

Sandy Town Council

Minutes of the Annual Meeting of Sandy Town Council held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Thursday 6th May 2021 at 7.30pm

Present: Cllrs P N Aldis, P Blaine, A Gibson, J Hewitt, W Jackson, T Knagg, R Lock, C Osborne, S Paterson, M Pettitt, M Scott, P Sharman, S Sutton and N Thompson

Absent: Cllr A M Hill and CBC Cllr S Ford

In attendance: Mr C Robson (Clerk), Mrs C Baker-Smith (Admin Team Leader) and CBC Cllrs C Maudlin and T Stock

	Action
<p>1 Election of Sandy Town Council Chair/Town Mayor for 2021-22 Council Year (1-2021/22) Councillor Martin Pettitt was nominated and seconded to be Mayor for the municipal year 2021/22. No other nominations were received.</p> <p>RESOLVED to elect Cllr M J Pettitt for the municipal year 2021/22.</p>	
<p>2 To receive Declarations of Acceptance of Office by newly elected Sandy Town Council Chair/Town Mayor (2-2021/22) The declaration of acceptance of office of Town Mayor was made by Cllr Pettitt. The presentation of the Chain of Office was made to Cllr Pettitt.</p> <p>Cllr Pettitt was confirmed as Mayor of Sandy Town Council and took over as Chairman of the meeting.</p> <p>The new Mayor Cllr Martin Pettitt gave a speech in which he thanked Members for voting for him to be Mayor and that he looked forward to working with Members and staff for the coming year.</p>	
<p>3 Vote of Thanks for Retiring Mayor (3-2021/22) It was proposed, seconded and RESOLVED that a vote of thanks be given to Cllr Scott for his service to the Town Council and the community over the last three years. Councillors commended Cllr Scott's hard work as Mayor, especially over the last challenging twelve months. Cllr Scott thanked his fellow councillors for their support.</p>	

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4 Election of Sandy Town Council Deputy Town Mayor (4-2021/22)

- i) The Mayor called for nominations for the appointment of Deputy Mayor.

Cllr Nigel Aldis was nominated and seconded.
Cllr Joanna Hewitt was nominated and seconded.

The Mayor confirmed that as two nominations had been received and these would be put to a vote. The Council's Standing Orders state that voting on appointments will be by paper ballot. As this was not possible during a remote meeting, it was agreed to use an online voting system administered by the Clerk.

Members proceeded to vote on the appointment.

- ii) The Clerk confirmed that one candidate had received a majority of votes and the Mayor announced that Cllr Joanna Hewitt was duly elected. **RESOLVED** to elect Cllr Joanna Hewitt as Deputy Mayor for the council year 2021/22.
- iii) The declaration of acceptance of office of Deputy Town Mayor was made by Cllr Hewitt.

5 Apologies for Absence (5-2021/2022)

Apologies for absence had been received from Cllr A M Hill.

6 Declaration of Interest and requests for dispensations (6-2021/22)

- i) *Disclosable Pecuniary Interests* - None
- ii) *Non-Pecuniary Interests* - None
- iii) *Dispensations* - None

7 Public Participation Session (7-2021/22)

There were no questions.

8 Minutes of previous Town Council Meetings (8-2021/22)

RESOLVED to receive the minutes of the meeting of Sandy Town Council held on Monday 12th April 2021 and to approve them as a correct record of proceedings.

9 Appointment of Committees (9-2021/22)

Members **RESOLVED** to appoint standing committees and agreed Terms of Reference for the ensuing year.

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10 Appointment of Committee Membership and Chairs (10-2021/22)

i) It was proposed, seconded and **RESOLVED** that:

The Policy Finance & Resources Committee comprise of Cllrs N Aldis, P Blaine, J Hewitt, A M Hill, W Jackson, R Lock, C Osborne, M Pettitt, M Scott, P Sharman.

It was proposed and seconded and **RESOLVED** that Cllr C Osborne be elected Chair of the Policy Finance & Resources Committee.

ii) It was noted that the Community, Services and Environment Committee was oversubscribed. Cllr Blaine stated he would move from the committee to the Development Scrutiny Committee.

As such, it was proposed, seconded and **RESOLVED** that:

The Community Services & Environment Committee comprise of Cllrs N Aldis, A Gibson, A M Hill, T Knagg, R Lock, C Osborne, S Paterson, M Scott, S Sutton, N Thompson.

It was proposed, seconded and **RESOLVED** that Cllr S Sutton be elected Chair of the Community Services & Environment Committee.

iii) It was proposed, seconded and **RESOLVED** that:

The Development Scrutiny Committee comprise of Cllrs P Blaine, A Gibson, J Hewitt, W Jackson, T Knagg, S Paterson, M Pettitt, P Sharman, S Sutton, N Thompson.

Cllr W Jackson was nominated and seconded to act as Chairman of the Development Security committee.

Cllr P Sharman was nominated and seconded to act as Chairman of the Development Security committee.

Members proceeded to vote on the appointment, and the Clerk advised that both candidates had received 7 votes. The Chairman used his casting vote in favour of Cllr P Sharman and it was **RESOLVED** that Cllr P Sharman be elected Chair of the Development Scrutiny Committee.

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- iv) It was noted that the Human Resources Committee was oversubscribed and Cllr M Pettitt withdrew his name from consideration.

Members proceeded to vote on the remaining 8 candidates. Following the voting it was **RESOLVED** that:

The Human Resources Committee comprise of Cllrs N Aldis, P Blaine, A M Hill, W Jackson, S Paterson, C Osborne, S Sutton.

Cllr S Paterson was nominated and seconded to act as Chairman of the Human Resources committee.

Cllr M Hill was nominated and seconded to act as Chairman of the Human Resources committee.

Members proceeded to vote on the appointment, and the Clerk advised that both candidates had received 7 votes. The Chairman used his casting vote in favour of Cllr M Hill and it was **RESOLVED** that Cllr M Hill be elected Chair of the Human Resources Committee.

CBC Cllr Stock left the meeting.

11 Sub-Committees and Working Groups (11-2021/22)

It was proposed, seconded and **RESOLVED** that the Council approve the establishment and Terms of Reference for its 2021/22 Working Groups and that Membership be comprised as follows:

- i) The Beeston Green Working Group comprise of Cllrs A M Hill, M Scott, T Stock (CBC).
- ii) The Beeston Allotment and Orchard Working Group comprise of Cllrs A Gibson, A M Hill, M Scott, S Sutton.
- iii) The Cemetery Working Group comprise of Cllrs A Gibson, W Jackson, M Pettitt, M Scott, P Sharman, and S Sutton.
- iv) The Community Plan comprise of Cllrs N Aldis, P Blaine, A Gibson, R Lock, C Osborne.
- v) The Environmental Plan Working Group comprise of Cllrs N Aldis, P Blaine, J Hewitt, A M Hill, M Scott, S Sutton.

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- vi) The Events Sub-Committee comprise of Cllrs A Gibson, A M Hill, W Jackson, M Scott, S Sutton, N Thompson.
- vii) The Leisure Services/Jenkins Extension comprise of Cllrs N Aldis, P Blaine, J Hewitt, A M Hill, T Knagg, C Osborne, M Pettitt, M Scott.
- viii) The Neighbourhood Plan comprise of Cllrs N Aldis, A Gibson, J Hewitt, R Lock.
- ix) The Skatepark Project Working Group comprise of Cllrs N Aldis, J Hewitt, T Knagg, R Lock, S Paterson, M Scott.

12 Appointment of Representatives to Outside Bodies (12-2021/22)

It was proposed and seconded and **RESOLVED** to elect the following Members to serve as representatives on outside bodies. It was also proposed and seconded and **RESOLVED** that representatives report back at least annually.

	Outside Body	2021/2022
1	22 Squadron Air Training Corps Parents and Friends Committee	Cllr Sutton
2	Black Cat Improvements Group	Cllrs Blaine, Gibson
3	CBC Community Safety Action Plan Group	Cllrs Hewitt, Lock
4	Friends of Sandy Christmas Lights	Cllr Lock
5	Police Priority Setting Meetings	Cllr Thompson
6	Rural Market Towns	Cllr Hewitt
7	Sandy Carnival Committee	Cllr Gibson
8	Sandy Charities	Cllr Sharman
9	Sandy Community Children's Centre	Cllr Blaine
10	Sandy Green Wheel	Cllrs Aldis, Gibson, Knagg
11	Sandy Sports and Leisure Association	Cllrs Scott, Hill
12	Sandy Town Centre Group	Cllr Hewitt
13	Sandy Twinning Association	Cllr Hill

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14	Sandy Village Hall Management Committee	Cllr Knagg, with Cllr Gibson as a second/additional
15	SG19 Road Safety Group	Cllr Aldis
16	Talk of the Town Transport Committee	Cllr Hill
17	Winchester Road Re-generation	Cllr Pettitt

13 Bank Signatories (13-2021/22)

It was proposed and seconded and **RESOLVED** that the current signatories remain the same.

14 Review of Standing Orders and Financial Regulations (14-2021/22)

- i) It was proposed and seconded and **RESOLVED** to continue with the current Town Council Standing Orders without any amendments or changes until such time as the Town Clerk or Council wishes to make changes or following advice from NALC.
- ii) It was proposed and seconded and **RESOLVED** to continue with the current Financial Regulations without any amendments or changes until such time as the Town Clerk or Council wishes to make changes or following advice from NALC.

15 Review of Council Policies & Procedures (15-2021/22)

It was proposed and seconded and **RESOLVED** that the Council accepts its current policies and procedures but delegates to the Policy Committee to review these in depth and bring to Full Council any amendments or policy proposal changes for ratification.

16 Direct Debits and BACS Payments (16-2021/22)

Members received and approved regular Direct Debits or BACS payments to specific creditors.

17 Subscriptions (17-2021/22)

Members received and noted the subscriptions paid by the Council.

18 Internal Audit (18-2021/22)

It was proposed and seconded and **RESOLVED** that Haines Watts continue as the Council's internal auditor to complete the second half of the 2021/22 financial year audit.

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19 General Power of Competence (19-2021/22)

It was noted that the Council is eligible to use the General Power of Competence and will continue to be eligible until the next election when a new Council must renew a resolution.

20 News Release (20-2021/22)

- Election of new Mayor and Deputy Mayor
- Council meetings are open to the public via Zoom and it is hoped they will resume in the Chamber in June 2021 depending on the Government's Covid19 'Roadmap'

21 Chairman's Items (21-2021/22)

There were no Chairman's items.

22 Date of Next Meeting (22-2021/22)

Monday 24th May 2021

23 Confidential Session (23-2021/22)

Exclusion of the Public and Press

It was proposed and agreed that in terms of schedule 12a of the Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, proposed and agreed that pursuant to the provisions of the Public Bodies (admissions to Meetings) Act 1960 the public and press be excluded.

Members considered a confidential report from the Leisure Service Provision Working Group and it was proposed, seconded and **RESOLVED** that the Council accept the report and that the Clerk submit the report to Central Bedfordshire Council.