
<p><b>5 Election of Vice Chair (40-2015/16)</b> It was proposed and seconded that Cllr P Blaine be Vice Chair. It was proposed and seconded that Cllr C Osborne be Vice Chair. Cllr P Blaine said he would concede to Cllr Osborne, who he felt had more experience, and not stand for the position. Cllr Osborne was elected as Vice Chair.</p>	
<p><b>6 Financial Reports (41-2015/16)</b> i) A balance sheet and detailed financial report showing income and expenditure against the revenue budget for year to August 2015 had been circulated in advance of the meeting. The Town Clerk presented the Report and clarified a number of the member's questions. Those he was unable to clarify at the meeting will be investigated and members informed. <b>RESOLVED</b> to note the report</p>	Town Clerk

# Sandy Town Council

- ii) A schedule of payments made in August had been circulated in advance.

**RESOLVED** to approve the schedule of payments.

- iii) Bank reconciliations and statements

**RESOLVED** that Cllr Scott scrutinise the bank reconciliations and statements and sign these as approved at the end of the meeting.

## 7 Grant Applications (42-2015/16)

Mr T Richardson and Mr M Street spoke on behalf of the grant application from Volunteer Community First Responder (Sandy Group). Mr Richardson explained the remit of the First Responder group. There are three volunteers currently and they provide round the clock (where possible) local coverage to residents and general public who may require emergency assistance due to a potential life threatening incident which could include heart attacks, stroke, breathing difficulties and collapse. The scheme is volunteer lead but supported by the East England Ambulance Service NHS Trust which gives training and ongoing competency development and requalification of skills. There is no funding and the group fundraised to purchase the kit which costs £2,900. The EEAS will replace combustibles such as bandages, masks, oxygen supply and communication equipment.

The grant requested, £446.31, is for the purchase of a uniform to enable the responders to have a more professional appearance whilst responding to calls and also for public events that they attend to help raise awareness.

They would also like to recruit more volunteers so that more hours could be covered. A member asked how frequently they were called out. Mr Richardson replied that last month 110 hours were covered and they responded 9 times to an incident.

**RESOLVED** to grant £446.31 for the purchase of work wear with the proviso that the group keeps the Committee informed of the number of callouts and recruitment of volunteers.

## 8 The Limes, Elder Close, Beeston (43-2015/16)

In the absence of Cllr A W Hill there was no report and the item had been discussed at the Community Services and Environment Committee meeting on 5 October 2015 when members were informed that Beddalls had produced a cheaper quote and had proposed a contribution from the Council. The members had said no to this proposal and are now awaiting to hear from Beddalls.

## 9 Code of Conduct Review (44-2015/16)

The Town Clerk presented the Code of Conduct and the additional updates he proposed should be added, which were from the National Association of Local Councils Code of Conduct model. Members made a

Admin

Admin

# Sandy Town Council

number of points.

**RESOLVED** to approve the suggested updates in the Code of Conduct.

## **10 Jenkins Pavilion, Sandy (45-2015/16)**

The Town Clerk informed the Committee that there are two options available for an alarm system at Jenkins Pavilion. Unfortunately there is no telephone line which makes an alarm system more difficult. The first option is a mobile phone with a sim card that will require to be kept topped up. The second option is a remote access system. He is awaiting quotes for both options.