

Detailed Balance Sheet (Excluding Stock Movement)

Month No: 10 31st January 2016

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors Control	29	
101	Stock	2,184	
105	VAT Control	2,213	
200	Current Bank A/c	51,204	
201	Capital A/c	317	
205	Capital a/c Santander	215,503	
206	Barclays Active Saver	201,070	
208	Public Sector Deposit Fund	200,752	
210	Petty Cash	300	
	Total Current Assets		673,572
	<u>Current Liabilities</u>		
501	Creditors Control	10,898	
506	Retentions Payable	270	
	Total Current Liabilities		11,168
	Net Current Assets		662,404
	Total Assets less Current Liabilities		662,404
	<u>Represented By :-</u>		
300	Current Year Fund	133,524	
310	General Reserve	80,107	
315	Rolling Capital Fund	3,668	
320	Capital Receipts Reserve	53,545	
321	Earmarked Reserves	29,028	
322	EMR Fallowfied	362,532	
	Total Equity		662,404

15:10

Summary Income & Expenditure by Budget Heading 31st January 2016

Month No : 10

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
401 Staff	Expenditure	19,360	199,324	243,350	44,026		44,026	81.9 %
402 Administration-Office	Expenditure	4,243	61,520	82,700	21,180		21,180	74.4 %
	Income	163	4,973	6,000	-1,027			82.9 %
403 Administration-Works	Expenditure	624	23,824	28,900	5,076		5,076	82.4 %
405 Footway Lighting	Expenditure	484	6,917	7,800	883		883	88.7 %
406 Cemetery & Churchyard	Expenditure	420	6,088	10,750	4,662		4,662	56.6 %
	Income	2,430	17,360	25,052	-7,692			69.3 %
408 Town Centre (Including Market)	Expenditure	0	16,867	31,608	14,741		14,741	53.4 %
	Income	140	2,226	600	1,626			370.9 %
409 Public Toilets - Car Park	Expenditure	125	2,538	3,800	1,262		1,262	66.8 %
500 Play Areas and Open Spaces	Expenditure	0	3,401	-2,825	-6,226		-6,226	-120.4 %
	Income	0	668	1,380	-712			48.4 %
501 Sunderland Road Rec Ground	Expenditure	1,333	18,048	26,390	8,342		8,342	68.4 %
	Income	0	396	820	-424			48.3 %
502 Nature Reserves	Expenditure	6,039	7,828	10,925	3,097		3,097	71.7 %
	Income	0	491	2,500	-2,009			19.6 %
505 Grass Cutting	Expenditure	0	0	12,000	12,000		12,000	0.0 %
506 Litter Bins, Seats & Shelters	Expenditure	0	0	500	500		500	0.0 %
509 Christmas Lights	Expenditure	1,123	13,698	18,000	4,302		4,302	76.1 %
	Income	0	2,099	4,000	-1,901			52.5 %
601 Precept and Interest	Income	0	482,431	484,598	-2,167			99.6 %
602 Democratic and Civic Costs	Expenditure	64	6,177	10,750	4,573		4,573	57.5 %
	Income	0	50	0	50			0.0 %
700 Capital and Projects	Expenditure	0	15,000	300,307	285,307		285,307	5.0 %
	Income	0	4,061	267,005	-262,944			1.5 %
INCOME - EXPENDITURE TOTALS	Expenditure	33,814	381,231	784,955	403,724	0	403,724	48.6 %
	Income	2,733	514,755	791,955	-277,200			65.0 %
	Net Expenditure over Income	31,081	-133,524	-7,000	126,524			

Month No : 10

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
401	Staff							
4001	Gross Salaries - Admin	8,751	74,757	116,000	41,243		41,243	64.4 %
4002	Gross Salaries - Works	7,567	76,446	83,000	6,554		6,554	92.1 %
4003	Employers NIC	989	8,396	14,100	5,704		5,704	59.5 %
4004	Employers Superannuation	2,052	18,814	29,750	10,936		10,936	63.2 %
4010	Miscellaneous Staff Costs	0	20,645	500	-20,145		-20,145	4129.0
4030	Recruitment Advertising	0	265	0	-265		-265	0.0 %
	Staff :- Expenditure	19,360	199,324	243,350	44,026	0	44,026	81.9 %
	Net Expenditure over Income	19,360	199,324	243,350	44,026			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
402 Administration-Office							
4008 Training	0	1,361	3,500	2,139		2,139	38.9 %
4009 Travel & Subsistence	0	150	250	101		101	59.8 %
4011 General Rates	0	6,120	6,150	30		30	99.5 %
4012 Water Rates	83	247	400	153		153	61.7 %
4014 Electricity	53	5,247	2,500	-2,747		-2,747	209.9 %
4015 Gas	303	432	1,800	1,368		1,368	24.0 %
4016 Cleaning Materials etc	108	907	1,500	593		593	60.5 %
4020 Misc Establishment Costs	50	1,187	2,000	813		813	59.3 %
4021 Telephone & Fax	191	1,879	2,500	621		621	75.1 %
4022 Postage	16	1,986	1,700	-286		-286	116.8 %
4023 Printing & Stationery	161	314	5,000	4,686		4,686	6.3 %
4024 Subscriptions	25	2,433	2,600	167		167	93.6 %
4025 Insurance (excl vehicles)	1,700	15,999	22,250	6,251		6,251	71.9 %
4026 Photocopy Costs	0	3,021	4,000	979		979	75.5 %
4027 IT Costs incl Support	250	4,082	6,000	1,918		1,918	68.0 %
4028 Service Agreements (Other)	0	5,526	5,000	-526		-526	110.5 %
4035 Publications	4	33	200	167		167	16.4 %
4036 Property Maintenance/Security	260	2,291	3,000	709		709	76.4 %
4050 Tourism Expenditure	0	1,917	2,000	83		83	95.9 %
4051 Bank Charges	66	66	100	34		34	66.5 %
4056 Legal Expenses	0	350	2,000	1,650		1,650	17.5 %
4057 Audit Fees - External	0	35	1,300	1,265		1,265	2.7 %
4058 Audit Fees - Internal	0	455	750	295		295	60.7 %
4059 Accountancy Fees	945	5,364	6,000	636		636	89.4 %
4070 Refreshments	27	120	200	80		80	60.2 %
Administration-Office :- Expenditure	4,243	61,520	82,700	21,180	0	21,180	74.4 %
1003 Tourism Income	0	3,431	3,000	431			114.4 %
1201 Rent Received Etc	144	1,302	3,000	-1,698			43.4 %
1202 Photocopying Income	19	50	0	50			0.0 %
1205 Miscellaneous Income	0	190	0	190			0.0 %
Administration-Office :- Income	163	4,973	6,000	-1,027			82.9 %
Net Expenditure over Income	4,079	56,547	76,700	20,153			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
403 Administration-Works							
4005 Protective Clothing	72	312	1,000	688		688	31.2 %
4011 General Rates	0	1,992	2,000	8		8	99.6 %
4012 Water Rates	57	-102	700	802		802	-14.6 %
4014 Electricity	0	577	500	-77		-77	115.5 %
4017 Refuse Disposal	20	3,646	3,500	-146		-146	104.2 %
4036 Property Maintenance/Security	0	2,567	1,000	-1,567		-1,567	256.7 %
4038 Consumables/Small Tools	326	1,671	2,500	829		829	66.8 %
4039 Planting/Trees/Horticulture	0	4,825	5,700	875		875	84.6 %
4040 Equipment Purchases (Minor)	0	2,061	2,000	-61		-61	103.0 %
4042 Equipment/Vehicle Maintenance	0	2,564	5,500	2,936		2,936	46.6 %
4043 Equipment/Vehicle Fuel	149	1,761	2,000	239		239	88.0 %
4044 Vehicle Tax & Insurance	0	1,950	2,500	550		550	78.0 %
Administration-Works :- Expenditure	624	23,824	28,900	5,076	0	5,076	82.4 %
Net Expenditure over Income	624	23,824	28,900	5,076			

Month No : 10

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
405	Footway Lighting							
4014	Electricity	484	4,150	5,500	1,350		1,350	75.5 %
4042	Equipment/Vehicle Maintenance	0	2,767	2,300	-467		-467	120.3 %
	Footway Lighting :- Expenditure	484	6,917	7,800	883	0	883	88.7 %
	Net Expenditure over Income	484	6,917	7,800	883			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
406 Cemetery & Churchyard							
4011 General Rates	0	2,208	2,200	-8		-8	100.4 %
4012 Water Rates	14	64	100	36		36	64.5 %
4036 Property Maintenance/Security	0	0	1,000	1,000		1,000	0.0 %
4037 Grounds Maintenance	0	66	900	834		834	7.3 %
4039 Planting/Trees/Horticulture	6	180	350	170		170	51.4 %
4101 Grave Digging Costs	400	3,570	6,200	2,630		2,630	57.6 %
Cemetery & Churchyard :- Expenditure	420	6,088	10,750	4,662	0	4,662	56.6 %
1226 Burials/Memorials Income	2,430	17,360	25,000	-7,640			69.4 %
1228 Interest on Investment	0	0	52	-52			0.0 %
Cemetery & Churchyard :- Income	2,430	17,360	25,052	-7,692			69.3 %
Net Expenditure over Income	-2,010	-11,272	-14,302	-3,030			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
408 Town Centre (Including Market)							
4011 General Rates	0	15,203	15,150	-53		-53	100.3 %
4036 Property Maintenance/Security	0	0	850	850		850	0.0 %
4053 Loan Interest	0	168	349	181		181	48.2 %
4054 Loan Capital Repaid	0	136	259	123		123	52.5 %
4100 CCTV Fees	0	1,360	15,000	13,640		13,640	9.1 %
Town Centre (Including Market) :- Expenditure	0	16,867	31,608	14,741	0	14,741	53.4 %
1235 CCTV Monitoring	0	833	0	833			0.0 %
1236 Friday Market Fees	20	972	0	972			0.0 %
1237 Saturday Market Fees	0	182	300	-118			60.7 %
1238 Other Income Car Park	120	238	300	-62			79.4 %
Town Centre (Including Market) :- Income	140	2,226	600	1,626			370.9 %
Net Expenditure over Income	-140	14,641	31,008	16,367			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
409 Public Toilets - Car Park							
4011 General Rates	0	2,352	2,350	-2		-2	100.1 %
4012 Water Rates	87	419	500	81		81	83.9 %
4014 Electricity	38	-439	400	839		839	-109.7 %
4036 Property Maintenance/Security	0	206	550	344		344	37.4 %
Public Toilets - Car Park :- Expenditure	125	2,538	3,800	1,262	0	1,262	66.8 %
Net Expenditure over Income	125	2,538	3,800	1,262			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
500 Play Areas and Open Spaces							
4007 Health & Safety	0	0	400	400		400	0.0 %
4012 Water Rates	0	910	800	-110		-110	113.7 %
4014 Electricity	0	197	150	-47		-47	131.6 %
4036 Property Maintenance/Security	0	171	1,125	954		954	15.2 %
4037 Grounds Maintenance	0	1,076	2,500	1,424		1,424	43.0 %
4042 Equipment/Vehicle Maintenance	0	1,047	7,200	6,153		6,153	14.5 %
4972 Transfer from EMR Fallowfield	0	0	-15,000	-15,000		-15,000	0.0 %
Play Areas and Open Spaces :- Expenditure	0	3,401	-2,825	-6,226	0	-6,226	-120.4 %
1241 Sandy FC Rent	0	583	450	133			129.6 %
1242 Ice cream rent	0	0	330	-330			0.0 %
1244 Miscellaneous income	0	85	0	85			0.0 %
1251 Pitch Rental	0	0	600	-600			0.0 %
Play Areas and Open Spaces :- Income	0	668	1,380	-712			48.4 %
Net Expenditure over Income	0	2,733	-4,205	-6,938			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
501 Sunderland Road Rec Ground							
4012 Water Rates	56	818	600	-218		-218	136.4 %
4014 Electricity	8	8	0	-8		-8	0.0 %
4036 Property Maintenance/Security	0	738	1,000	262		262	73.8 %
4046 Bowling Green - SBC	0	2,822	2,748	-74		-74	102.7 %
4047 Equipment Maintenance - SBC	0	660	2,232	1,572		1,572	29.5 %
4048 Cricket Square - SCC	0	1,403	2,310	907		907	60.8 %
4049 Equipment Maintenance - SCC	0	180	2,500	2,320		2,320	7.2 %
4060 Other Professional Fees	1,269	11,419	15,000	3,581		3,581	76.1 %
Sunderland Road Rec Ground :- Expenditure	1,333	18,048	26,390	8,342	0	8,342	68.4 %
1253 Bowls Club Rental	0	396	390	6			101.6 %
1255 Cricket Club Rental	0	0	260	-260			0.0 %
1256 Scouts ,ACF and SSLA	0	0	170	-170			0.0 %
Sunderland Road Rec Ground :- Income	0	396	820	-424			48.3 %
Net Expenditure over Income	1,333	17,652	25,570	7,918			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
502 Nature Reserves							
4037 Grounds Maintenance	0	150	1,500	1,350		1,350	10.0 %
4060 Other Professional Fees	6,039	7,678	9,425	1,747		1,747	81.5 %
Nature Reserves :- Expenditure	6,039	7,828	10,925	3,097	0	3,097	71.7 %
1306 Countryside Stewardship Grant	0	0	2,000	-2,000			0.0 %
1307 Angling Licence Rent	0	491	500	-9			98.2 %
Nature Reserves :- Income	0	491	2,500	-2,009			19.6 %
Net Expenditure over Income	6,039	7,337	8,425	1,088			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
505 Grass Cutting							
4102 Grass Cutting	0	0	12,000	12,000		12,000	0.0 %
Grass Cutting :- Expenditure	0	0	12,000	12,000	0	12,000	0.0 %
Net Expenditure over Income	0	0	12,000	12,000			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
506 Litter Bins, Seats & Shelters							
4042 Equipment/Vehicle Maintenance	0	0	500	500		500	0.0 %
Litter Bins, Seats & Shelters :- Expenditure	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0 %</u>
Net Expenditure over Income	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>			

Month No : 10

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
509	Christmas Lights							
4401	Christmas Illuminations	1,123	9,481	11,000	1,519		1,519	86.2 %
4402	Community Christmas Event	0	4,217	7,000	2,783		2,783	60.2 %
	Christmas Lights :- Expenditure	1,123	13,698	18,000	4,302	0	4,302	76.1 %
1365	Christmas Lights	0	2,099	4,000	-1,901			52.5 %
	Christmas Lights :- Income	0	2,099	4,000	-1,901			52.5 %
	Net Expenditure over Income	1,123	11,600	14,000	2,400			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
601 Precept and Interest							
1101 Precept	0	479,098	479,098	0			100.0 %
1228 Interest on Investment	0	684	0	684			0.0 %
1320 Interest Received - All account	0	2,649	5,500	-2,851			48.2 %
Precept and Interest :- Income	0	482,431	484,598	-2,167			99.6 %
Net Expenditure over Income	0	-482,431	-484,598	-2,167			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
602 Democratic and Civic Costs							
4020 Misc Establishment Costs	0	0	100	100		100	0.0 %
4033 Annual Report & Newsletter	0	2,380	3,500	1,120		1,120	68.0 %
4042 Equipment/Vehicle Maintenance	0	0	250	250		250	0.0 %
4200 Mayor's Allowance	64	1,669	1,900	231		231	87.9 %
4202 Members' Expenses (Conf etc)	0	150	500	350		350	30.0 %
4210 Election Costs	0	421	7,000	6,579		6,579	6.0 %
4701 Grants/Donations Paid	0	1,556	1,500	-56		-56	103.8 %
4971 Transfer from EMR	0	0	-4,000	-4,000		-4,000	0.0 %
Democratic and Civic Costs :- Expenditure	64	6,177	10,750	4,573	0	4,573	57.5 %
1309 Misc Contributions	0	50	0	50			0.0 %
Democratic and Civic Costs :- Income	0	50	0	50			
Net Expenditure over Income	64	6,127	10,750	4,623			

Month No : 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
700 Capital and Projects							
4153 Loan Interest - INTERNAL	0	0	7,903	7,903		7,903	0.0 %
4154 Loan Capital - INTERNAL	0	0	9,102	9,102		9,102	0.0 %
4802 CAP - Cemetery Extension	0	19,250	320,000	300,750		300,750	6.0 %
4804 CAP - Street Light Replacement	0	0	3,200	3,200		3,200	0.0 %
4805 CAP - Toyota Van	0	0	6,000	6,000		6,000	0.0 %
4807 CAP - Allotments	0	813	0	-813		-813	0.0 %
4808 CAP - Cambridge Rd Alterations	0	10,519	0	-10,519		-10,519	0.0 %
4915 Transfer to Rolling Capital Fd	0	15,000	15,000	0		0	100.0 %
4923 Internal Loan repaid to F'ild	0	0	9,102	9,102		9,102	0.0 %
4965 Funded from Rolling Capital	0	-11,332	0	11,332		11,332	-
4970 Transfer from C R R	0	-19,250	-70,000	-50,750		-50,750	27.5 %
Capital and Projects :- Expenditure	0	15,000	300,307	285,307	0	285,307	5.0 %
1103 Internal Loan from F'ild EMR	0	0	250,000	-250,000			0.0 %
1153 Loan Interest Rec'd - INTERNAL	0	0	7,903	-7,903			0.0 %
1154 Loan Capital Rec'd - INTERNAL	0	0	9,102	-9,102			0.0 %
1210 Sale of Assets	0	4,167	0	4,167			0.0 %
1364 S106 Money Received	0	-106	0	-106			0.0 %
Capital and Projects :- Income	0	4,061	267,005	-262,944			1.5 %
Net Expenditure over Income	0	10,939	33,302	22,363			

At: 14:50

Current Bank A/c

List of Payments made between 01/01/2016 and 31/01/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/01/2016	Aviva	Std Ord	1,700.20		Annual Insurance Premium
06/01/2016	Anglian Water	111194	119.77		1175/Water 30.09.155-22.12.15
06/01/2016	Anglian Water	111194(2)	209.15		1176/Water 30.09.15-22.12.15
06/01/2016	Anglian Water	111195	87.20		1190/Water 16.10.15-05.01.16
06/01/2016	Anglian Water	111195(2)	82.99		1192/Water 14.10.15-05.01.16
06/01/2016	Anglian Water	111195(3)	56.49		1191/Water 08.10.15-05.01.16
07/01/2016	bank Interest Charged	6.47	6.47		bank Interest Charged
07/01/2016	Bank Charges	60	60.00		Bank Charges
07/01/2016	Southern Electric DDR	DDR	186.33		1187/Elec. 24.09.15-07.12.15
11/01/2016	UK Fuels Limited DDR	DDR2	63.04		1159/Fuel Cards
11/01/2016	Central Bedfordshire Council R	DDR3	115.00		748/Non Dom Rates 2015-16
15/01/2016	Chess Ltd	DDR4	27.00		1178/Telephone Support
15/01/2016	Chess Ltd	DDR5	211.73		1177/Telephone to 30.11.15
18/01/2016	UK Fuels Limited DDR	DDR6	72.31		1220/Fuel Cards
18/01/2016	Bedford Borough Council	DDR7	19,359.55		1194/Ex TIC Salaries Dec
18/01/2016	Anglian Water	111196	102.13		Purchase Ledger Payment
19/01/2016	Southern Electric DDR	DDR8	576.64		1203/Elec. 02.12.15-04.01.16
19/01/2016	Cash	111197	208.88		1189/January Petty Cash
20/01/2016	1st Response Fire Protection	30436	232.50		1180/Portacabin Heater
20/01/2016	Central Bedfordshire Council	30437	1,522.50		1196/Pav'n Man'ment Fee Jan
20/01/2016	DCK Beavers Ltd	30438	500.94		1179/Contract Accounting
20/01/2016	Colin Eaton	30439	45.77		1199/Vehicle Fuel
20/01/2016	Hertfordshire County Council	30440	269.16		1181/Janitorial Supplies
20/01/2016	Tim Miles	30441	600.00		1182/Grave Digging December
20/01/2016	Millenium Security Services	30442	60.00		1183/Alarm Callouts
20/01/2016	NALC	30443	30.00		1201/LCA Award Scheme
20/01/2016	FD Odell & Sons Ltd	30444	420.00		1184/Refuse Disposal Dec
20/01/2016	Stevenage Borough Council	30445	12.00		1202/Stevenage Mayors Charity
20/01/2016	T&E Seymour Electrical Install	30446	852.00		1186/S'Light Maint. Oct-Dec
20/01/2016	VFM Products Ltd	30447	316.08		1188/Grassline 10 Litre x 2
27/01/2016	Purchase Power	DDR010	50.22		Purchase Ledger Payment
27/01/2016	Chess Ltd	DDR9	300.00		1197-Chess ICT Support
29/01/2016	Chess Ltd	DDR11	27.00		1198/Telephony Support
29/01/2016	Chess Ltd	DDR12	202.51		1209/Telephone Bilis December
29/01/2016	British Gas DDR	DDR13	7.89		1195/Elec. 10.12.15-09.01.16

Total Payments	28,693.45
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