

# Sandy Neighbourhood Plan Steering Group

Thursday 9 May 2024 at 7.30pm

Sandy Town Council Chamber, 10 Cambridge Road, Sandy

## Minutes

**Present:** Nigel Aldis, Rob Baker, Richard Barlow, Arnie Gilpin, Joanna Hewitt (Chair) and Chris Patterson

**Apologies:** Anne Elliott-Flockhart, Anthony Lock, Ruth Lock

### 1. Approval of Minutes

The Minutes of previous meetings were approved subject to the replacement of the words “green wheel” in Minute 2 of the 18 April Minutes with the words “designated green spaces”.

### 2. NP Progress

Progress was reported and actions agreed as follows, having regard to the list of items set out in Chris’s email dated 8 May.

**Foreword - Joanna** still needs to do the foreword.

**Designated Green Spaces** - the letters about designated green spaces still need to be sent out.

**Feedback from CBC** - feedback from CBC was awaited on the screening including whether SEA and HRA were required. Chris had asked Sally to chase, but the CBC officer concerned was unavailable until 13 May. **Chris** would liaise with Sally on further chasing next week.

**Policy Maps** - again, a response was awaited from CBC.

**Roman Sandy** - advice from Hannah Firth at CBC was that it would not be helpful to seek to designate Roman Sandy as an NDHA, as this might weaken the protection already afforded by its Archaeological Notification Area (ANA) status. Hannah had agreed to liaise with **Sally** on wording for the NP to refer to the ANA and the significance of the Roman town.

**Iron Age Sandy** - Richard mentioned that the three Iron Age Hillforts on the Sandhills were all scheduled monuments, and this status should be referred to in the NP.

**NDHAs** - Richard had circulated a further email earlier in the day outlining his reservations about proceeding with NDHA designations. Chris reported on discussion with Sally who remained keen to go ahead. It was agreed that **Richard** would proceed on the following basis:

- Properties where owners did not support NDHA listing would not be included;
- Properties where owners supported NDHA listing or had not responded would be included (there would be future opportunities for those who had not responded to object);
- Account would be taken of responses received after the deadline set;
- A separate list of notable buildings in Sandy would also be prepared;
- Separate reference would be made to the ANA status on Roman Sandy, the scheduled monument status of the Iron Age Hillforts, and the Special Scientific Interest status of parts of the RSPB grounds.

**Aspirations from GI Plan** - There should just be a cross reference to the GI Plan, rather than a duplication of the listing.

**Aspirations, Green Wheel Extension and Green Spine** - **Arnie** had partially drafted text, and aimed to complete this next week. Chris and Richard had commented. Arnie felt that ideally these proposals would be more than just an aspiration. **Chris** would discuss with Sally. **Joanna** had discussed with the High Sheriff how the RSPB might become more involved in these matters, and would make a separate report to Arnie and Chris. **Rob** would finalise the Green Spine map.

**Aspirations - Community Energy Schemes** - **Chris** would draft some generic principles based paragraphs emphasising sustainability and the potential for electricity generation along the River Ivel.

**Front Page Design** - **Rob** proposed and it was agreed that a photo of Sandye Place feature on the front page. This would apply to the front page of the main report and also the appendices produced by the Steering Group (the technical documents would be in the house styles of the bodies that had produced them). It was suggested that there also be a consistent picture on the back

cover of the report and appendices, maybe showing a future vibrant Sandy Place.

**Formatting - Rob** would circulate the screening version of the NP in our format for review.

**Photographs** - Once Rob had circulated the formatted screening version of the NP, **all SG members** could contribute suggested photographs, for example of consultation events. There were understood to be no constraints other than common sense ones on photos showing people in public places.

**Consultation Statement - Chris** would bring the consultation statement up to date and would check with Sally whether this needed to be a stand-alone document.

**Consultation Data and Questionnaire Results - Chris and Rob** would liaise on the consultation date and questionnaire results.

**Date STC Resolved to Create a NP** - This date was confirmed as 28 September 2020.

**Date the NP Area (the Parish) was Approved by CBC - Joanna** to check with Town Clerk.

**Glossary - Sally** would produce the Glossary.

**Correct/Latest Version of GIP for Printing - Joanna** would check that all agreed amendments had been made to the GIP (a stand-alone technical document).

### **3. Other Matters**

**List of Appendices** - the list of appendices prepared by the SG was confirmed as follows:

Consultation Statement

List of NDHAs

Aspirations

Aims and Policies

Glossary

Bibliography

**Meeting on Sandye Place** - Joanna and Chris had been invited to a further CBC meeting on Sandye Place, on 21 May from 3.00pm to 4.00pm.

**Next Steps** - All the progress actions agreed at the meeting should be completed by the end of May if possible. It was not possible to plan further timeline steps until CBC had responded on the screening document. Once this response had been received (and assuming it identified no major problems) then arrangements could be made for the NP to be put to STC and for consultation dates to be planned.

#### **4. Date and Time of Next Meeting**

The next meeting will be held on Thursday 30 May at 7.30pm at the Town Council offices.

RAB/NP/12.05.2024