



SANDY TOWN COUNCIL

SANDY CEMETERY, POTTON ROAD, SANDY, Beds SG19 2DH

Application for Permission to Erect A Memorial Or Add a Further Inscription

Full Name of the Deceased:		<u>Grave Number:</u>
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Application for: (Please tick all that apply)	Headstone		Additional Inscription	
	Kerb		Vase	
	Tablet		Replacement	

Name of Applicant:	
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Address of Applicant:	
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Contact Details of Applicant: (Email address/Tel No.)	
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I am the registered owner of the Exclusive Rights of Burial in the above grave space and I hereby authorise the works detailed in this application.

I confirm that there is no other person or persons who may be entitled to erect a memorial in the above grave space.

I indemnify Sandy Town Council against any claim arising from its reliance upon this statement.

I undertake to keep the memorial in good repair and condition. (Responsibility for maintenance and upkeep of the memorial lies with the person entitled to exercise the memorial right).

Signed Date/...../.....

Please return completed form and cheque to:

Sandy Town Council
10 Cambridge Road
Sandy SG19 1JE
Tel: 01767 681491

Email: admin@sandytowncouncil.gov.uk

To be completed by the Stonemason:

Diagram of Memorial to be drawn below (or attached on separate sheet if more space required)

Proposed Material:	
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Measurements:

Headstone		high		wide		deep
Base		high		wide		deep
Kerb		high		wide		deep

Overall height (from base to top of headstone including kerb):

Proposed Inscription:	
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CONDITIONS:

1. All memorials are to be erected using an approved, recognised system of fixing, i.e. National Association of Monumental masons (NAMM) ground fixing system in accordance with BS8415 and the NAMM Code of Practices, traditional shoe foundation or the burial of one third of the memorial into the earth. This regulation also applies to memorials removed from the cemetery for additional lettering.
2. Memorials cannot be erected or re-erected before the date detailed on the memorial authorisation, which will be six months after the date of the last interment.
3. No work to commence until the application is approved.
4. The grave number must be inscribed on the side or reverse of the memorial.
5. Memorials must not exceed the dimensions detailed in the relevant Regulations.

Name & Contact details of Stonemason

I hereby undertake to erect the memorial in accordance with the Conditions detailed above and confirm that I have Public Liability Insurance * cover to a minimum of £5,000,000.

Signed (Stonemason)

Date

* Proof of your cover is required before the application is approved.