

Sandy Town Council

To: Cllrs N Aldis, P Blaine, S Doyle, A Gibson, A M Hill, T Knagg, C Osborne, M Scott, S Sutton (Chairman), N Thompson
c.c. J Hewitt, W Jackson, R Lock, M Pettitt, P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10, Cambridge Road, Sandy, Bedfordshire on Monday 9 March 2020 commencing at 7.30pm.



Chris Robson
Town Clerk
10 Cambridge Road
Sandy, SG19 1JE
01767 681491
3 March 2020

A G E N D A

1 Apologies for absence

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIS and also **those who wish to do so** may draw attention to their stated DPIS and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

3 Minutes of Previous Meeting

To consider the minutes of the Community Services and Environment Committee held on Monday 27 January 2020 and to approve them as a correct record of proceedings.

4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

Sandy Town Council

- 5 Action List**
To receive the Action List and any updates. Appendix I
- 6 Outdoor Gym Equipment**
To receive and consider a report on outdoor gym equipment or recreation grounds. Appendix II
- 7 Demise of Chalk Streams**
To receive information on concerns around the demise of the River Ivel Chalk Stream. Appendix III
- 8 Community Garden**
To consider correspondence about the set-up of a community garden. Appendix IV
- 9 Youth Engagement**
- i) To agree a schedule of volunteer Councillors to lock up the Chamber for the Sandy Youth Voice group. Appendix V
 - ii) To receive a report from the working group set up to consider youth engagement. Appendix VI
- 10 Circus Request**
To receive and consider a request to hold a circus on Council owned land in May 2021. Appendix VII
- 11 Sandy 10 Road Race**
To receive and note communication from the Race Director for the Sandy 10. Appendix VIII
- 12 Sandy Carnival Stall**
To consider the set up and attendance at Sandy Carnival.
- 13 Great British Spring Clean**
To consider how the Town Council will be involved in the 2020 Great British Spring Clean. Appendix IX
- 14 Sandy Green Wheel**
- i) To note that the Friends of Sandy Green Wheel will be holding a litter pick on 4th and 5th April 2020.
 - ii) To approve that Sandy Town Council host a Friends of Sandy Green Wheel Facebook page via its Facebook account. To recommend that an amended Social Media Policy reflect the approval and be considered by the Policy, Finance and Resources Committee.

Sandy Town Council

15 Events Working Group

To receive and note a report on the VE Day Street party.

Appendix X

16 Councillor Surgery Report

To receive a report from Cllr M Hill on the Councillor Surgery held on 29th February 2020.

Appendix XI

17 Chairman's Items

18 Date of Next Meeting

Monday 20 April 2020

Agenda Item 5 - Community Services and Environment Committee - Action list

Subject	Action to be taken		Response /Status
	Minute	Action	
Full Council Meeting 20/4/16			
Allotments and Community Orchard	(22-16/17)	Progress and update reports to go to the Community Services and Environment Committee	<p>Full Council approved of HoTs for lease of land on 9 April 2019.</p> <p>Quote for lease work received and agreed. Awaiting response from CBC to progress the drawing up of a lease to the next stage.</p> <p>On 23/9/19 Town Clerk informed that matter was awaiting a Manager in CBC's attention. Further response chased on 21/10/19.</p> <p>28/10/19 Clerk informed that positive news on progress is anticipated by 1st November.</p> <p>13/11/19 – Confirmation from CBC that the project has been given the go ahead and lawyers have been instructed.</p> <p>Awaiting further communication from CBC legal on next stage of lease. Chased by C Maudlin and response received 11/2/20 indicated documents would be sent to the Clerk imminently. Informed on 27/2/20 that documents would be with Clerk on 2/3/20.</p>

SANDY TOWN COUNCIL**COMMITTEE: Community Services and Environment****DATE: 9 March 2020****AUTHOR: Katie Barker (Receptionist/Administrator)****SUBJECT: Outdoor Gym Equipment for Recreation Grounds****1. Summary**

- 1.1 The Policy Finance and Resources Committee have proposed that the Council considers the purchase of some outdoor gym equipment for one of the town's recreation grounds, to be partially or wholly financed by available S106 funding.
- 1.2 The committee are asked to discuss whether the Council should look to procure such equipment, and if so, consider the possibilities for the funding of, and the optimal location/s for these items.

2. Background

- 2.1 It is proposed to install several pieces of fixed outdoor gym equipment in one of Sandy's recreation grounds. The equipment would be intended for use by adults but could be made to be inclusive for those of varying ages, fitness levels and abilities. Some pieces of equipment are used for cardiovascular training and some for resistance training, to help with developing muscle strength. An outdoor gym could be comprised of several stations, with either single or multi-user equipment, meaning multiple people could exercise together, or individuals could use the equipment alone.
- 2.2 Currently, residents only have access to gym equipment within the town via a paid membership to Sandy Sports Centre at the Secondary School. The provision of freely accessible outdoor, fixed gym equipment would enable and encourage members of the local community, no matter their income or time commitments, to improve both their physical and mental health through regular exercise out in the open air. The equipment including multiple stations which can be used simultaneously would also encourage groups to exercise together, offering additional social and psychological benefits.
- 2.3 Students from Sandy Secondary School who recently presented to the Community Services and Environment Committee on their vision for the future of Sandy, suggested the installation of outdoor fitness equipment as an investment which would be beneficial for residents, indicating there is some community backing for the idea. This project could also help to support the Council's aim of improving engagement with Sandy's youth by demonstrating the Council's consideration for the issues of importance to this community.

3. Equipment and Example Costs

3.1 Several companies manufacture a number of very similar pieces of equipment and offer packages with various combinations. The number and type of pieces could be considered later, taking into account suppliers' recommendations.

3.2 Prices for equipment, installation, and additional costs vary between suppliers. If the project is progressed, three quotes would be obtained from different companies and compared to ensure best value for money.

3.3 Delivery, installation, removal of waste material, supply of rubber mulch or grass mats, etc all add around 45% - 65% to the initial cost of equipment. The details below are representative of available packages and costs:

3.3.1 4-Piece Parks Mini Fitness Package (maximum 6 simultaneous users)

Health Walker, Double Slalom Skier, Arm & Pedal Bicycle and Double Pull Up
 Equipment only: **£2,776 ex. VAT**

Equipment, installation, delivery, grass mats: **£4,516 ex. VAT**



3.3.2 8-Piece Community Fitness Suite (max 13 simultaneous users)

Double Slalom Skier, Double Health Walker, Rower, Double Squat Push, Arm & Pedal Bicycle, Combi Pull Down / Power Push, Twist n Step & Sky Stepper
 Equipment only: **£7,686 ex. VAT**

Equipment, installation, delivery, grass mats: **£11,269 ex. VAT**





4. Funding

4.1 Central Bedfordshire Council currently hold £84,187.81 of uncommitted S106 funding for Sandy in the category of outdoor sport. The Council can make applications to Central Bedfordshire Council for funds to be released to support projects or capital expenditure that benefit Sandy.

4.2 The following grants may be available to offer matched funding:

4.2.1 National Lottery Awards for All England continually awards £300-£10k grants

- Projects must **either**:
 - . bring people together and build strong relationships in and across communities; **OR**
 - . improve the places and spaces that matter to communities; **OR**
 - . enable more people to fulfil their potential by working to address issues at the earliest possible stage.
- Projects must be led by people and the community must be involved in the design, development and delivery.

4.2.2 Aviva Community Fund splits £250k between its employees every 3 months to donate to the projects that they choose.

- Projects must **either**:
 - . give people the tools to become more financially independent; **OR**
 - . tackle inequality and improve environments to build more connected, more resilient communities.
- Projects must also be raising funds to develop a new approach, product or technology, pilot a new scheme, implement a new initiative, or expand existing services to a new area or beneficiary group within the UK.

5. Location

5.1 Pieces of outdoor gym equipment are commonly either grouped together into one area or distributed along a route. Condensing the stations into a specific location could create a defined exercise space and may be more conducive to organised and social group activities. However, installing pieces separately can create an exercise trail for users to follow, and might make the equipment seem better-integrated within the wider site.

5.2 The Council could look to place a larger collection of equipment in one recreation ground or smaller groups of pieces across multiple sites. The recreation grounds have different levels of flexibility due to existing use for sports grounds, so the amount and arrangement of space where equipment could be installed also varies from one to the next.

5.2.1 **Fallowfield**

This is the most flexible site as most of the ground is open grass, and there is no space dedicated to sports. The lack of any existing sports provision, unlike the town's other two main parks, might also suggest it as a good location for an investment in health and wellbeing resources. The absence of structure and facilities, except for children's play areas, also invites something to be done here; creating an outdoor gym space or trail could be the initial step of a wider re-model for the empty recreation ground.

5.2.2 **Sunderland Road**

Sunderland Road recreation ground is the more central location within the town and is already a destination for sports and fitness due to the facilities on the site and in the nearby sports centre. Equipment installed here, therefore, would be reasonably accessible to a good number of residents and may be popular with the existing users of the park.

This location has very little free space, due to the areas committed to cricket and football, and the space used occasionally for funfairs and other events in the south end. Due to these restrictions, the corner of the field between the car park and the Jenkins Pavilion might be the best option for installing equipment on this site.

5.2.3 **Bedford Road**

Bedford Road recreation ground is also already used for sport, with football pitches and a pavilion on site. Therefore, the people who already use the park may be likely to use outdoor gym equipment there too.

As with Sunderland Road, the football pitches on this site limit the space available for any new equipment. The largest free space would be the end near the Foster Grove entrance.

SANDY TOWN COUNCIL**Committee: Community, Services and Environment****Author: Town Clerk****Date: 9th March 2020****Subject: The demise of our chalk streams - including the River Ivel****1. Summary**

- 1.1 The Clerk was asked to include the following information on the Community, Services and Environment agenda to ensure Members were informed on current discussions over the demise of chalk streams and the impact on the River Ivel.
- 1.2 A previous report published in 2014 by the WWF states that England's chalk streams are in a poor state with 77% of them failing to meet the required 'Good' status. Locally efforts are being made by the Ivel Protection Association (IPA) to draw attention to the issue and the threat to the River Ivel. This followed an approach by the people of Radwell making the IPA aware springs that are the source of the River Ivel had dried up. The following is a brief overview of the situation and steps being taken.

2. National Situation

- 2.1 The WWF report pointed to the following;
 - Only 12 out of England's 224 chalk streams are protected and of these only 15% (by length) are classed as adequately protected and meeting conservation objectives; half are classed as unlikely to meet conservation targets without changes to management or external pressures.
 - Nationally and internationally protected chalk streams, on the face of it, are not fairing much better than the rest. There is no significant difference in the proportion of water bodies meeting 'Good' status (less than a quarter of total chalk streams and designated chalk streams).
 - The chalk aquifer – the engine room of the chalk stream – is classed as in 'Poor Quantitative' status, with phosphate and nitrates at levels that pose a significant risk to drinking water supplies.
 - While all chalk streams should be capable of supporting a healthy population of brown trout, the most recent data showed observations on just a third of chalk streams.

- The key pressures causing failure are: physical modification (eg. for historic land drainage and industry), over abstraction (particularly for public water supply), pollution from sewage works, septic tanks and agriculture.
 - With growing pressure from climate change, population growth and new and expanding populations of invasive non-native species, ensuring no further deterioration from the current meagre baseline will be challenging without a step change in management.
- 2.2 Chalk streams are seen as important habitats for wildlife and support a massive range of plants and animals. They provide a home to threatened plants and animals, such as the water vole and brown trout.
- 2.3 The Environment Agency has stated that urgent protection and improvement are required for our waters to find a better balance that meets the needs of people and nature. A consultation has been launched which explains why water is such a vital resource and describes the challenges that threaten the water environment.

The consultation is seeking views on the challenges our waters face and the choices and changes that are needed to help tackle those challenges. Responses will also help review current approaches to the management of water in England and responding to a changing climate and growing population.

The consultation can be found at;

<https://consult.environment-agency.gov.uk/environment-and-business/challenges-and-choices/>

3. Local Efforts

- 3.1 The section of the River Ivel which passes through Sandy is not a chalk stream, however the river is impacted as a result of the Ivel Springs in Hertfordshire which feeds the river. It is felt that the demise of the Ivel Springs is indicative of continuing and accelerating harm to chalk streams, many of which have already disappeared.
- 3.2 We have received a copy of an email from the IPA encouraging organisations to respond to the EA consultation. A copy of that email is attached to this report.
- 3.3 Richard Fuller MP has met with a local group to discuss the issues and the need to take action. A petition is to be started calling for action on the matter.

Hello

This email concerns the loss of our chalk streams through over abstraction, please read it and please forward it to your club members and to anyone and everyone who might help.

Of the 210 chalk streams world wide around 160 are actually in England. The majority of these are under threat due to over abstraction, many of the springs feeding them having dried up. The rivers down stream are now little more than open drains transporting surface run-off and the outflow from sewage works. The ecology supported by these unique chalk stream environments is, like the streams themselves, dead.

Our elected representatives and our national bodies are doing little to prevent this decline. Natura 2000 is an EU conservation body that lists a network of protected environments aimed at saving some of our most valuable and threatened species. None of England's chalk streams are included and afforded the protection this offers. Its time they were.

A Freedom of Information Request to the Environment Agency has determined that they do not maintain records on which springs have dried up. This is the agency that is responsible for controlling abstraction, the prime reason the springs have ceased to exist. The same agency is responsible for monitoring the UK's water resources and for producing the River Basin Management Plans demanded by the Water Framework Directive, a significant part of EU legislation which will hopefully continue after Brexit.

The last published RBMP of 2016 describes the upstream reaches of our chalk streams as of good ecological status, or capable of supporting good. Conversely, the same document indicates that 85% of abstraction sources in England are at risk of not supporting 'good' by 2027. It would seem that this demise has arrived sooner than expected.

The next instalment of the RBMP's is now under consultation, closing on April 22. This gives us the opportunity to lobby for a revision of the status of our chalk streams. Any springs and resulting chalk streams that no longer exists can only be labelled as 'bad' and shown red in the maps, we should demand this happens.

This link takes you to the EA consultation document which can be completed on line. There are many parts to it but you don't need to fill any more than you wish to. However they are all important so answer as many as you can.

<https://consult.environment-agency.gov.uk/environment-and-business/challenges-and-choices/consultation/>

From: Mick Child <Mickc@bedsrcc.org.uk>
To: Admin <Admin@sandytowncouncil.gov.uk>
Subject: Attention of Mr Robson. Town Clerk

I am the Social Prescribing caseworker for Sandy Health Centre and Shannon Court Health Centre. My role is to work with referred patients to increase their physical and mental health and their general wellbeing. Although the service I provide is one directed towards the NHS and CCG, the County wide Social Prescribing Project is managed under the umbrella of the Bedfordshire Rural Communities Charity, based in Cardington.

I have been tasked to undertake a feasibility study into setting up a 'community garden' in Sandy. The aim is to provide a space that can be used by referred patients and the community at large where they can work in an outside environment, enjoy fresh air and being in nature and cultivate both flowers and produce. The scheme would be run and formally managed by those contributing, and the Patient Participation Groups from both Surgeries would be invited, and encouraged, to become involved at all levels.

Evidence now conclusively proves that schemes such as this show marked improvements in participant's mental health and general wellbeing.

I am keen to establish if such a scheme already exists in Sandy. If so, I can approach the scheme managers direct to try and broker a partnership working agreement, so could I ask that if you are aware of such a project, you forward me any contact details you may have of those involved or managing it.

If no such project exists, the scheme will need to be planned as an embryonic project. In this case, would you know of any suitable area that can be used to host such a project. The area would need to be easily accessible and would need to lend itself to the construction of a storage facility, such as a large shed. Accessible water sources would also be invaluable.

Secondly, would any funding be available from Sandy Town Council, or via any existing contacts you may have within Central Bedfordshire Council.

Should you wish to know more about this proposal I would be more than happy to arrange for myself or my team leader to meet with you, or any of your team.

I look forward to hearing from you.

With kind regards,

Kind regards

Mick Child

Lead Caseworker.

Social Prescribing Service-Central Bedfordshire. Ivel Valley Locality.
Bedfordshire Rural Communities Charity

SANDY TOWN COUNCIL**COMMITTEE: Community Services and Environment****DATE: 9 March 2020****SUBJECT: Youth Voice Meetings****1. Summary**

- 1.1 At a meeting of the Community Services and Environment Committee held on 27th January 2020 it was agreed to allow Central Bedfordshire Council youth workers to use the Chamber free of charge as a base for establishing regular meetings of a Sandy Youth Voice Group. The group will be youth led and will involve youngsters using the chamber to meet for one hour every fortnight. The group will be facilitated and managed by two CBC youth workers.
- 1.2 At the last CSE meeting it was proposed that a rota of volunteer Members could attend to lock up at the end of the meetings and potentially engage with the group to hear about their ideas and what they are working on.
- 1.3 Meetings are to be held every other Thursday from 5:30pm to 6:30pm.

2. Rota

- 2.1 Members are asked to consider the trial schedule of meetings and advise if they will be able to volunteer for any of the following dates.

	5:30pm Opening	6:30pm Closing
Thursday 27th February 2020	Town Clerk	Town Clerk
Thursday 12th March 2020	Town Clerk	
Thursday 26th March 2020	Katie Barker	
Thursday 9th April 2020	Town Clerk	
Thursday 23rd April 2020	Town Clerk	
Thursday 7th May 2020	Chamber in use for PPC elections	
Thursday 21st May 2020	Town Clerk	

SANDY TOWN COUNCIL**COMMITTEE: Community Services and Environment****DATE: 9 March 2020****SUBJECT: Youth Engagement Working Group****1. Summary**

1.1 The following report is intended as an update on discussions by a small working group established to consider how the Council can engage with young people in Sandy. The following is a summary of discussions held at meetings on 4th February and 3rd March 2020.

2. Overview of Discussions

2.1 The group acknowledged that developing a process of youth engagement was not going to be quick and a degree of caution should be applied so as to ensure some achievements are made which may later be able to be expanded or developed.

2.2 The importance of establishing clear aims was considered and it was felt that the overall objective from youth engagement was to combine educating young people on what the Council does and gain an understanding of what is important to the young people of Sandy.

2.3 The group considered the creation of a panel with Councillors, young people and representatives from other organisations sitting on it to hear from young people on what matters to them. Such a group would require regular commitment from young people. The group felt that as an initial engagement action, this may be difficult to establish and linking in with existing groups may be a more successful way of starting the process of youth engagement. While the establishment of Sandy Youth Voice does not create a forum for adults and young people to meet and discuss things, it does provide an existing body of young people into which the Council could feed into and hear back from. For example, if the Council were to look at installing new outdoor gym equipment, the group could be asked for their views on this as part of the Council's consultation process.

2.4 It was felt that targeting some youth organisations and having some Members attend and provide a presentation about what the Council does, would be a good starting point for engagement. Those organisations to which the Council has already established a link, such as fire cadets, were considered to be a good starting point.

2.5 The age range for engagement was considered and the group felt that targeting those between 9 -15 would result in the best level of interaction and feedback which the Council could consider.

2.6 Engagement with primary schools should not be ruled out. Many schools have school councils and engagement could take the form of learning about Councils without a focus on consultation and exchange of ideas.

2.7 It was noted that National Democracy week was to take place in October 2020 and that the Council should aim to run some form of activity as part of this.

3. Next Steps

3.1 Suggested initial youth engagement activities;

- Linking in with the Sandy Youth Voice Group by consulting with them on Town Council initiatives and receiving feedback from the group on what matters to them.
- Attendance at youth organisations to talk with young people about the role of the Council and Councillors. Groups suggested included Fire Cadets, Air Cadets, Army Cadets and Scouts/Guides. Expand visits to secondary school once trialled.
- Developing an interactive presentation that could be given to groups or school assemblies on the work of the Town Council.
- Aim to hold activities to be held in National Democracy Week;
 - Investigate Mayor attending primary schools with Chains of Office to explain about the role of the Mayor and take questions from school years 5/6.
 - Work with primary schools the possibility of holding in-school debates, with the Mayor present to 'officiate the debate'.

3.2 Attached to this is report is a table highlighting potential activities and actions the group will be undertaking next.

Age Group	Engagement	Partners	Purpose	When	Actions
Years 3 & 4 (7 – 9)	Visit and Q&A with Mayor. Possibility of visiting schools and having children visit chamber to be explored. Link to National Democracy Week.	Primary Schools	Inform and educate children on existence of Council and the role of the Mayor and Councillors. Create greater direct engagement with our schools.	October	Clerk to approach schools to gauge interest and work out what might be feasible. Cllr TK to speak with Mapletree School
Years 5 & 6 (9 – 11)	Linking with debating and junior speaking work done by schools. Mayor presiding over debate.	Primary Schools	Further our engagement with schools and help educate on the democratic process.	Summer Term	Clerk to approach schools to gauge interest and work out what might be feasible. One school has already expressed an interest.
Years 6 – 9 (10 – 14)	Interactive presentation on the role of the Council and Q&A.	Scouts Guides	Inform and educate young people on the work of the Council and the role of the Councillors.	Winter months	Cllrs MP/SD to approach Scouts and Guides to gauge interest and establish if there is a badge linked to such engagement.
Years 7 – 11 (12-16)	Interactive presentation on the role of the Council and Q&A.	Sandy Secondary School Air Army Fire Cadets	Provide an opportunity to hear back from young people on things that matter to them in a one-off session.		Cllrs NA/SD to start developing a presentation to be used. Clerk to approach school. Cllrs MP/SD to approach Cadet groups to gauge interest.
Years 7 – 11 (12 – 16)	Council representative to sit in at the end of youth meetings to hold direct discussions with those present.	Youth Central	Get direct feedback from young people on Town Council projects and hear what they are working on and what is important to them.	Ongoing	Youth Voice organisers are open to Members attending the last 15 minutes of the session to engage with the young people present. Rota to be set up for Members willing to attend and lock up the Chamber.
Years 12 – 13 (16 – 18)	Development of competitive/fun activity such as a quiz or speaking competition as part of National Democracy Week.	TBD	Entertain and engage with young people. Provide a reason for them to engage with us on an annual basis.	October	Idea to be further developed by the group at its next meeting.

From: james town <jamestown888@googlemail.com>
Sent: 19 February 2020 18:11
To: Clerk <Clerk@sandytowncouncil.gov.uk>
Subject: Possible event 2021

Hello Mr Robson

Just a quick email to enquire about the possibility of our small family orientated, non animal circus visiting Sandy next year.

I am aware you have had circus visits previously but I am unaware of the venue I presume the playing fields of Berwick Way?

We are a very small outfit our big top measures just 23m in diameter and together with our affordable ticket price of just £9 and £7 we believe we provide a great community event. Our show is geared towards young families with Primary/junior school age children and as such we shy away from late performances perfect for more residential areas.

We have dates in your area after the early may bank holiday next year and would be looking to be with you for half a week either Monday-Wednesday / Thursday-Sunday.

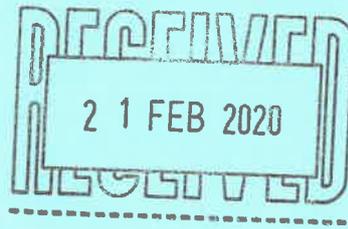
If this idea is of some interest to yourselves I would happily put together an information pack which contains our public liability and risk assessments etc together with references from previous venues.

Look forward to hearing from you

Kind regards

James Town of James Richards circus

A subsequent call with Mr Town suggested that the proposed dates would be 13th – 16th May 2021. Town Clerk.



Stuart Goodwin
Race director,
Sandy 10
15 West Road
Sandy SG19 1HB

18 February 2020

Sandy Town Council
10 Cambridge Road
Sandy SG19 1JE

Dear sir/madam,

I am writing to inform the Town Council about this year's Sandy 10 road race, organised as always by Biggleswade Athletic Club.

It is taking place this year on Sunday 5 April, beginning at 10.30am.

I am the new race director, having replaced Jan Blake who stepped down following the 2019 event.

As in previous years, the course begins in the industrial estate off Sunderland Road in Sandy, running up Sunderland Road towards town before turning up Northcroft, then left up Cambridge Road through across the railway bridge into Sand Lane. It then continues along Everton Road before looping round the Everton triangle and returning the way runners left.

More information on the race and the course can be found on biggleswadeac.org.uk/sandyten

We are once again looking good for a sellout race, which will mean a maximum of 600 runners taking part. We have a superb reputation for our organisation and atmosphere, and this year I am delighted to report that members of Sandy Photography Club will be joining our members out on the course to chronicle the day.

As always we have been in full contact with Central Beds Council, the safety advisory group and the local police force, and our annual update of the race risk assessment is complete. We have also informed Everton Parish Council.

Once again we hope to showcase some of the town's natural beauty and hospitality to runners from around the region, as well as several entrants from further afield. I sincerely hope we have the Town Council's blessing as in previous years. If you have any questions at all regarding the race, please do not hesitate to get in touch.

Yours sincerely,

Stuart Goodwin
Race director, Sandy 10
sandy10bac@gmail.com

SANDY TOWN COUNCIL**COMMITTEE: Community Services and Environment****DATE: 9 March 2020****SUBJECT: Great British Spring Clean****1. Summary**

- 1.1 Participation in the Great British Spring Clean forms part of the committee's action list for the year. This year's Great British Spring Clean will take place 20th March to 13th April 2020. Last year the Council showed its support for the initiative by promoting and encouraging community litter picks, providing the loan of equipment and arranging collection of waste.
- 1.2 Members are asked to consider if they wish to arrange any Council run litter picking events as part in the 2020 campaign.

2. Review of 2019 Great British Spring Clean

- 2.1 The 2019 Great British Spring Clean ran from 22nd March to 23rd April 2019. Central Bedfordshire Council encouraged town and parish councils to organise community litter picks as part of the national initiative. In 2019 there was an emphasis on collecting and safely disposing of single-use plastic, recycling as much as possible.
- 2.2 As previously reported to the committee, the 2019 spring clean was successful with a number of groups utilising Council resources to hold community litter picks. From this, a regular group of between 30 to 40 volunteers have formed, who continued to carry out litter picking during the summer and autumn.
- 2.3 Groups carried out litter picks at sites across the town, including Beeston Green, Sunderland Road, the Town Centre, Station Road and The Pinnacle. Groups included Beavers, Scouts, Guides, Youth Clubs and numerous groups of volunteer residents.
- 2.4 2020 Litter picking events were registered on the Keep Britain Tidy website.

3. 2020 Great British Spring Clean

- 3.1 It was previously agreed that the Council would support further litter picking events via the purchase of additional equipment for use on loan by community groups and volunteers. This will also be utilised by Friends of the Sandy Green Wheel.
- 3.2 The Council made an annual commitment to participate in the Great British Spring Clean and support making Sandy a tidy and greener place by providing year-round resources and engagement for community litter picking.

SANDY TOWN COUNCIL

COMMITTEE: Community Services and Environment

DATE: 9 March 2020

SUBJECT: Events Working Group

1. Summary

1.1 The Events Working Group met on 3rd March 2020 to review preparations for the VE Day Street Party to be held on 8th May 2020. The following report highlights work to date.

2. Points to Note

2.1 The action list attached to this report gives an overview of work to date and outstanding matters. However, Members may wish to note the following points;

- Road Closure, insurance, staging and PA all confirmed and in place.
- Quotes received for bunting and poseur tables which are within the budget previously agreed for the event. Clerk to order to confirm order with Administration Team Leader.
- Streetfood Market is organising the food vans and is to provide the Clerk with an update on the number and type of stalls so far secured.
- A bagpiper has been booked who will play a specially commissioned piece at 3pm. The bagpipe player will then continue to play until the first act comes onto stage.
- Considered the site layout for the day and it was agreed that this would be finalised at the next meeting of the group when stall numbers were known.
- SHRG and the RBL are to have stands at the event. SHRG will be holding a display of historical information and RBL will be recruiting and selling VE memorabilia.
- The running order for the day was agreed and it was noted that four musical acts and one performance act had been confirmed. There is one vacant musical act to be filled and all members of the group agreed to reach out to find potential musicians who might be interested.
- The main musical act is a Big Band which will play two sets. The sets will be split for the cry for peace and ringing of bells.
- Kingfisher players will be providing a Town Crier who will call out a cry for peace at 6:55pm.
- Tables will be provided via the Horticultural Association and advertisements will ask attendees to bring their own chairs.
- The public toilets and 10 Cambridge Road toilets will be open for public use.
- Air Cadets will be available on the day to assist with set up and take down.

- The Clerk will issue an invite to all Members asking for Councillor volunteers on the day of the event to be present to speak with attendees and help where possible.

3. Action List

3.1 The following action lists is intended for Members information.

Action	Who?	Due by	Note
Before the Event			
Submit Road Closure	Clerk	Complete	12pm – 10pm
Research and book PA system and stage	Administrator w/ Admin Team Leader	Complete	
Book entertainers	Administrator	March	5/6 acts booked
Order Bunting	Administrator w/ Admin Team Leader	March	Quotes received. Order to be made.
Order and arrange delivery of poseur tables	Administrator w/ Admin Team Leader	March	Quotes received. Order to be made.
Agree number of trestle tables and delivery / return with Cllr Scott	Clerk, Lead Cllr on event and Cllr Scott	April	10 -12 tables to be collected by outdoor team and stored in Chamber on 7/5/20
Liaise with Street Food Market and stalls, insurances, certifications	Clerk, Lead Cllr, Market on the Green	Ongoing	
Organise and book a piper	Clerk / Administrator	Complete	
Arrange for a Town Cryer	Events Group	March	Liaising with the Kingfisher Players
Arrange for St Swithun’s church bells to be rung	Administrator	March	Contacted Rev. Davies
Insurance cover for event	Clerk	Complete	Insurer advised. Over 1,000 attendees query
Arrange first aid cover / St John’s Ambulance	Clerk	March	Awaiting confirmation
Site layout plan	Clerk & Events Group	April	Group to finalise when stall numbers known
Agree SHRG exhibition stall size & location	Administrator / Clerk	March	Position to be confirmed in site plan
Agree RBL fundraising stall	Administrator	March	Position to be confirmed in site plan
Invite local police, fire brigade, fire cadets/air cadets	Administrator	March	Cadets available to help on day
Put out call to Councillors for on-the-day activities	Events Group	March	Clerk to email all Members
Arrange a photographer	Administrator	March	Photography Club to be asked

Action	Who?	Due by	Note
PR & Advertising			
Posters, press releases and advertising materials	Administrator	Ongoing	Save the date poster, press release & Facebook event done. Save the date / 'are you planning anything?' letter sent to schools, community groups, big employers (Marshalls & Frontier), shops & pubs
Letters to pubs, businesses and residents impacted by road closure	Administrator	April	Cllr NA to deliver letters
Direct engagement with pubs over the toast	Designated Councillor / Events group	March	Cllr AG to speak with pubs
Direct engagement with businesses	Cllr Gibson / Events group	March	Cllr AG to speak with businesses
Organising shop window dress competition	Events group	March	Cllr AG to organise via Sandy Centre Group.
Timings and program of entertainment	Events Group	April	Timings set. 1 slot still available.
Decorate square with bunting	Grounds Team	04.05.20	Decoration to go up a week before the event
Update & display parking notices in Market Square	Administrator / Grounds Team	01.05.20	
On the Day of the Event			
Raise Union Jack Flags	Clerk & Cllr Sharman	11:30am	
Set up road closure	Grounds Team/Clerk/Volunteers	12 - 12:15pm	Clerk & Cllr Sharman to put out barriers
Coordinate stage set up	Volunteer Councillor / Staging Contractor	12:30 - 2:30pm	Clerk
Coordinate food stall set up	Volunteer Councillor / Market Organiser	1 - 3pm	Clerk/AG to work with Market Organiser
Delivery and set up of trestle tables	Cllr Scott / Grounds Team / Volunteers	12:30 - 2:30pm	Grounds team to collect from M Scott and leave in chamber. Cadets to set up.
Health and Safety Lead	Town Clerk	12 - 9pm	Clerk
Road Closure Barrier Stewards	Volunteers	12 - 9pm	Volunteers needed
On-stage compere to open / close & introduce acts	Cllr Hill	2:50 - 9pm	Confirmed
Manage acts & play / stop recorded music between sets	Volunteer Councillor	2:50 - 9pm	Cllr Sutton

AGENDA ITEM 15**APPENDIX X**

Action	Who?	Due by	Note
Circulate to offer assistance & show council presence	Volunteer Councillors	3 - 9pm	Volunteers needed
Set up 15 seats for big band	Grounds Team/Volunteers	5:40 - 5:50pm	Cadets
Litter pick & empty bins	Grounds Team	3 - 9pm	Volunteers
After the Event			
Pack up & dismantle food market stalls	Market Organiser	9 - 10pm	
Pack up staging	Staging Contractor	9 - 10pm	
Pack up trestle tables	Cllr Scott / Grounds Team / Volunteers	9 - 10pm	Cadets to be asked
Clean up area	Everyone	9 - 10pm	Volunteers
Remove and store barriers and poseur tables	Grounds Team	9 - 10pm	Clerk, Cllr Sharman, volunteers
Arrange collection of barriers and poseur tables	Admin Team Leader	11.05.20	
Thank you letters	Administrator	w/c 11.05.20	

SANDY TOWN COUNCIL**COMMITTEE:** Community Services and Environment**DATE:** 9 March 2020**AUTHOR:** Cllr M Hill**SUBJECT:** Councillor Surgery – Saturday 29th February 2020**1. Summary**

A Councillor surgery was held in the Britannia Pharmacy, Market Square, Sandy, on Saturday 29th February between 10 am and 12 noon. In attendance were Councillors Ruth Lock, Sarah Doyle and Max Hill.

The Pharmacist and staff were, as ever, very welcoming and we are grateful to them for allowing us to continue holding our surgeries here. An 'A board' had been prepared to advertise the event and this was placed on the pavement outside the venue.

2. Main Issues

The main issues that were raised by visitors during the session included the following:

- Louise Treverton: Mental health issues. Working with Suicide Awareness Prevention UK. Based locally and looking to set up therapy group in Sandy. Send out letters of hope. Involved with line messaging, facebook service and Snapchat. Louise advised to make direct contact with STC and see how we can support this initiative.
- A member of the public brought forward various issues:
 - Very pleased there were going to be upcoming improvements to Pym's Way and Cottage Road but now wants action on Belam Way. Too many vehicles blocking the footpaths. Impossible access for those with wheelchair access. Problem getting worse.
 - Toilets for young people at the skate-park. CBC Cllr Ford promised to take up the cause but no come-back. Why can't the public use the facilities at the Jenkins? *Councillors informed member of the public that there are a range of on-going issues pertaining to sport and leisure provision in this area.*
 - Questioned why there are no STC councillors who also CBC councillors, and also why STC and CBC had a councillor surgery on the same morning. Do we normally liaise? If not, it would be a good idea to do so in the future
 - Parking obstruction outside house being caused by a white van belonging to a Lift company which is an inconvenience for his carers,

and has now been there for more than a week. *Advice given as to how this matter might be resolved.*

- A second member of the public:
Following up in person her letter to councillors in the Ivel and Pinnacle wards about a possible zebra crossing at St Swithun's. She hopes the Council will support this strongly at next Monday's Full Council meeting. What are the school governors doing, especially now that numbers have increased markedly of late? Other primaries in the town already have their own crossings. *This was discussed at the Full Council meeting on Monday 2nd March.*
- A third member of the public residing at Fieldfare, Sandy:
He has spoken to councillors and the office on several occasions about getting work done to reduce a laurel primarily, but also a cherry, on the verge beyond the end of his property. Nothing has happened to date. Key here is who owns this land?