

Sandy Neighbourhood Plan Steering Group

Thursday 1 August 2024 at 7.30pm

Sandy Town Council Chamber, 10 Cambridge Road,
Sandy

Minutes

Present: Nigel Aldis, Rob Baker, Anne Elliott-Flockhart, Arnie Gilpin, Jennifer Ivanciu -Wilkinson, Joanna Hewitt (Chair), Nick Thompson and Chris Patterson

Apologies: Richard Barlow, Briony Blackley, Ruth and Anthony Lock.

1. NP Progress

Chris reported that he had received a quote from Lion Press for printing 20 glossy copies of the NP and supporting documents. We won't need that many, but it gives us a baseline. The quote was £2046. Lion Press need one weeks notice to give them time to print in time for our deadline. Therefore, we need to have all the documents with them by Friday 12 August. **Chris** will ask Lion Press for the cost of a large print copy.

Rob has made all the changes apart from one to the NP document, which he will talk to Chris about. He still needs to design the leaflet and questions.

Arnie has sent some pictures through. **Arnie, Rob** and **Joanna** will meet on Tuesday 6 August after 6pm at Rob's house to choose the pictures to go in the document.

Briony has said she will do a letter. **Joanna** will chase. We need to add the dates and venues to the letter.

The consultation will take place from 19 August to 27 September. We will have two permanent displays. One at the TC offices and one at the library. The letter needs to state this will be available

during normal opening hours. Nigel asked if the TC offices could be opened all week during the consultation. **Joanna** will check. Though it was felt as there was an overlap with the library opening times it wouldn't be a problem if this didn't happen.

We will have events at the Village Hall, Beeston Methodist and Maple Tree over this time as well as having a stall at the Horticultural show on 31 August and the Market on 22 September.

Chris reported that Richard had spoken to Beeston Methodist Church, and they are amenable to us using the hall, but it won't be available on the first Thursday of the month. They charge £10 an hour. **Chris** is putting together an application for a grant to cover venue hire costs.

We will have collection points at the library and the TC offices.

We need to email all those on the email list with details of the consultation.

The letter will need to include the QR link to Linktree.

Nigel reported that he enquired online about the post office delivering to SG19 1 addresses.

We will need to hand deliver to Fallowfield. Potentially we can ask the people who added their name to the volunteer list if they could help with this.

Group availability to help over the consultation period.

Richard can do the event at the Methodist as he is a keyholder.

Anne is generally available on Fridays and Saturdays throughout August.

Nigel can do anytime but not Saturday afternoons in September.

Nick can't do Tuesday or Wednesdays or the last ten days of August or the 1 September.

Chris can't do Tuesday or Thursdays during the day.

Arnie can't do weekends.

Jennifer can only do 23 & 24 August and 6 September.

Rob can't do first week of consultation or 11, 12, 13 September.

Joanna will check Ruth, Anthony, and Briony's availability.

Joanna will email the Horticultural society to see if we can have a stall at the show. Then she will email round to see who is available to help at the Horticultural Show and the Market.

We can contact those on the volunteer list to see if they can help man the consultation events, although they won't be able to answer questions.

Briony and **Rob** need to meet up to discuss social media.

Chris has a list of the statutory consultees. **Joanna** will see if the TC can help with sending a letter to them. Chris had checked with Sally and there is no need to send hard copies of the plan to anyone at this stage.

Once the consultation has taken place, we need to collate the responses. Rob reported that it won't be too difficult to collate the digital responses. But the handwritten ones will need to be entered by hand.

We don't need to answer each person's response. But will need to respond within the consultation document as to why we have made changes or the reason we have not made changes. **Rob** asked if we could answer similar themed queries in one response or if we need to answer each query.

The three questions we will ask are:

1. Do you approve of the Sandy Neighbourhood Plan?
2. Do you have any concerns, if so, what are they? (Please identify a section, page number or paragraph that your comments refer to.)
3. Do you think there is anything missing from the plan?

The answer to the first one will be a yes/ no answer. The other two will need to be free text.

Once we have collated the responses and made any changes the plan will go to CBC. They need 16 weeks for the examiner to check it and then a further 6 weeks period for the referendum. So, we are looking at March/April next year.

We still haven't had the screening back from CBC, but they said to go ahead with the consultation. But we will need these back before we can finalise the document before it goes to the examiner.

CBC pay and organise for the referendum vote which is similar to that of an election vote. We need 50% of the people who turn out to vote to agree to the plan for it to go through.

We can advertise the referendum but there are strict rules governing the budget for this and there is a hefty fine if the budget is exceeded.

2. Date and Time of Next Meeting

Tuesday 13 August at 7.30pm at the Town Council Offices.

